



## **Special Council Meeting Minutes**

# **Swearing In Ceremony**

**Monday, 19 October 2015**

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Minutes of the Special Council Meeting held in the Council Chambers, 6 Paterson Street, Mundijong on Monday, 19 October 2015. The Chief Executive Officer declared the meeting open at 6.00pm and welcomed Councillors, staff and members of the gallery.

## 1. Attendances and Apologies (including Leave of Absence):

In Attendance:

**Councillors:** J Erren .....Presiding Member (from 6.33pm)  
S Piipponen  
D Atwell  
K Ellis  
D Gossage  
S Hawkins  
M Rich  
J See  
B Urban

**Officers:** Mr R Gorbunow .....Chief Executive Officer  
Mr A Hart .....Director Corporate and Community  
Mr G Allan ..... Director Engineering  
Mr D van der Linde .....Acting Director Planning  
Ms K Peddie .....Executive Assistant to the CEO (Minute Taker)

**Leave of Absence:** Nil

**Apologies:** Nil

**Invited Guest:** Mr Athol Wigg (until 6.46pm) ..... Justice of the Peace

**Observers:** Ms K Cornish – Governance Officer  
Ms L Loder – Acting Communications Manager  
Ms S Clark – Executive Support Officer

Members of the Public – 22

Members of the Press – Nil

## 2. Public Question Time:

Public Question and Statement Time commenced at 6.01pm

**Mr J Kirkpatrick, 77 Mead Street, Byford, WA, 6122**

The Chief Executive Officer read the questions.

Question 1

As Councillor Erren and Councillor See live in a de facto relationship in the same dwelling must Councillor Elect See declare a financial interest in the event of Councillor Erren being proposed for the Presidency or Deputy Presidency of this Shire and does she have to leave the room while the item is being discussed and voted on as this item involves a substantial amount of financial interest in remuneration which goes in to their household?

*Response:*

No

Question 2

If Councillor Elect See when sworn in is proposed for the Presidency or Deputy Presidency and is currently living in the same dwelling as Councillor Erren and is living in a de Facto relationship, must he leave the room while the item is being discussed and voted on as this item involves substantial financial increase in remuneration which goes into their household?

*Response:*

No

Question 3

If under items SCM003/10/15 and SCM004/10/15 either of the above Councillors, being Councillor Erren and Councillor See, be proposed for any of the groups on those lists that have a financial reward for being on them, have to declare a financial interest and leave the room whilst that particular group is being discussed and decided on, if their partner is one of the proposed participants? As this again puts extra financial reward into their household which both may benefit from, it may be you will need to consider each group separately or deal with the ones with a financial reward as a group?

*Response:*

No

### **3. Public Statement Time:**

**Mr J Kirkpatrick, 77 Mead Street, Byford, WA, 6122**

The statement submitted by Mr Kirkpatrick was not accepted as it did not related to Special Council Meeting agenda items.

Public Question and Statement Time concluded at 6.04pm

### **4. Petitions and Deputations:**

Nil

### **5. Swearing In / Declaration by Elected Members – by Mr Athol Wigg, JP:**

Under the witnessing hand of Mr Athol Wigg, JP, the following Councillors made the declaration in accordance with the section 2.29 of the Local Government Act 1995 in the following order:

Councillor Elect David Atwell  
Councillor Elect David Gossage  
Councillor Elect Samuel Piipponen  
Councillor Elect Michelle Rich  
Councillor Elect Jacqui See

### **6. Election of Shire President for 2 years:**

The Chief Executive Officer called for nominations for the office of Shire President for the ensuing two year term.

Two nominations were received, one from Cr John Erren and the second nomination from Cr Barry Urban.

Each nominee for the position of Shire President was granted three minutes to speak to Council in support of their nomination for the role.

The Director Corporate and Community distributed ballot forms to all Councillors.

A secret ballot was conducted and Cr Erren was declared Shire President for the ensuing two year term, expiring October 2017.

#### **6.1 Declaration by Shire President**

Cr Erren made his declaration of office of President, witnessed by Mr Athol Wigg, JP.

The Chief Executive Officer vacated the chair and Cr Erren assumed the chair at 6.33pm.

### **7. Election of Deputy President for 2 years:**

The Chief Executive Officer called for nominations for the office of Deputy President for the ensuing two year term.

Two nominations were received, one from Cr Sam Piipponen and the second nomination from Cr Sandra Hawkins.

Each nominee for the position of Shire President was granted three minutes to speak to Council in support of their nomination for the role.

The Director Corporate and Community distributed ballot forms to all Councillors.

