



Shire of  
Serpentine  
Jarrahdale

*Sustainable. Connected. Thriving!*

## **Special Council Meeting Minutes**

### **Swearing In Ceremony**

**Monday, 21 October 2013**

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**Minutes of the Special Council Meeting held in the Council Chambers, 6 Paterson Street, Mundijong on Monday, 21 October 2013. The Chief Executive Officer declared the meeting open at 6.01pm and welcomed Councillors, staff and members of the gallery.**

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## **1. Attendances and Apologies (including Leave of Absence):**

### **In Attendance:**

**COUNCILLORS:** K Ellis ..... Presiding Member (from 6.36pm)  
J Erren  
S Hawkins  
J Kirkpatrick  
B Moore  
S Piipponen  
J Rossiter  
B Urban  
G Wilson

**OFFICERS:** Mr R Gorbunow ..... Chief Executive Officer  
Mr A Hart ..... Director Corporate and Community  
Mr B Gleeson..... Director Planning  
Mr G Allan ..... Director Engineering  
Ms L Jones ..... Executive Assistant to Chief Executive Officer  
Mrs D Baldwin ..... Executive Support Officer

**INVITED GUEST:** Mr Athol Wigg (until 7.12pm) ..... Justice of the Peace

**APOLOGIES:** Nil

**OBSERVER:** Tammy Wayne-Elliot, Manager Communications and Executive Services

Members of the Public - 12

Members of the Press - 1

## **2. Public Question Time:**

Public Question Time commenced at 6.03pm.

Mrs Lee Bond, PO Box 44, ARMADALE

Q1. Which incoming Councillors had their election campaign paid for and by whom?

Q2. What committees any current Councillors and incoming Councillors sit on can impact on their job as Councillor in the Shire of Serpentine Jarrahdale?

*Response:*

The Chief Executive Officer advised that these questions will be taken on notice and a formal response provided in due course.

Public Question Time concluded at 6.05pm.

### **3. Public Statement Time:**

Nil

### **4. Petitions and Deputations:**

Nil

### **5. Swearing In / Declaration by Elected Councillors – by Mr Athol Wigg, JP:**

Under the witnessing hand of Mr Athol Wigg, JP, the following Councillors made the declaration in accordance with the section 2.29 of the *Local Government Act 1995* in the following order:

Councillor Elect Keith Ellis  
Councillor Elect John Erren  
Councillor Elect Sandra Hawkins  
Councillor Elect John Rossiter  
Councillor Elect Barry Urban

### **6. Election of Shire President for 2 years:**

The Chief Executive Officer called for nominations for the office of Shire President for the ensuing two year term.

Two nominations were received in writing, one nomination from Cr Keith Ellis and the second nomination from Cr Bruce Moore.

The Director Corporate and Community distributed nomination forms to all Councillors.

Each nominee for the position of Shire President was granted three minutes to speak to the Council in support of his nomination for the role.

A secret ballot was conducted and Cr Ellis was declared Shire President for the ensuing two year term, expiring October 2015.

#### **6.1 Declaration by Shire President**

Cr Ellis made his declaration of office of President, witnessed by Mr Athol Wigg, JP.

The Chief Executive Officer vacated the chair and Cr Ellis assumed the chair at 6.36pm.

### **7. Election of Deputy President for 2 years:**

The Chief Executive Officer called for nominations for the office of Deputy President for the ensuing two year term.

Four nominations were received, one nomination from Cr Gary Wilson, the second nomination from Cr John Kirkpatrick, the third nomination from Cr Sam Piipponen and the fourth nomination from Cr John Rossiter.

The Director Corporate and Community distributed nomination forms to all Councillors.

Each nominee for the position of Deputy President was granted three minutes to speak to the Council in support of his nomination for the role.

A secret ballot was conducted and Cr Piipponen was declared Deputy President for the ensuing two year term, expiring October 2015.

### **7.1 Declaration by Deputy President**

Cr Piipponen made his declaration of office of Deputy President, witnessed by Mr Athol Wigg, JP.

