



# **Special Council Meeting Minutes**

**Thursday 10 November 2016  
6.00pm**

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**NOTE:**      a)      Declaration of Councillors and Officers Interest is made at the time the item is discussed.

Minutes of the Special Council Meeting held in the Council Chambers, 6 Paterson Street, Mundijong on Thursday 10 November 2016. The Shire President declared the meeting open at 6.00pm and welcomed Councillors, staff and members of the gallery.

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## 1. Attendances and apologies (including leave of absence):

### In Attendance:

**Councillors:** J Erren ..... Presiding Member

S Piipponen

D Atwell (from 6.02pm)

D Gossage

S Hawkins

J See

M Rich

B Urban

**Officers:** Mr T Brown .....  
Executive Manager Governance & Organisational Services, WALGA  
Ms K Peddie ..... Executive Assistant to CEO (Minute Taker)

### Leave of Absence:

**Apologies:** Cr K Ellis  
Mr G Clark

**Observers:** Nil

Members of the Public – 1

Members of the Press – Nil

## 2. Public Question Time:

Nil

## 3. Public Statement Time:

Nil

**Councillor Atwell entered Chambers at 6.02pm**

## 4. Petitions and Deputations:

Nil

## 5. Declaration of Councillors and Officers Interest:

Nil

## 6. Receipts of Minutes or Reports and Consideration for Recommendations:

### 6.1 Minutes from previous Meetings:

#### 6.1.1 CEO Employment Committee Meeting – 18 October 2016

Moved Cr Rich, seconded Cr Piipponen

That the minutes of the CEO Employment Committee Meeting held on 18 October 2016 be confirmed (E16/8683).

**CARRIED UNANIMOUSLY**

### 6.2 Reports for Consideration:

<b>SCM015/11/16</b>	<b>Confidential Recruitment of Chief Executive Officer</b>
Author:	Lydia Highfield - WALGA
Date of Report:	8 November 2016
Disclosure of Officers Interest:	No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act

#### Appointment of New CEO

This matter will be considered behind closed doors in accordance with Section 5.23(2) (b) and (e) of the Local Government Act as it related to the personal affair of a person and a contract that may be entered into.

#### **COUNCIL DECISION**

Moved Cr Hawkins, Seconded Cr Gossage

That the meeting be closed to members of the public at 6.04pm to allow Council to discuss Confidential Item SCM015/11/16 as per section 5.23(2) of the Local Government Act 1995.

**CARRIED UNANIMOUSLY**

Members of the public were asked to leave the meeting while Confidential item SCM015/11/16 was discussed. The doors were closed at 6.03pm.

Executive Assistant to CEO left Chambers at 6.04pm.

#### **COUNCIL DECISION**

Moved Cr Rich, Seconded Cr Gossage

That Standing Orders 9.5, 9.6, 10.7 and 10.13 be suspended at 6.04pm in order to further discuss item SCM015/11/16.

**CARRIED UNANIMOUSLY**

#### **COUNCIL DECISION**

Moved Cr Rich, Seconded Cr Piipponen

That Standing Orders be reinstated at 6.16pm.

**CARRIED UNANIMOUSLY**

Voting Requirement: Absolute Majority

**That Council:**

**Appoints \_\_\_\_\_ (Full Name) to the position of Chief Executive Officer with the Shire of Serpentine Jarrahdale for a period of \_\_\_\_\_ commencing on Day Date Month Year and concluding on Day Date Month Year;**

**Is of the belief that \_\_\_\_\_ (Full Name) is suitably qualified for the position of Chief Executive Officer; and**

**Is satisfied with the provisions of the proposed employment contract to be entered into with \_\_\_\_\_ (Full Name) with a total package of \$000,000 per annum.**

**SCM015/11/16 COUNCIL DECISION**

**Moved Cr Rich, seconded Cr Urban**

**That Council:**

- 1. Appoints Mr Kenneth Raymond Donohoe to the position of Chief Executive Officer with the Shire of Serpentine Jarrahdale for a period of four (4) years commencing on a date (early 2017) to be agreed upon endorsement of appointment and concluding four (4) years from the date of commencement;**
- 2. Is of the belief that Mr Kenneth Raymond Donohoe is suitably qualified for the position of Chief Executive Officer; and**
- 3. Is satisfied with the provisions of the proposed employment contract to be entered into with Mr Kenneth Raymond Donohoe with a total package of \$256,710.91 per annum.**

**CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY**

**COUNCIL DECISION**

**Moved Cr Hawkins, Seconded Cr Rich**

**That the meeting be reopened to the public at 6.21pm**

**CARRIED UNANIMOUSLY**

**Executive Assistant to CEO returned to Chambers at 6.21pm**

**Members of the public returned to the Chamber and the Presiding Member advised that the Officers Recommendation, with amendments was carried for item SCM015/11/16 with a unanimous vote.**

**7. Motions of Which Notice has been Given:**

Nil

**8. Urgent Business:**

Nil

**9. Closure:**

There being no further business the Presiding Member declared the meeting closed at 6.23pm.

I certify that these minutes were confirmed at the  
Ordinary Council Meeting held on 28 November 2016

.....  
Presiding Member

.....  
Date