A secret ballot was conducted and Cr Sam Piipponen was declared Deputy President for the ensuing two year term, expiring October 2017.

#### **7.1 Declaration by Deputy President**

Cr Sam Piipponen made his declaration of office of Deputy President, witnessed by Mr Athol Wigg, JP.

Mr Athol Wigg, JP, withdrew from the meeting at 6.46pm

### **8. Members to occupy own seats:**

The Chief Executive Officer conducted a ballot for the allocation of seating in the Council Chamber, as follows:

Seat 1	Cr Urban
Seat 2	Cr Atwell
Seat 3	Cr See
Seat 4	Cr Hawkins
Seat 5	Cr Gossage
Seat 6	Cr Ellis
Seat 7	Cr Rich
Seat 8	Cr Piipponen

## 9. Reports:

<b>SCM003/10/15 Appointment of Committees, Members and Deputies (SJ1216)</b>	
Author:	Kirsty Peddie – Executive Assistant to Chief Executive Officer
Senior Officer:	Richard Gorbunow – Chief Executive Officer
Date of Report:	14 October 2015
Disclosure of Officers Interest:	No officer involved in the preparation of this report is required to declare an interest in accordance with the provisions of the <i>Local Government Act</i>

### Introduction:

Council is requested to consider election of members and deputies to Council Standing Committees for 2015 – 2017.

### Background:

At the Local Government Elections held on 17 October 2015 the following persons were elected to Council:

The following persons were elected to Council to represent the North Ward:

- Councillor Jacqui See
- Councillor David Gossage

The following person was elected to Council to represent the North West Ward:

- Councillor Samuel Piipponen

The following persons were elected to Council to represent the Southern Ward:

- Councillor David Atwell
- Councillor Michelle Rich

### Comment:

The Standing Committees of Council are as follows:

- Audit Committee (5 members and 2 deputies)

Council is required to consider the appointment of Elected Members, by resolution, to fill all positions on the Standing Committees.

### Community / Stakeholder Consultation:

Not applicable

### Attachments:

Nil

### Alignment with our Strategic Community Plan:

Objective 1.1	Strong Leadership
Key Action 1.3.1	Attract a diverse body of Elected Members that represents the composition of the community
Objective 6.1	Engaged Community
Key Action 6.1.2	Integrate a range of cultural values into our planning and management processes

**Statutory Environment:**

- *Local Government Act 1995*
- Council's Standing Order Local Law 2002

**Financial Implications:**

Annual sitting fee allowances will be incurred by Council in relation to the members appointed and attending Committee meetings, in accordance with the *Local Government Act 1995*.

**Voting Requirements:**                      **Absolute Majority**

**SCM003/10/15      COUNCIL DECISION / Officer Recommendation:**

**Moved Cr Ellis, seconded Cr Urban**

**That Council, in accordance with Section 5.10 of the *Local Government Act 1995*, make the following appointments to Council's Standing Committees:**

**1. Audit Committee:**

**Members:**    Cr Erren  
                    Cr Hawkins  
                    Cr See  
                    Cr Rich  
                    Cr Ellis

**Deputies:**    Cr Piipponen  
                    Cr Gossage

**CARRIED UNANIMOUSLY ABSOLUTE MAJORITY**

**Moved Cr Urban, seconded Cr Piipponen**

**That Standing Orders 9.5, 9.6, 10.7 and 10.13 be suspended at 7.01pm**

**CARRIED 9/0**

**Moved Cr Ellis, seconded Cr Hawkins**

**That Standing Orders 9.5, 9.6, 10.7 and 10.13 be reinstated at 8.02pm**

**CARRIED 9/0**

<b>SCM004/10/15</b>	<b>Appointment of Delegates to Committees, Working Groups and Organisations (SJ1216)</b>
Author:	Kirsty Peddie – Executive Assistant to Chief Executive Officer
Author:	Richard Gorbunow – Chief Executive Officer
Date of Report:	14 October 2015
Disclosure of Officers Interest:	No officer involved in the preparation of this report is required to declare an interest in accordance with the provisions of the <i>Local Government Act</i>

**Introduction:**

Council is requested to consider election of members and deputies to the various Working Groups and Organisations for 2015 – 2017.

**Background:**

At the Local Government Elections held on 17 October 2015 the following persons were elected to Council:

The following persons were elected to Council to represent the North Ward:

- Councillor Jacqui See
- Councillor David Gossage

The following person was elected to Council to represent the North West Ward:

- Councillor Samuel Piipponen

The following persons were elected to Council to represent the Southern Ward:

- Councillor David Atwell
- Councillor Michelle Rich

**Comment:**

Council is required to consider the appointment of Elected Members, by resolution, to fill all positions on the various Working Groups and Organisations that Council interacts with.

