

Council Policy 5.2.1 – Police Clearance and Working With Children Certificates for Volunteers

Objectives: People

Outcome: 1.3 - A safe place to live.

Strategy: 1.3.1 - Comply with relevant local and state laws, in the interests of the community.

Purpose

To assist Council in protecting members of the community participating in Council managed activities.

Definitions

Not applicable

Policy

(Note: this policy is not intended to cover Volunteer Bush Fire Brigade Members.)

1. Any volunteer acting on behalf of the Shire of Serpentine Jarrahdale shall undergo a Volunteer National Police Check prior to undertaking any matter on behalf of the Shire, the cost of which is to be borne by the Shire.
2. Any volunteer acting on behalf of the Shire of Serpentine Jarrahdale who will be supervising children in their capacity as a volunteer, should obtain a Working with Children Check prior to undertaking any matter on behalf of the Shire, the cost of which is to be borne by the Shire.

The Chief Executive Officer may determine a volunteer unacceptable to act on behalf of the Shire if:

1. The volunteer refuses to obtain a Police Clearance Certificate or Working with Children Check where necessary;
2. In the opinion of the Chief Executive Officer the Police Clearance Certificate identifies matters that are in the opinion of the Chief Executive Officer, not suitable to the undertaking of volunteer activities on behalf of the Shire of Serpentine Jarrahdale;
3. The Chief Executive Officer is required to identify all issues of concern relevant to any volunteer.

**References**

Name of Policy	5.2.1 Police Clearance and Working With Children Certificates for Volunteers
Previous Policy	PC109 – Police Clearance and Working With Children Certificates for Volunteers (E15/5096)
Date of Adoption and Resolution Number	Adopted OCM187/09/15 29/05/2015
Review dates and Resolution Numbers	Modified OCM179/12/17 18/12/2017 Ordinary Council Meeting
Next review date	
Related documents	<p>Acts/Regulations <i>Local Government Act 1995</i> <i>Working with Children (Criminal Record Checking) Act 2004</i></p> <p>Plans/Strategies Strategic Community Plan 2017 - 2027</p> <p>Policies Nil</p> <p>References Working with Children Check – hyperlink www.checkwww.wa.gov.au National Police Clearance – www.nationalcrimecheck.com.au</p> <p>Delegations Nil</p> <p>Work Procedures Nil</p>

Note: changes to references may be made without the need to take the Policy to Council for review.