



Shire of  
Serpentine  
Jarrahdale

# Special Council Meeting

## Confirmed Minutes

6.00pm

Monday 22 July 2019

**Purpose:** Adoption of 2019/20 Budget and 2019/20 – 2028/29 Long Term Financial Plan

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### Contact Us

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#### In Person

Shire of Serpentine Jarrahdale  
6 Paterson Street, Mundijong WA 6123  
Open Monday to Friday 8.30am-5pm (closed public holidays)



[www.sjshire.wa.gov.au](http://www.sjshire.wa.gov.au)



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The purpose of this Special Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the *Local Government Act 1995* (Section 5.25(1)(e)) and *Council's Standing Orders Local Law 2002 (as amended)* – Part 14, Implementing Decisions. No person should rely on the resolutions made by Council until formal advice of the Council resolution is received by that person.

The Shire of Serpentine Jarrahdale expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.



Minutes of the Special Council Meeting of the Shire of Serpentine Jarrahdale held on Monday 22 July 2019 in the Council Chambers, Civic Centre, 6 Paterson Street, Mundijong.

The Shire President, Cr Rich declared the meeting open at 6.00pm and welcomed Councillors and Staff, and members of the gallery, and acknowledged that the meeting was being held on the traditional land of the Noongar People and paid her respects to their Elders past and present.

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## Minutes

### 1. Attendances and apologies (including leave of absence):

#### In Attendance:

**Councillors:** M Rich .....Presiding Member  
D Atwell  
M Byas  
R Coales  
B Denholm  
K McConkey  
J See

**Officers:** Ms H Sarcich..... Acting Chief Executive Officer  
Ms L Keys ..... Acting Director Community Services  
Mr F Sullivan ..... Director Corporate Services  
Mr A Trosic..... Director Development Services  
Dr K Parker ..... Manager Governance  
Ms A Liersch ..... Agendas and Minutes Officer (Minute Taker)

**Apologies:** Councillor D Gossage;

#### Observers:

Media - 1

Members of the Public – 10

### 2. Public question time:

#### 2.1 Public questions

**Public question time commenced at 6.01pm.**

**Karina Baker, Cardup WA 6123**

#### Question 1

In the minutes of OCM June 25th 2018 there was a list of eight potential projects for black spot funding of which the Kargotich Road and Thomas Road Intersection was the highest ranking. This intersection is state controlled with no recorded fatalities in the last 5 years. The proposed intersection treatment was a total of \$225,000 with a shire contribution of \$75,000.



Why are rate payers forking out \$75,000 for a state controlled intersection for a black spot project when there is no black spot funding listed in this year's budget for the upgrade of the Mundijong/Kargotich intersection yet this intersection has a number of recorded fatalities in the last 5 years?

*Response (Director Corporate Services)*

*The Shire submitted a funding application to the State Black spot program for \$150,000 with a contribution from the Shire of \$75,000 for the installation of a slip lane at the intersection of Kargotich Road and Thomas Road. The Metropolitan Regional Road Group (MRRG) advised that Main Roads will be undertaking an investigation to construct a roundabout at this intersection and the Shire are no longer required to provide improvements to this intersection. Once Main Roads WA have completed 15% of the design, Shire officers will have an opportunity to review and provide comments that best suits the community needs.*

*In the proposed 2019/20 budget, the intersection of Kargotich Road and Mundijong Road is included, with a total budget of \$1,875,000 which includes a Shire contribution of \$625,000 and contribution from the State Metropolitan Regional Road Group Improvement program of \$1,250,000. This intersection will be a 2 year program, with two stages. The design for this intersection has been completed which includes a single roundabout.*

#### Question 2

Cr Coales posted an article from yesterday's Sunday Times to his Shire Councillor Facebook page last night with the following blurb "Interesting article in today's Sunday Times...let's see how many councillors agree when we vote tomorrow night. Come and see for yourselves.. 6pm Monday 22 July. All welcome. See you there!"

Is this post by Cr Coales an admission of how he intends to vote and an attempt to pre-empt a council decision by bullying other councillors by way of public hysteria?