## **8. Members to occupy own seats:**

The Chief Executive Officer conducted a ballot for the allocation of seating in the Council Chambers, as follows:

Seat 1	Cr Urban
Seat 2	Cr Piipponen
Seat 3	Cr Rossiter
Seat 4	Cr Hawkins
Seat 5	Cr Erren
Seat 6	Cr Moore
Seat 7	Cr Kirkpatrick
Seat 8	Cr Wilson

## 9. Reports:

<b>SCM002/10/13</b>	<b>Appointment of Committees, Members and Deputies (SJ1216)</b>
Author:	Linda Jones – Executive Assistant to Chief Executive Officer
Senior Officer:	Richard Gorbunow – Chief Executive Officer
Date of Report:	7 October 2013
Disclosure of Officers Interest:	No officer involved in the preparation of this report is required to declare an interest in accordance with the provisions of the <i>Local Government Act</i>

### Introduction:

Council is requested to consider election of members and deputies to Council Standing Committees for 2013 – 2015.

### Background:

At the Local Government Elections held on 19 October 2013 the following persons were elected to Council:

The following persons were elected to Council to represent the North Ward:

- Councillor John Erren
- Councillor Sandra Hawkins
- Councillor John Rossiter

The following person was elected to Council to represent the North West Ward:

- Councillor Keith Ellis

The following person was elected to Council to represent the Southern Ward:

- Councillor Barry Urban (unopposed)

### Comment:

The Standing Committees of Council are as follows:

- Audit Committee (5 members and 2 deputies)
- Jarrahdale Heritage Park Committee (2 members and 2 deputies)

Council is required to consider the appointment of Elected Members, by resolution, to fill all positions on the Standing Committees.

### Community / Stakeholder Consultation:

Not applicable

### Attachments:

Nil

**Alignment with our Strategic Community Plan:**

Objective 1.1	Strong Leadership
Key Action 1.3.1	Attract a diverse body of Elected Members that represents the composition of the community
Objective 6.1	Engaged Community
Key Action 6.1.2	Integrate a range of cultural values into our planning and management processes

**Statutory Environment:**

- *Local Government Act 1995*
- Council's Standing Order Local Law 2002

**Financial Implications:**

Annual sitting fee allowances will be incurred by Council in relation to the members appointed and attending Committee meetings, in accordance with the *Local Government Act 1995*.

**Voting Requirements:                      Absolute Majority**

**Officer Recommendation:**

**Moved Cr Urban, seconded Cr Ellis**

That Council, in accordance with Section 5.10 of the *Local Government Act 1995*, make the following appointments to Council's Standing Committees:

1. Audit Committee:

Members:            Cr \_\_\_\_\_  
                                  Cr \_\_\_\_\_  
                                  Cr \_\_\_\_\_  
                                  Cr \_\_\_\_\_  
                                  Cr \_\_\_\_\_

Deputies:            Cr \_\_\_\_\_  
                                  Cr \_\_\_\_\_

2. Jarrahdale Heritage Park Committee:

Members: Cr \_\_\_\_\_  
                                  Cr \_\_\_\_\_

Deputies:            Cr \_\_\_\_\_  
                                  Cr \_\_\_\_\_

**Moved Cr Urban, seconded Cr Moore**

**That Standing Orders 9.5, 9.6, 107 and 10.13 be suspended at 7.05pm.**

**CARRIED 6/3**

**Moved Cr Piipponen, seconded Cr Moore**

**That Standing Orders 9.5, 9.6, 10.7 and 10.13 be reinstated at 7.22pm.**

**CARRIED 9/0**

**SCM002/10/13 COUNCIL DECISION:**

**Moved Cr Moore, seconded Cr Piipponen**

**That Council, in accordance with Section 5.10 of the *Local Government Act 1995*, make the following appointments to Council's Standing Committees:**

**1. Audit Committee:**

**Members:** Cr B Urban  
Cr J Erren  
Cr K Ellis  
Cr S Piipponen  
Cr J Rossiter

**Deputies:** Cr S Hawkins

**2. Jarrahdale Heritage Park Committee:**

**Members:** Cr B Urban  
Cr B Moore

**Deputies:** Cr S Piipponen  
Cr K Ellis

**CARRIED 9/0**

Mr Athol Wigg, JP withdrew from the meeting at 7.12pm.



<b>SCM003/10/13</b>	<b>Appointment of Delegates to Committees, Working Groups and Organisations (SJ1216)</b>
Author:	Linda Jones – Executive Assistant to Chief Executive Officer
Author:	Richard Gorbunow – Chief Executive Officer
Date of Report:	7 October 2013
Disclosure of Officers Interest:	No officer involved in the preparation of this report is required to declare an interest in accordance with the provisions of the <i>Local Government Act</i>

**Introduction:**

Council is requested to consider election of members and deputies to the various Working Groups and Organisations for 2013 – 2015.