**Community / Stakeholder Consultation:**

Not applicable

**Attachment:**

Nil

**Alignment with our Strategic Community Plan:**

Objective 1.1	Strong Leadership
Key Action 1.3.1	Attract a diverse body of Elected Members that represents the composition of the community



Objective 6.1	Engaged Community
Key Action 6.1.2	Integrate a range of cultural values into our planning and management processes

### Statutory Environment:

- *Local Government Act 1995*
- Council's Standing Orders Local Law 2002

### Financial Implications:

Annual sitting fee allowances will be incurred by Council in relation to the members appointed and attending Committee meetings, in accordance with the *Local Government Act 1995*.

**Voting Requirements:**                      **Absolute Majority**

### Officer Recommendation:

That Council, in accordance with Section 5.10 of the *Local Government Act 1995*, make the following appointments to Working Groups and Organisations for 2015 – 2017:

#### 1. Staff Management Working Group:

That (4) Elected Members Cr ....., Cr ....., Cr..... and Cr ..... be appointed as Council delegates to the Staff Management Working Group.

#### 2. Other Organisations:

- That Cr \_\_\_\_\_ be appointed as Council delegate to the Armadale Home Help and Cr \_\_\_\_\_ be appointed as deputy;
- That Cr \_\_\_\_\_ be appointed as Council delegate to the Armadale Hospital Community Advisory Council and Cr \_\_\_\_\_ be appointed as deputy;
- That Cr \_\_\_\_\_, Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Australia Day Project Committee;
- That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Byford Progress Association;
- That Cr \_\_\_\_\_ be appointed as Council delegate to the Cemeteries Management Committee and Cr \_\_\_\_\_ be appointed as deputy;
- That Cr \_\_\_\_\_, Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Community Funding Program Working Group;
- That Cr \_\_\_\_\_ be appointed as Council delegate to the Community Safety and Crime Prevention Committee and Cr \_\_\_\_\_ be appointed as deputy;
- That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Darling Downs Management Committee;
- That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Enterprise Bargaining Agreement Working Group;

- j. That Cr \_\_\_\_\_ be appointed as Council delegate to the Jarrahdale Community Association and Cr \_\_\_\_\_ be appointed as deputy;
- k. That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Jarrahdale Heritage Society;
- l. That Cr \_\_\_\_\_ be appointed as Council delegate to the Karnet Community Liaison Group;
- m. That Cr \_\_\_\_\_ be appointed as Council delegate to the Keysbrook Mineral Sands Project Community Consultation Group;
- n. That Cr \_\_\_\_\_ be appointed as Council delegate to the Landcare Centre Management Committee and Cr \_\_\_\_\_ be appointed as deputy;
- o. That Cr \_\_\_\_\_ be appointed as Council delegate to the Landcare SJ Inc (Board);
- p. That Cr \_\_\_\_\_, Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Locality Funding Program Working Group;
- q. That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Local Emergency Management Committee;
- r. That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Members of the Metropolitan East Development Assessment Panel, Cr \_\_\_\_\_ be appointed as 1<sup>st</sup> Alternate Member and Cr \_\_\_\_\_ be appointed as 2<sup>nd</sup> Alternate Member;
- s. That Cr \_\_\_\_\_ be appointed as Council delegate to the Mundijong Community Association and Cr \_\_\_\_\_ be appointed as deputy;
- t. That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Off Road Vehicle Working Group;
- u. That Cr \_\_\_\_\_ be appointed as Council delegate to the Parks of the Darling Range Community Advisory Committee;
- v. That Cr \_\_\_\_\_ be appointed as Council delegate to the Peel Regional Leaders Forum;
- w. That Cr \_\_\_\_\_ be appointed as Council delegate to the Peel Trails Group and Cr \_\_\_\_\_ be appointed as deputy;
- x. That Cr \_\_\_\_\_ be appointed as Council delegates to the Peel-Harvey Catchment Council;
- y. That Cr \_\_\_\_\_ be appointed as Council delegate to the Reserves Advisory Committee and Cr \_\_\_\_\_ be appointed as deputy;
- z. That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Rivers Regional Council and Cr \_\_\_\_\_ be appointed as deputy for Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as deputy for Cr \_\_\_\_\_;
- aa. That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Serpentine Community Association;
- bb. That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Serpentine Historical Society;