*Response (Acting Chief Executive Officer)*

*Social media is a useful tool to engage with the community and the use of social media is governed by the Elected Member Social Media Council Policy. Cr Coales' post is not inconsistent with the objectives and principles of the Policy.*



**Lee Bond, Box 44, Armadale WA 6112 (to be read by Shaye Mack)**

Question 1

Are we paying the trainees, if yes how much are we paying and is this a new name for work experience and what hours do they work?

*Response (Acting Chief Executive Officer)*

*The Shire's Business Administration Trainees are paid employees of the Shire and paid in accordance with the Local Government Industry Award. The Trainees work full time hours whilst undertaking the required study program over the 12 month term of their traineeship. The Business Administration Trainees are not undertaking work experience, they are working whilst completing a nationally accredited training qualification.*

Question 2

Explain what \$205,155 Mundijong Whitby Shire contribution means, what is it for?

*Response (Director Development Services)*

*The principles underpinning Developer Contribution Plans include need and nexus. In this respect, the Mundijong Whitby Development Area includes contributions from subdividing landowners towards the provision of future infrastructure which is to support both new growth and pre-existing demand. The portion of this infrastructure required to meet local (pre-existing) demand is the responsibility of the Shire. Cash backing this reserve account ensures that the Shire can meet its future matching contribution obligations in a timely manner, to enable the delivery of such infrastructure at the required timing.*

Question 3

When this SCM 22/7/2019 listed for 6pm start, how is it 8 councillors have already voted on two items?

*Response (Director Corporate Services)*

*Pages 4 and 5 of the Agenda - Special Council Meeting states that at the Ordinary Council Meeting OCM059/06/18 on 25 June 2018, Council voted unanimously to:*

- a) endorse the level of materiality to be used in statements of financial activity*
- b) endorsed borrowings to fund Briggs Park Lower Oval Upgrade; and*
- c) adopt the Long Term Financial Plan.*

*These matters principally relate to the 2018-19 budget and the Long Term Financial Plan commencing in 2018.*

*Page 5 of the Agenda also states that at Ordinary Council OCM123/06/19 on 17 June 2019, Council voted unanimously to approve the advertising of differential rates for the 2019-20 financial year, including the Statement of Rating Objectives.*

*Tonight, Council will consider the adoption of the 2019-20 budget, and the 2019-20 – 2028-29 Long Term Financial Plan which have not previously been considered or voted on by Council.*



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**Shaye Mack, 8 Dearden Road, Byford WA 6122**

**Question 1**

In this budget there is a 2.3 million dollar increase in wages.

How much of that is going to new staff (and how many), and how much is on increased salaries of existing positions?

*Response (Director Corporate Services)*

*Last year's wages budget is forecast to be \$800,000 underspent. This is due to a significant number of vacant positions, with staff turnover running at 25% which is significant above industry average.*

*The forecast increase in budget employees cost is expected to be 1.4million dollars which is offset by a 1.8 million dollar decline in material and contract costs.*

*This is due to the bringing in house a number of council services such as youth services, the IT department, and a number of asset, operation and maintenance services.*

**Question 2**

There is 100K in the budget for due diligence on Keirnan road.

Can you please explain the scope of what this is to cover and has there been any funding or Grant's secured for this project to show it is viable?

*Response (Acting Chief Executive Officer)*

*The proposed \$100,000 budget is to provide funds to allow for the preparation of a comprehensive report, including site investigations and recommendations on how to manage or improve any constraints at the site. This is to ensure that we can mitigate the risk of site issues at the design and construction phases of the project.*

*To date there has been no funding applications submitted for this project as initial site investigations are required to be undertaken to inform the design and subsequent funding stages of the project. The Keirnan Park Project is a project that the Shire is actively advocating for, to the State and Federal Governments in order to secure their further support and funding for construction of the project.*

**Question 3**

How much money has been spent on the Keirnan Road project in total to date?