**Background:**

At the Local Government Elections held on 19 October 2013 the following persons were elected to Council:

The following persons were elected to Council to represent the North Ward:

- Councillor John Erren
- Councillor Sandra Hawkins
- Councillor John Rossiter

The following person was elected to Council to represent the North West Ward:

- Councillor Keith Ellis

The following person was elected to Council to represent the Southern Ward:

- Councillor Barry Urban (unopposed)

**Comment:**

Council is required to consider the appointment of Elected Members, by resolution, to fill all positions on the various Working Groups and Organisations that Council interacts with.

**Community / Stakeholder Consultation:**

Not applicable

**Attachment:**

- [SCM003.1/10/13](#) - Working Groups and Organisations 2013 – 2015 (E13/4216)

**Alignment with our Strategic Community Plan:**

Objective 1.1	Strong Leadership
Key Action 1.3.1	Attract a diverse body of Elected Members that represents the composition of the community
Objective 6.1	Engaged Community
Key Action 6.1.2	Integrate a range of cultural values into our planning and management processes

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**Statutory Environment:**

- *Local Government Act 1995*
- Council's Standing Order Local Law 2002

**Financial Implications:**

Annual sitting fee allowances will be incurred by Council in relation to the members appointed and attending Committee meetings, in accordance with the *Local Government Act 1995*.

**Voting Requirements:                      Absolute Majority**

**Officer Recommendation:**

**Moved Cr Urban, seconded Cr Moore**

That Council, in accordance with Section 5.10 of the *Local Government Act 1995*, make the following appointments to Working Groups and Organisations for 2013 – 2015:

1. Staff Management Working Group:

That (4) Elected Members Cr ....., Cr ....., Cr..... and Cr ..... be appointed as Council delegates to the Staff Management Working Group.

2. Other Organisations:

- a) That Cr \_\_\_\_\_ be appointed as Council delegate to the Armadale Home Help and Cr \_\_\_\_\_ be appointed as deputy;
- b) That Cr \_\_\_\_\_ be appointed as Council delegate to the Armadale Hospital Community Advisory Council and Cr \_\_\_\_\_ be appointed as deputy;
- c) That Cr \_\_\_\_\_, Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Australia Day Project Committee;
- d) That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Byford Progress Association;
- e) That Cr \_\_\_\_\_ be appointed as Council delegate to the Cemeteries Management Committee and Cr \_\_\_\_\_ be appointed as deputy;
- f) That Cr \_\_\_\_\_, Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Community Funding Program Working Group;
- g) That Cr \_\_\_\_\_ be appointed as Council delegate to the Community Safety and Crime Prevention Committee and Cr \_\_\_\_\_ be appointed as deputy;
- h) That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Darling Downs Management Committee;
- i) That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Darling Range Regional Park Committee;

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- j) That Cr \_\_\_\_\_ be appointed as Council delegate to the Jandakot Regional Park Community Advisory Committee and Cr \_\_\_\_\_ be appointed as deputy;
  - k) That Cr \_\_\_\_\_ be appointed as Council delegate to the Jarrahdale Community Association and Cr \_\_\_\_\_ be appointed as deputy;
  - l) That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Jarrahdale Heritage Society;
  - m) That Cr \_\_\_\_\_ be appointed as Council delegate to the Karnet Community Liaison Group;
  - n) That Cr \_\_\_\_\_ be appointed as Council delegate to the Landcare Centre Management Committee and Cr \_\_\_\_\_ be appointed as deputy;
  - o) That Cr \_\_\_\_\_ be appointed as Council delegate to the Landcare SJ Inc (Board);
  - p) That Cr \_\_\_\_\_ be appointed as Council delegate to the Local Emergency Management Advisory Committee and Cr \_\_\_\_\_ be appointed as deputy;
  - q) That Cr \_\_\_\_\_, Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Locality Funding Program Working Group;
  - r) That Cr Moore and Cr Wilson be appointed as Members of the Metropolitan East Development Assessment Panel, Cr Urban\_ be appointed as 1<sup>st</sup> Alternate Member and Cr Piipponen be appointed as 2<sup>nd</sup> Alternate Member;
  - s) That Cr \_\_\_\_\_ be appointed as Council delegate to the Mundijong Community Association and Cr \_\_\_\_\_ be appointed as deputy;
  - t) That Cr \_\_\_\_\_ be appointed as Council delegate to the Peel Regional Leaders Forum;
  - u) That Cr \_\_\_\_\_ be appointed as Council delegate to the Peel Trails Group and Cr \_\_\_\_\_ be appointed as deputy;
  - v) That Cr \_\_\_\_\_ be appointed as Council delegate to the Reserves Advisory Committee and Cr \_\_\_\_\_ be appointed as deputy;
  - w) That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Rivers Regional Council and Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as deputies;
  - x) That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Serpentine Community Association;
  - y) That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Serpentine Historical Society;
  - z) That Cr \_\_\_\_\_ be appointed as Council delegate to the Serpentine Jarrahdale Community Resource Centre Committee and Cr \_\_\_\_\_ be appointed as deputy;
  - aa) That Cr \_\_\_\_\_ be appointed as Council delegate to the Serpentine Jarrahdale Land Conservation District Committee and Cr \_\_\_\_\_ be appointed as deputy;
  - bb) That Cr \_\_\_\_\_ be appointed as Council delegate to the Serpentine Jarrahdale Ratepayers and Residents Association and Cr \_\_\_\_\_ be appointed as deputy;