- cc. That Cr \_\_\_\_\_ be appointed as Council delegate to the Serpentine Jarrahdale Community Resource Centre Committee and Cr \_\_\_\_\_ be appointed as deputy;
- dd. That Cr \_\_\_\_\_ be appointed as Council delegate to the Serpentine Jarrahdale Land Conservation District Committee and Cr \_\_\_\_\_ be appointed as deputy;
- ee. That Cr \_\_\_\_\_ be appointed as Council delegate to the Serpentine Jarrahdale Ratepayers and Residents Association and Cr \_\_\_\_\_ be appointed as deputy;
- ff. That Cr \_\_\_\_\_ be appointed as Council delegate to the Serpentine Jarrahdale Trails Association Inc. and Cr \_\_\_\_\_ be appointed as deputy;
- gg. That Cr \_\_\_\_\_ be appointed as Council delegate to the Serpentine Sports Reserve Management Committee and Cr \_\_\_\_\_ be appointed as deputy;
- hh. That Cr \_\_\_\_\_ be appointed as Council delegates to Switch Your Thinking and Cr \_\_\_\_\_ be appointed as deputy;
- ii. That Cr \_\_\_\_\_ and Cr \_\_\_\_\_ be appointed as Council delegates to the Western Australian Local Government Association - Peel Zone and Cr \_\_\_\_\_ be appointed as deputy;
- jj. That Cr \_\_\_\_\_ be appointed as delegate to the Whitby Falls Project Partners and Cr \_\_\_\_\_ be appointed as deputy.

**SCM004/10/15 COUNCIL DECISION / Amended Motion:**

Moved Cr Hawkins, seconded Cr Ellis

That Council, in accordance with Section 5.10 of the *Local Government Act 1995*, make the following appointments to Working Groups and Organisations for 2015 – 2017:

**Staff Management Working Group:**

1. That (4) Elected Members Cr Erren, Cr Urban, Cr See and Cr Hawkins be appointed as Council delegates to the Staff Management Working Group.
2. Other Organisations:
  - a. That Cr Piipponen be appointed as Council delegate to the Armadale Home Help and Cr See be appointed as deputy;
  - b. That Cr Hawkins be appointed as Council delegate to the Armadale Hospital Community Advisory Council and Cr Gossage be appointed as deputy;
  - c. That Cr Erren, Cr See and Cr Atwell be appointed as Council delegates to the Australia Day Project Committee;
  - d. That Cr Hawkins and Cr Gossage be appointed as Council delegates to the Byford Progress Association;
  - e. That Cr Piipponen be appointed as Council delegate to the Cemeteries Management Committee and Cr Erren be appointed as deputy;
  - f. That Cr Hawkins, Cr Atwell and Cr Urban be appointed as Council delegates to the Community Funding Program Working Group;

- g. That Cr See be appointed as Council delegate to the Community Safety and Crime Prevention Committee and Cr Hawkins be appointed as deputy;**
- h. That Cr Hawkins and Cr Piipponen be appointed as Council delegates to the Darling Downs Management Committee;**
- i. That Cr Erren and Cr See be appointed as Council delegates to the Enterprise Bargaining Agreement Working Group;**
- j. That Cr Urban be appointed as Council delegate to the Jarrahdale Community Association and Cr Rich be appointed as deputy;**
- k. That Cr Urban be appointed as Council delegate to the Jarrahdale Heritage Society and Cr Rich be appointed as deputy;**
- l. That Cr Urban be appointed as Council delegate to the Karnet Community Liaison Group;**
- m. That Cr Rich be appointed as Council delegate to the Keysbrook Mineral Sands Project Community Consultation Group;**
- n. That Cr Urban be appointed as Council delegate to the Landcare Centre Management Committee and Cr Piipponen be appointed as deputy;**
- o. That Cr Erren be appointed as Council delegate to the Landcare SJ Inc (Board);**
- p. That Cr Hawkins, Cr Ellis and Cr Urban be appointed as Council delegates to the Locality Funding Program Working Group. Cr Hawkins will represent the North Ward, Cr Ellis will represent the North West Ward and Cr Urban will represent that Southern Ward;**
- q. That Cr Erren and Cr Gossage be appointed as Council delegates to the Local Emergency Management Committee;**
- r. That Cr Hawkins and Cr Ellis be appointed as Members of the Metropolitan East Development Assessment Panel, Cr Gossage be appointed as 1<sup>st</sup> Alternate Member and Cr Rich be appointed as 2<sup>nd</sup> Alternate Member;**
- s. That Cr Atwell be appointed as Council delegate to the Mundijong Community Association and Cr Urban be appointed as deputy;**
- t. That Cr Urban and Cr Rich be appointed as Council delegates to the Off Road Vehicle Working Group;**
- u. That Cr Gossage be appointed as Council delegate to the Parks of the Darling Range Community Advisory Committee;**
- v. That Cr Erren be appointed as Council delegate to the Peel Regional Leaders Forum;**
- w. That Cr Piipponen be appointed as Council delegate to the Peel Trails Group and Cr Ellis be appointed as deputy;**
- x. That Cr Erren be appointed as Council delegate to the Peel-Harvey Catchment Council;**
- y. That Cr Hawkins be appointed as Council delegate to the Reserves Advisory Committee and Cr Atwell be appointed as deputy;**
- z. That Cr Hawkins and Cr Ellis be appointed as Council delegates to the Rivers Regional Council and Cr See be appointed as deputy for Cr Hawkins and Cr Gossage be appointed as deputy for Cr Ellis**