*Response (Acting Chief Executive Officer)*

*To date the Shire has spent \$6,111 on the project.*



**Lisa Brazier (address not supplied)**

**Question 1**

Firstly I would like to commend the Director of Finance on delivering last years actuals within Budget

However my question relates to the 68.9% increase in depreciation of the buildings - special in the 2018/19 budget to actuals - what does this relate too and will it occur again this year?

*Response (Director Corporate Services)*

*The increase in depreciation was based primarily on a review of Useful Lives and Depreciation rates applied to buildings. Following Revaluation of Buildings in 2017 there was a review of all buildings useful lives.*

*The subsequent amendments resulted in the increase in Depreciation.*

*We do not expect that it will re-occur this year, any increase will be primarily based on capital expenditure related to buildings however this will be offset by the reduction in asset value as a result of depreciation applied and as such we believe 19/20 depreciation of buildings should remain fairly consistent when compared to 18/19 actuals. However this statement is subject to ongoing review as per Accounting Standards and Audit requirements.*

**Question 2**

Operating and Non-operating grants - Are they fully funded to date? Have they been received in advance?

*Response (Director Corporate Service)*

*The Shire expects to receive all grants budgeted for. Some grants have been received in advance, such as the Financial Assistance Grants which are paid half in advance.*

**Question 3**

Non-Operating Grants - there is a 37.3% increase from last Actuals and this relates to Recreation and Culture, \$1,766,000 and Transport, \$6,592,698.

- Are all of these grants assured of being received as they are essential to the budget being balanced?
- What is the implication of not receiving all grants in the financial year just ended?

*Response (Director Corporate Services)*

*Not all grants are assured to be received, however if the grant is not received the work will not proceed.*

*The shortfall in current year grant funding received is more a function of the timing of work performed and payment of grant funds owed as opposed to doubt over the receiving of the funds.*

**Public question time concluded at 6.16pm.**



**3. Public statement time:**

Nil.

**4. Petitions and deputations:**

Nil.

**5. Declaration of Councillors and Officers interest:**

Nil.





## 6. Receipt of reports:

### 6.1 Reports

<b>6.1.1 - Adoption of 2019/20 Budget and 2019/20–2028/29 Long Term Financial Plan</b>	
<b>Responsible Officer:</b>	Manager Finance
<b>Senior Officer:</b>	Director Corporate Services
<b>Disclosure of Officers Interest:</b>	No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .

### Authority / Discretion

Executive	The substantial direction setting and oversight role of the Council such as adopting plans and reports, accepting tenders, directing operations and setting and amending budgets.
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### Report Purpose

The purpose of this report is to consider and adopt the Municipal Fund Budget and Long Term Financial Plan for the 2019/20 financial year together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, and other consequential matters arising from the budget papers.

### Relevant Previous Decisions of Council

<p>OCM059/06/18 <i>PART G – MATERIAL VARIANCE REPORTING FOR 2018/19</i></p> <p><i>That Council, in accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2018/19 for reporting material variances shall be:</i></p> <p><i>a) 10% of the amended budget; or</i></p> <p><i>b) \$10,000 of the amended budget.</i></p> <p><i>Whichever is greater.</i></p> <p><i>In addition, that the material variance limit be applied to total revenue and expenditure for each Nature and Type classification and capital income and expenditure in the Statement of Financial Activity.</i></p> <p style="text-align: right;"><i>SIMPLE MAJORITY REQUIRED</i></p> <p><i>PART H – PROPOSAL TO BORROW LOAN FUNDS</i></p> <p><i>That Council, pursuant to S6.20(1) of the Local Government Act 1995, endorses borrowings of \$2,974,000 to fund the Briggs Park Lower Oval Upgrade.</i></p> <p style="text-align: right;"><i>ABSOLUTE MAJORITY REQUIRED</i></p>
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**PART I – LONG TERM FINANCIAL PLAN**

*That Council, pursuant to S5.56 of the Local Government Act 1995, adopts the Long Term Financial Plan 2018 – 2027 as part of the Integrated Planning Framework informing strategies included in attachment OCM059.3/06/18.*