- cc) That Cr \_\_\_\_\_ be appointed as Council delegate to the Serpentine Jarrahdale Trails Association Inc. and Cr \_\_\_\_\_ be appointed as deputy;
- dd) That Cr \_\_\_\_\_ be appointed as Council delegate to the Serpentine Sports Reserve Management Committee and Cr \_\_\_\_\_ be appointed as deputy;
- ee) That Cr \_\_\_\_\_ be appointed as Council delegates to Switch Your Thinking and Cr \_\_\_\_\_ be appointed as deputy;
- ff) That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Western Australian Local Government Association - Peel Zone and Cr \_\_\_\_\_ be appointed as deputy.

**Moved Cr Urban, seconded Cr Erren**

**That Standing Orders 9.5, 9.6, 107 and 10.13 be suspended at 7.13pm.**

**CARRIED 9/0**

**Moved Cr Moore, seconded Cr Urban**

**That Standing Orders 9.5, 9.6, 10.7 and 10.13 be reinstated at 7.39pm.**

**CARRIED 9/0**

**SCM003/10/11 COUNCIL DECISION:**

**Moved Cr J Kirkpatrick, seconded Cr S Piipponen**

**That Council, in accordance with Section 5.10 of the *Local Government Act 1995*, make the following appointments to Working Groups and Organisations for 2013 – 2015:**

**1. Staff Management Working Group:**

**That Cr K Ellis, Cr S Piipponen, Cr J Erren and Cr G Wilson be appointed as Council delegates to the Staff Management Working Group.**

**2. Other Organisations:**

- a) That Cr J Rossiter be appointed as Council delegate to the Armadale Home Help and Cr S Hawkins be appointed as deputy;
- b) That Cr J Kirkpatrick be appointed as Council delegate to the Armadale Hospital Community Advisory Council and Cr S Hawkins be appointed as deputy;
- c) That Cr B Moore, Cr S Hawkins and Cr K Ellis be appointed as Council delegates to the Australia Day Project Committee;
- d) That Cr J Erren and Cr S Hawkins be appointed as Council delegates to the Byford Progress Association;
- e) That Cr J Kirkpatrick be appointed as Council delegate to the Cemeteries Management Committee and Cr B Urban be appointed as deputy;
- f) That Cr K Ellis, Cr S Hawkins and Cr G Wilson be appointed as Council delegates to the Community Funding Program Working Group;
- g) That Cr B Urban be appointed as Council delegate to the Community Safety and Crime Prevention Committee and Cr J Rossiter be appointed as deputy;

