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- Objectives:** Progressive
- Outcome:** 4.1 - A resilient, efficient and effective organisation.
- Strategy:** 4.1.2 - Maximise the Shire's brand and reputation in the community.

## Purpose

This Policy seeks to identify the usage and consumption of alcohol at prescribed functions and events that Councillors and staff may attend while fulfilling their role and representing the Shire of Serpentine Jarrahdale.

## Definitions

Not applicable

## Policy

While consumption of alcohol can be a part of fellowship and camaraderie, it is important that its consumption and use is appropriate and representative of the values of the organisation. It is also important that the actions of Councillors and staff at functions representing the organisation be seen to fulfil the high community expectations in relation to the actions of those persons whilst representing the Shire of Serpentine Jarrahdale.

Places where alcoholic beverages may be consumed:

1. Civic Functions:
  - Visiting Dignitaries such as Governor Visit, Ambassador, Members of Parliament, neighbouring local government elected members.
  - Official functions of the organisation, as authorised in accordance with the organisation's policy.
  - Dinner or luncheon events where the Chief Executive Officer attends and the event is determined to be in the interests of the Shire of Serpentine Jarrahdale.
  - Reasonable refreshments and fellowship after a Council meeting within the reasonable consumption of alcohol provisions so as no person is adversely affected by the consumption of alcohol. (Councillors and Staff are to be cognisant of their legal obligations under laws of Western Australia when consuming alcohol).

(It should be noted that it is NOT permitted for a Councillor or staff member to seek to consume alcohol from the Shire's Bar at any time other than at an officially convened function. For the point of clarity, no Councillor or staff member, in their individual capacity, should be removing any alcohol from the premises open or unopened)

**2. Conferences/Study Tours:**

- Any alcohol, electronic entertainment, consumed at a conference, study tour is to be at the attendees own expense. Should costs be identified outside of accommodation and sustenance then the Chief Executive Officer is to cause an invoice for reimbursement of those costs to be refunded to the organisation as soon as is reasonably possible.

**References**

<b>Name of Policy</b>	1.1.16 Alcohol Consumption
<b>Previous Policy</b>	New Policy
<b>Date of Adoption and Resolution Number</b>	Adopted OCM179/12/17 18/12/2017 Ordinary Council Meeting
<b>Review dates and Resolution Numbers</b>	
<b>Next review date</b>	
<b>Related documents</b>	<b>Acts/Regulations</b> <i>Local Government Act 1995</i> <b>Plans/Strategies</b> Strategic Community Plan 2017 - 2027 <b>Policies</b> Council Policy 1.1.10 – Civic Functions, Ceremonies and Receptions and use of the Civic Centre Council Policy 1.1.17 – Refreshments and Alcohol Policy <b>References</b> Nil <b>Delegations</b> Nil <b>Work Procedures</b> Nil

Note: changes to references may be made without the need to take the Policy to Council for review.