**ABSOLUTE MAJORITY REQUIRED**

**CARRIED EN BLOC BY ABSOLUTE MAJORITY 8/0**

OCM123/06/19

*That Council:*

- 1. APPROVES the application of differential general rates for the Draft Budget for the 2019/20 Financial Year.*
- 2. ENDORSES a 1.3% increase in the total rate yield for 2019/20 budget for the purpose of advertising the following proposed Differential Categories, General Rates and Minimum Payments:*

<b>Rate Category Payment</b>	<b>Rate in Dollar (Expressed as cents in \$)</b>	<b>Minimum</b>
<i>GRV Residential</i>	<i>0.091307</i>	<i>\$1,276</i>
<i>GRV Commercial / Industrial</i>	<i>0.104674</i>	<i>\$1,434</i>
<i>GRV Vacant</i>	<i>0.180787</i>	<i>\$972</i>
<i>UV General</i>	<i>0.004034</i>	<i>\$1,383</i>
<i>UV Intensive Farmland</i>	<i>0.007799</i>	<i>\$1,383</i>

- 3. ENDORSES the Statement of Rating Objectives and Reasons for the 2019/2020 as contained in attachment 1.*

**CARRIED UNANIMOUSLY 8/0**

**Background**

The 2019/20 Budget and Long Term Financial Plan (LTFP) have been prepared on the principles contained in the Corporate Business Plan and Strategic Community Plan and meet the requirement of the Integrated Planning and Reporting Framework. The 2019/20 Statutory Budget is developed from this strategic direction setting plans taking into consideration operational capabilities, community needs and the current economic conditions. The budget has been prepared based on presentations made to elected members at the various budget / LTFP workshops over the last four months and in accordance with the requirements of the *Local Government Act 1995*.



## Community / Stakeholder Consultation

1. The Shire advertised the proposed differential general rates and minimum payments on 20 June 2019 with submissions closing on 12 July 2019.
2. Workshops were conducted with Elected Members regarding the Long Term Financial Plan and Annual Budget.

Meeting Date	Discussion
<b>11 March 2019</b>	<b>Long Term Financial Plan &amp; 2019/20 Rates</b>
Councillors in Attendance	Cr Rich, Cr Atwell, Cr Byas, Cr Coales, Cr Denholm, Cr McConkey, Cr See
<b>8 April 2019</b>	<b>Capital &amp; Operating Budget</b>
Councillors in Attendance	Cr Rich, Cr Atwell, Cr Byas, Cr Coales, Cr Denholm, Cr McConkey
<b>10 June 2019</b>	<b>Long Term Financial Plan, Fees and Charges &amp; Operating Budget</b>
Councillors in Attendance	Cr Rich, Cr Atwell, Cr Byas, Cr Coales, Cr Denholm, Cr McConkey, Cr See, Cr Gossage
<b>17 July 2019</b>	<b>Budget adoption 2019/20 adoption</b>
Councillors in Attendance	Cr Rich, Cr Atwell, Cr Byas, Cr Denholm, Cr McConkey, Cr See.

## Statutory Environment

Section 6.2 of the *Local Government Act 1995* requires that no later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt by absolute majority, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The 2019/20 Budget as presented is considered to meet statutory requirements.

Section 5.63 of the *Local Government Act 1995* specifically excludes the need to declare a financial interest where matters; have an interest in common to a significant number of ratepayers/electors; relate to the imposition of any rate, charge or fee; relate to a fee, reimbursement of an expense or an allowance payable to elected members.

## Comment

The budget focus is on delivery of service, reduction of cost and a sustainable replenishment of assets while being mindful of the financial impact on households and businesses.

The budget principles and measures considered for the 2019/20 budget include:

- The overall objective of the rating model to provide for the net funding requirements of the services, activities, financing costs and the current and future capital requirements of the Shire;
- Consideration to its Strategic Community Plan, Corporate Business Plan and Long Term Financial Plan;
- CPI rise of 1.3%, published by the Bureau of Statistics at end March 2019; and



- Budget's ability to provide for the same or improved level of service.