- h) That Cr S Piipponen and Cr J Rossiter be appointed as Council delegates to the Darling Downs Management Committee;**
- i) That Cr B Urban be appointed as Council delegate to the Darling Range Regional Park Committee;**
- j) That Cr B Urban be appointed as Council delegate to the Jarrahdale Community Association and Cr B Moore be appointed as deputy;**
- k) That Cr B Urban and Cr B Moore be appointed as Council delegates to the Jarrahdale Heritage Society;**
- l) That Cr B Urban be appointed as Council delegate to the Karnet Community Liaison Group;**
- m) That Cr K Ellis be appointed as Council delegate to the Landcare Centre Management Committee and Cr S Hawkins be appointed as deputy;**
- n) That Cr J Rossiter be appointed as Council delegate to the Landcare SJ Inc (Board);**
- o) That Cr S Piipponen, Cr S Hawkins and Cr G Wilson be appointed as Council delegates to the Locality Funding Program Working Group;**
- p) That Cr Moore and Cr Wilson be appointed as Members of the Metropolitan East Development Assessment Panel, Cr Urban be appointed as 1<sup>st</sup> Alternate Member and Cr Piipponen be appointed as 2<sup>nd</sup> Alternate Member;**
- q) That Cr B Moore be appointed as Council delegate to the Mundijong Community Association and Cr S Piipponen be appointed as deputy;**
- r) That Cr K Ellis be appointed as Council delegate to the Peel Regional Leaders Forum;**
- s) That Cr B Urban be appointed as Council delegate to the Peel Trails Group and Cr S Hawkins be appointed as deputy;**
- t) That Cr B Urban be appointed as Council delegate to the Reserves Advisory Committee;**
- u) That Cr B Urban and Cr G Wilson be appointed as Council delegates to the Serpentine Community Association;**
- v) That Cr J Rossiter and Cr S Hawkins be appointed as Council delegates to the Serpentine Historical Society;**
- w) That Cr J Kirkpatrick be appointed as Council delegate to the Serpentine Jarrahdale Community Resource Centre Committee and Cr J Erren be appointed as deputy;**
- x) That Cr J Rossiter be appointed as Council delegate to the Serpentine Jarrahdale Land Conservation District Committee and Cr S Hawkins be appointed as deputy;**
- y) That Cr J Kirkpatrick be appointed as Council delegate to the Serpentine Jarrahdale Ratepayers and Residents Association and Cr B Moore be appointed as deputy;**
- z) That Cr B Urban be appointed as Council delegate to the Serpentine Jarrahdale Trails Association Inc and Cr S Piipponen be appointed as deputy;**
- aa) That Cr K Ellis be appointed as Council delegates to Switch Your Thinking and Cr S Piipponen be appointed as deputy;**

**bb) That Cr K Ellis and Cr B Urban be appointed as Council delegates to the Western Australian Local Government Association - Peel Zone and Cr J Erren be appointed as deputy.**

**CARRIED EN BLOC 9/0**

**Moved Cr Moore, seconded Cr Piipponen**

**cc) That Cr K Ellis be appointed as Council delegate to the Local Emergency Management Advisory Committee and Cr B Urban be appointed as deputy.**

**CARRIED 9/0**

**Council Note:** A secret ballot was conducted resulting in Cr Ellis being appointed as Council delegate to the Local Emergency Management Advisory Committee with Cr Urban as deputy.

**Moved Cr Urban, seconded Cr Hawkins**

**dd) That Cr J Kirkpatrick and Cr B Urban be appointed as Council delegates to the Rivers Regional Council and Cr J Erren and Cr G Wilson be appointed as deputies.**

**CARRIED 9/0**

**Council Note:** A secret ballot was conducted resulting in Cr Kirkpatrick and Cr Urban being appointed as Council delegates to the Rivers Regional Council with Cr Erren and Cr Wilson as deputies.

**Moved Cr S Piipponen, seconded Cr B Moore**

**ee) That Cr K Ellis be appointed as Council delegate to the Serpentine Sports Reserve Management Committee and Cr J Erren be appointed as deputy.**

**CARRIED 9/0**

**Council Note:** A secret ballot was conducted resulting in Cr Ellis being appointed as Council delegate to the Serpentine Sports Reserve Management Committee with Cr Erren as deputy.

**Council Note:** Jandakot Regional Park Community Advisory Committee was removed from the list of Working Groups and Organisations for 2013 – 2015 as the committee has been disbanded.

**Public Statement:**

The public statement commenced at 8.15pm.

Mrs Lee Bond, PO Box 44, ARMADALE

Mrs Bond thanked Bruce Moore for the honesty and integrity he has shown during his time as President of the Shire of Serpentine Jarrahdale. By far he has been the best President this Shire has seen. The behaviour he has had to tolerate and endure from disloyal Councillors is shameful. I am sure he will continue to be the type of Councillor we can still be very proud of and I am not alone with my statement.

The public statement concluded at 8.18pm.

The Shire President Elect thanked Cr Moore for his contribution as Shire President for the past two years, congratulated Cr Piipponen on his appointment as Deputy Shire President and congratulated the newly appointed Councillors.

## 10. Closure:

There being no further business the Presiding Member declared the meeting closed at 8.21pm.

I certify that these minutes were confirmed at the Ordinary Council Meeting held on 28 October 2013.

.....  
Presiding Member

.....  
Date