



Shire of
Serpentine
Jarrahdale

Special Council Meeting

Minutes

Monday, 30 October 2017
6.00pm

Contact Us

Enquiries

Call: (08) 9526 1111
Fax: (08) 9525 5441
Email: info@sjshire.wa.gov.au

In Person

Shire of Serpentine Jarrahdale
6 Paterson Street, Mundijong WA 6123
Open Monday to Friday 8.30am-5pm (closed public holidays)



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Minutes of the Special Council Meeting of the Shire of Serpentine Jarrahdale held on Monday 30 October 2017 in the Council Chambers, Civic Centre, 6 Paterson Street, Mundijong.

The Shire President, Cr Rich declared the meeting open at 6.00pm and welcomed Councillors, Staff and members of the gallery, and acknowledged that the meeting was being held on the traditional land of the Noongar People and paid her respects to their Elders past and present.

Minutes

1. Attendances and apologies (including leave of absence):

In Attendance:

Councillors: M Rich Presiding Member
D Atwell
M Byas
R Coales
B Denholm
K McConkey

Officers: Mr K Donohoe Chief Executive Officer
Mrs K Bartley Manager Corporate Services
Ms A Liersch Minutes and Agendas Officer (Minute Taker)

Leave of Absence:

Apologies: Cr J See; Cr S Piipponen; Cr D Gossage

Observers:

Shire Officers - Nil

Members of the Public - 1

Members of the Press - Nil

2. Public question time:

2.1 Response to previous public questions taken on notice

Nil

2.2 Public questions

Nil

3. Public statement time:

Nil

4. Petitions and deputations:

Nil



5. Declaration of Councillors and Officers interest:

Nil

6. Receipt of minutes or reports and consideration of adoption of recommendations from Committee meetings held since the previous Council meetings:

6.1 Confidential reports

COUNCIL DECISION

Moved Cr Atwell, Seconded Cr Coales

That the meeting be closed to members of the public at 6.03pm whilst items SCM007/10/17 and SCM008/10/17 are discussed pursuant to section 5.23(2)(a) and (b) of the Local Government Act 1995.

CARRIED UNANIMOUSLY 6/0

The Gallery Member and Manager Corporate Services left the Council Chambers while Confidential Items SCM007/10/17 & SCM008/10/17 were discussed. The doors were closed at 6.03pm.

Local Government Act 1995

5.23 Meetings generally open to the public

(1) Subject to subsection (2), the following are to be open to members of the public —

(a) all council meetings; and

(b) all meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(a) a matter affecting an employee or employees; and

(b) the personal affairs of any person; and

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and

(e) a matter that if disclosed, would reveal —

(i) a trade secret; or

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government; and

(f) a matter that if disclosed, could be reasonably expected to —

(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or

(ii) endanger the security of the local government's property; or



- (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
and
(g) *information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and*
(h) *such other matters as may be prescribed.*
(3) *A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

SCM007/10/17 - Confidential Item - Recruitment of Deputy Chief Executive Officer / Director Community Services	
Author:	Melissa Hanson – Recruitment Manager, LO-GO Appointments Leani Simpson – Manager Human Resources
Senior Officer/s:	Kenn Donohoe, Chief Executive Officer
Date of Report:	27 October 2017
Disclosure of Officers Interest:	No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .

Voting Requirements: Simple Majority

SCM007/10/17 COUNCIL DECISION / Officer Recommendation:

Moved Cr McConkey, seconded Cr Denholm

That Council:

- 1. Endorses the appointment of Ms Helen Sarcich, the preferred applicant as per Confidential Attachment SCM007.2/10/17 to the position of Deputy Chief Executive Officer / Director Community Services, in accordance with section 5.37(2) of the Local Government Act.**
- 2. Designates the position of Deputy Chief Executive Officer / Director Community Services as a Senior Employee in accordance with section 5.37(1) of the Local Government Act.**

CARRIED UNANIMOUSLY 6/0



SCM008/10/17 - Confidential Item - Recruitment of Director Corporate Services	
Author:	Melissa Hanson – Recruitment Manager, LO-GO Appointments Leani Simpson – Manager Human Resources
Senior Officer/s:	Kenn Donohoe, Chief Executive Officer
Date of Report:	27 October 2017
Disclosure of Officers Interest:	No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .

Voting Requirements: Simple Majority

SCM008/10/17 COUNCIL DECISION / Officer Recommendation:

Moved Cr Coales, seconded Cr Byas

That Council:

1. Endorses the appointment of Mr Frazer Sullivan, the preferred applicant as per Confidential Attachment SCM008.2/10/17 to the position of Director Corporate Services, in accordance with section 5.37(2) of the *Local Government Act 1995*.
2. Designates the position of Director Corporate Services as a Senior Employee in accordance with section 5.37(1) of the *Local Government Act 1995*.

CARRIED UNANIMOUSLY 6/0

COUNCIL DECISION

Moved Cr Atwell, seconded Cr McConkey

That the meeting be reopened to the public at 6.23pm.

CARRIED UNANIMOUSLY 6/0

The Member of the Public and Manager Corporate Services returned to the Chambers at 6.24pm.

The Shire President read aloud the resolutions of Council, SCM007/10/17 and SCM008/10/17 which were both carried unanimously 6/0.

7. Motions of which notice has been given:

Nil

8. Urgent business:

Nil



9. Closure:

There being no further business the Presiding Member declared the meeting closed at 6.25pm.

I certify that these minutes were confirmed at the
Ordinary Council Meeting held on 27 November 2017.

.....
Presiding Member

.....
Date