### Statement of Comprehensive Income

The Statement of Comprehensive Income in the 2019/20 Annual Budget, include \$43.1 million related to income (inclusive of Rates), \$38.9 million including \$8.3 million depreciation expenditure. The \$1.4 million increase in employee cost were more than offset by the \$1.8 million reduction in materials and contracts due to moving works and services, previously provided by external contractors, in-house. Staffing levels in the 2019/20 budget reflect a mix of resources across the organisation to ensure the capacity to deliver service at expected levels.

### Capital Works Program

The Capital works program includes carry forward works and new initiatives.

The priority projects to deliver include:

- Complete Abernethy Road construction;
- Mundijong Road / Kargotich Road conversion of existing Intersection to a Single Roundabout;
- Rowley Road Rehabilitation;
- Briggs Park Lower Oval Upgrade finalisation;
- Nature Play and Splash Park;
- Additional Upgrade to Briggs Park Facilities;
- Elliott Road Resurfacing; and
- Enterprise Resource Planning software implementation.

A list of Capital Projects is included in the 2019/20 Budget documents contained in attachment 1.

### Rates

In determining the Rates, the need to provide net funding for services, activities and financing costs as well as funding of current and future capital requirements of the Shire, the published end of March 2019 CPI rise of 1.3% and the Long Term Financial Plan and Strategic Community Plan direction setting were also considered. An increase of 1.3%, in line with CPI, was applied to the 2019/20 Rates income budget. Rates revenue of \$23.625 million includes \$128,000 related to interim rates and a reduction of \$242,000 budgeted as rates concessions.

### Borrowings

The 2019/20 Budget include the purchase of a parcel of land, which will be funded by a \$1.532 million loan and the repurpose of the unspent Briggs Park borrowings of \$1.75 million, to fund the Abernethy Road Project.



### Reserves

It is budgeted that Total Reserves value will reduce by \$3.7 million at the end of June 2020. This includes interest earnings of \$275,000 and a reduction of \$2 million in the Byford Developer Contribution Fund. The balance of the transfers out relates mainly to Capital works funding. The intended purpose of the various Reserves are disclosed in the Statutory Budget note 7 as contained in attachment 1.

### Fees and Charges

The budget provides for total fees and charges revenue of \$6.4 million. In determining the fees and charges, the following were taken into consideration:

- the cost to the Shire for providing the goods or service;
- the importance of the goods or service to the community; and
- the price at which the goods or service can be obtained from alternative suppliers.

### Statutory Budget

The Statutory Budget is prepared in accordance with all relevant professional accounting pronouncements. It contains all statutory statements and supporting schedules including:

- Comprehensive Income Statement by Nature or Type;
- Comprehensive Income Statement by Reporting program;
- Statement of Cash flows;
- Rate Setting Statement; and
- Notes to and forming part of the Budget.

### Monthly reporting of significant (material) variances

As per the *Local Government (Financial Management) Regulations 1996*, Regulation 34, a financial activity statement is required to be prepared each month. *Local Government (Financial Management) Regulations 1996* Regulation 34 part 5, state that 'Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances'. It is recommended that Council adopt a definition of 'significant (material) variances' of \$10,000 or 10% (whichever the greater). In addition, that the material variance limit be applied to total revenue and expenditure for each Nature and Type classification and Capital income and expenditure in the Statement of Financial Activity.

### Long Term Financial Plan Details for the periods ending 2020-2029

The Long Term Financial Plan has been prepared based on the principles contained in the Strategic Community Plan, and is guided by other informing strategies such as the various Asset Management Plans and the Community Infrastructure Plan as required by the Integrated Planning and Reporting Framework. It provides a point of integration between the annual budget and the Corporate Business Plan. The Long Term Financial Plan is based on the following key assumptions for the current year:

- Increases to rates of 1.3%,
- Interim rates growth of 0.6%,
- Increases to the General Purpose Grant Income of 3%.



The Long Term Financial Plan is based on sound financial management and accountability principles and is considered to deliver a sustainable economic outcome for Council and the community. It maintains a high level of service across all programs, provides for future community infrastructure, and ensures that all classes of existing assets are being renewed at financially sustainable levels.