- aa. That Cr Rich be appointed as Council delegate to the Serpentine Community Association and Cr Urban be appointed as deputy;**
- bb. That Cr Rich be appointed as Council delegate to the Serpentine Historical Society and that Cr Urban be appointed as deputy;**
- cc. That Cr See be appointed as Council delegate to the Serpentine Jarrahdale Community Resource Centre Committee and Cr Piipponen be appointed as deputy;**
- dd. That Cr Hawkins be appointed as Council delegate to the Serpentine Jarrahdale Land Conservation District Committee and Cr Ellis be appointed as deputy;**
- ee. That Cr Rich be appointed as Council delegate to the Serpentine Jarrahdale Ratepayers and Residents Association and Cr Atwell be appointed as deputy;**
- ff. That Cr Hawkins be appointed as Council delegate to the Serpentine Jarrahdale Trails Association Inc. and Cr Ellis be appointed as deputy;**
- gg. That Cr Atwell be appointed as Council delegate to the Serpentine Sports Reserve Management Committee and Cr Piipponen be appointed as deputy;**
- hh. That Cr See be appointed as Council delegate to Switch Your Thinking and Cr Ellis be appointed as deputy;**
- ii. That Cr Erren and Cr Gossage be appointed as Council delegates to the Western Australian Local Government Association - Peel Zone and Cr See be appointed as deputy;**
- jj. That Cr Hawkins be appointed as delegate to the Whitby Falls Project Partners and Cr Erren be appointed as deputy;**
- kk. That Cr Gossage be appointed as delegate to the Bush Fire Advisory Committee and Piipponen as Deputy.**

**CARRIED UNANIMOUSLY ABSOLUTE MAJORITY**

**Council Note: A secret ballot was conducted for Recommendation 1 resulting in Councillors Erren, Urban, See and Hawkins being appointed as delegates to the Staff Management Working Group.**

**Council Note: Recommendation 2k was amended as Council decided that only one representative was required as delegate for the Jarrahdale Heritage Society, as such Cr Rich was appointed as the deputy.**

**Council Note: A secret ballot was conducted for Recommendation 2r resulting in Councillors Hawkins and Ellis being appointed as Members of the Metropolitan East Development Assessment Panel and Councillors Gossage and Rich be appointed as 1<sup>st</sup> Alternate Member and 2<sup>nd</sup> Alternate Member respectively.**

**Council Note: A secret ballot was conducted for Recommendation 2x resulting in Councillor Erren being appointed as delegate to Peel-Harvey Catchment Council**

**Council Note: A secret ballot was conducted for Recommendation 2z resulting in Councillors Hawkins and Ellis being appointed as Council delegates to the Rivers Regional Council and Councillor See being appointed as deputy for Councillor Hawkins and Councillor Gossage being appointed as deputy for Councillor Ellis.**

**Council Note: Recommendation 2aa was amended as Council decided that only one representative was required as delegate for the Serpentine Community Association, as such Cr Urban was appointed as the deputy.**

**Council Note: Recommendation 2bb was amended as Council decided that only one representative was required as delegate for the Serpentine Historical Society, as such Cr Urban was appointed as the deputy.**

**Council Note: A secret ballot was conducted for Recommendation 2ii resulting in Councillors Erren and Gossage being appointed as delegates to the Western Australian Local Government Association - Peel Zone.**

**Council Note: A secret ballot was conducted for Recommendation 2jj resulting in Councillor Hawkins being appointed as delegate to the Whitby Falls Project Partners.**

**Council Note: Recommendation 2kk was added to the Other Organisations with Councillor Gossage being appointed as delegate to the Bush Fire Advisory Committee and Piipponen as Deputy**

## **10. Closure:**

There being no further business the Presiding Member declared the meeting closed at 8.12pm.

I certify that these minutes were confirmed at the  
Ordinary Council Meeting held on 26 October 2015

.....  
Presiding Member

.....  
Date