### Options and Implications

#### Option 1

That Council approve the adoption of 2019/20 Budget and 2019/20–2028/29 Long Term Financial Plan.

#### Option 2

That Council does not approve the adoption of 2019/20 Budget and 2019/20–2028/29 Long Term Financial Plan.

Option 1 is recommended.

### Conclusion

The 2019/20 Budget and 2019/20-2028/29 Long Term Financial Plan continue to deliver on strategies adopted by Council and, at least, maintains the same level of service across all programs while ensuring that future infrastructure is being provided for, as well as ensuring that all classes of assets are renewed at financially sustainable levels.

### Attachments

- [Attachment 1](#) – 2019/20 Statutory Budget and Supplementary Information, 2019/20 – 2028/29 Long Term Financial Plan and 2019/20 Fees & Charges Schedule (E19/8310)

### Alignment with our Strategic Community Plan

Outcome 4.1	A resilient, efficient and effective organisation
Strategy 4.1.1	Provide efficient, effective, innovative, professional management of Shire operations to deliver the best outcome for the community within allocated resources.
Outcome 4.2	Strategically focused Council
Strategy 4.2.2	Ensure appropriate long term strategic and operational planning is undertaken and considered when making decisions.

### Financial Implications

The financial implications are detailed within this report. The 2019/20 Budget is considered to deliver a sustainable economic outcome for Council and the community.



## Risk Implications

Risk has been assessed based on the Officer's Recommendation.

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Lack of funding to operate.	Rare (1)	Catastrophic (5)	Moderate (5-9)	Service Interruption - 5 Catastrophic - Indeterminate prolonged interruption of critical core service deliverables –	Accept Officer Recommendation

## Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Likelihood	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk rating of 5 has been determined for this item.

**Voting Requirements: Absolute Majority**

**SCM157/07/19**

**COUNCIL DECISION / Officer Recommendation**

**Moved Cr Byas, seconded Cr Atwell**

**PART 1 – Schedule of Fees and Charges for 2019/20**

**That Council**

**1. ADOPTS the Fees and Charges as per attachment 1.**

**CARRIED BY ABSOLUTE MAJORITY 7/0**





**SCM158/07/19**

**COUNCIL DECISION / Officer Recommendation**

Moved Cr Byas, seconded Cr Atwell

**PART 2 – Unspent Borrowings Repurpose**

That Council

1. **ADOPTS** the repurpose of the unspent Briggs Park Upgrade borrowing of \$1,750,000, to fund the Abernethy Road Project, Council decision OCM161/12/18 refer.

**CARRIED BY ABSOLUTE MAJORITY 7/0**

**SCM159/07/19**

**COUNCIL DECISION / Officer Recommendation**

Moved Cr Byas, seconded Cr Atwell

**PART 3– New Borrowings**

That Council

1. **ADOPTS** the borrowing of new loan funds of \$1,532,000 to fund the acquisition of land identified, as Webb Road as per OCM item no. OCM092/05/19.

**CARRIED BY ABSOLUTE MAJORITY 7/0**

**SCM160/07/19**

**COUNCIL DECISION / Officer Recommendation**

Moved Cr Byas, seconded Cr Atwell

**PART 4 - General and Minimum Rates, Instalment Payment Arrangements and Incentives for Early Payments for 2019/20**

That Council

1. **NOTES** the advertising of proposed differential rates on 20 June 2019 with submissions closing date on 12 July 2019. Council has received no submissions for consideration.
2. **IMPOSES** the following differential general and minimum rates on Gross Rental and Unimproved Values adopted for the purpose of yielding the deficiency disclosed by the Municipal Fund Budget

**2.1 Differential Rates**

Rating Category	Cents in the Dollar
Residential - GRV	\$0.091307
Commercial/Industrial - GRV	\$0.104674
Vacant - GRV	\$0.180787
Rural - UV	\$0.004034
Intensive Farming - UV	\$0.007799

**2.2 Minimum Rates**





Rating Category	Minimum
Residential - GRV	\$1,276
Commercial/Industrial - GRV	\$1,434
Vacant - GRV	\$ 972
Rural - UV	\$1,383
Intensive Farming - UV	\$1,383

**3. ADOPTS, the following options for payment of rates or service charges.**

**3.1 Instalment Arrangements**

**NOMINATE** the following due dates for the payment of rates in full and by instalments:

	Payment	Due Date
<b>Full Payment</b>		
	Full Payment	5 September 2019
<b>Two Payment Option</b>		
	First Payment	5 September 2019
	Second Payment	5 November 2019
<b>Four Payment Option</b>		
	First Payment	5 September 2019
	Second Payment	5 November 2019
	Third Payment	6 January 2020
	Fourth (Final) Payment	6 March 2020

**3.2 Incentives for Early Payment of Rates**

**OFFERS**, two \$1,000 incentive prizes to ratepayers who have paid their rates in full prior to 30 August 2019.

That all Elected Members and staff of the Shire of Serpentine Jarrahdale be ineligible to be chosen as a winner of the early rate payment incentive prizes.

**4. ADOPTS the following Discounts and Concessions:**

- **Concession of 31% to eligible Farmland and Conservation properties within the UV Rural differential rate category, pursuant to council Policy: 3.2.7. - Farmland Concession**
- **Concession of 50% to Conservation properties.**

**CARRIED BY ABSOLUTE MAJORITY 5/2**

Councillor Coales, in accordance with Section 5.21(4)(b), *Local Government Act 1995* requested the votes be recorded.

Councillors Rich, Atwell, Byas, Denholm and McConkey voted FOR the motion.

Councillors Coales and See voted AGAINST the motion.



**SCM161/07/19**

**COUNCIL DECISION / Officer Recommendation**

**Moved Cr Byas, seconded Cr Atwell**

**PART 5 – Municipal Fund Budget for 2019/20**

**That Council**

- 1. ADOPTS the Municipal Fund Budget as contained in attachment 1, Statutory Statements and Notes (including supplementary information) for the year ending 30 June 2020.**

**CARRIED BY ABSOLUTE MAJORITY 5/2**

Councillor Rich, in accordance with Section 5.21(4)(b), *Local Government Act 1995* requested the votes be recorded.

Councillors Rich, Atwell, Byas, Denholm and McConkey voted FOR the motion.  
Councillors Coales and See voted AGAINST the motion.

**SCM162/07/19**

**COUNCIL DECISION / Officer Recommendation**

**Moved Cr Byas, seconded Cr Atwell**

**PART 6 – Long Term Financial Plan**

**That Council**

- 1. ADOPTS the Long Term Financial Plan as contained in attachment 1.**

**CARRIED BY ABSOLUTE MAJORITY 5/2**

Councillor Rich, in accordance with Section 5.21(4)(b), *Local Government Act 1995* requested the votes be recorded.

Councillors Rich, Atwell, Byas, Denholm and McConkey voted FOR the motion.  
Councillors Coales and See voted AGAINST the motion.

**SCM163/07/19**

**COUNCIL DECISION / Officer Recommendation**

**Moved Cr Byas, seconded Cr Atwell**

**PART 7 – Material Variances**

**That Council**

- 1. ADOPTS the definition of ‘significant (material) variances to be used in statements of financial activity for reporting’ to be \$10,000 or 10% (whichever the greater).**
- 2. ADOPTS the definition of significant (material) variances to apply for reporting purposes in the Statement of Financial Activity to:**
  - a) Total operating revenue and expenditure by Nature and Type; and**
  - b) Capital income and expenditure.**

**CARRIED BY ABSOLUTE MAJORITY 7/0**



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**7. Motions of which notice has been given:**

Nil.

**8. Urgent business:**

Nil

**9. Closure:**

There being no further business, the Presiding Member declared the meeting closed at 6.48pm.

I certify that these minutes were confirmed at the  
Ordinary Council Meeting held on the 19 August 2019.

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Presiding Member

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Date