



Special Council Meeting Minutes

**Thursday, 4 July 2013
6.00pm**

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NOTE: a) Declaration of Councillors and Officers Interest is made at the time the item is discussed.

Minutes of Special Council Meeting held in Council Chambers, 6 Paterson Street, Mundijong on Thursday, 4 July 2013. The Shire President declared the meeting open at 6.00pm and welcomed Councillors and staff.

1. Attendances and Apologies (including Leave of Absence):

In Attendance:

COUNCILLORS: B Moore Presiding Member
D Atwell
J Kirkpatrick
S Piipponen
B Urban
G Wilson

OFFICERS: Mr R Gorbunow Chief Executive Officer
Mr G Allan Director Engineering
Ms C Mihovilovich..... Manager Finance
Ms Linda Jones Personal Assistant to Chief Executive Officer

APOLOGIES: Mr A Hart Director Corporate and Community
Mr B Gleeson..... Director Planning

OBSERVERS: Nil

Members of the Public - 0
Members of the Press - 0

2. Response to previous Public Questions taken on notice:

Nil

3. Public Question Time:

Nil

4. Public Statement Time:

Nil

5. Petitions and Deputations:

Nil

6. Declaration of Councillors and Officers Interest:

Nil

7. Motions of which notice has been given:

SCM001/07/13	Rescission of Council Decision - Adoption of 2013/2014 Statutory Budget (SJ1219)
Author:	Casey Mihovilovich, Executive Manager Finance Services
Senior Officer:	Alan Hart, Director Corporate and Community
Date of Report:	2 July 2013
Disclosure of Officers Interest:	No officer involved in the preparation of this report is required to declare an interest in accordance with the provisions of the <i>Local Government Act</i>

Executive Summary

It is recommended that the decision made at the Special Council Meeting of 24 June 2013 be rescinded due to the findings from the State Administrative Tribunal that Council must seek the Minister's approval, if required under section 6 of the *Local Government Act 1995*, before the budget is adopted. Council had not received approval from the Minister before the budget was adopted on 24 June 2013. This change has not been represented in the *Local Government Act 1995* and does not state that approval must be before the budget is adopted. The Shire submitted the request on 24 June 2013 to the Minister, and generally these requests have a same day turnaround time. However, the Minister has removed his delegated authority to the Director General for approvals and therefore increasing the length of time for approval to be sought. The resolution did state that the rates were subject to Minister approval; however the Department of Local Government has advised that the decision must be rescinded, regardless of the resolution being subject to Minister Approval. The Minister has now approved the request to raise rates under section 6 of the *Local Government Act 1995*. Note, there are no changes from the Council Decision SCM013/06/13.

Section 6.2 of the *Local Government Act 1995* requires local governments to prepare an annual budget not later than 31 August in each financial year. The local government is to prepare and adopt the budget in the form and manner prescribed and by absolute majority.

Relevant Previous Decisions of Council

- SCM013/06/13 - Adoption of 2013/2014 Statutory Budget

"SCM013/06/13 COUNCIL DECISION / Officer Recommendation

Moved Cr Wilson, seconded Cr Urban
That Council:

1. In accordance with Sections 6.32 and 6.33 of the *Local Government Act 1995* imposes differential rates for the 2013/2014 financial year.
2. In accordance with Sections 6.32, 6.35 and 6.36 of the *Local Government Act 1995*, and subject to Ministerial approval being granted, imposes the following differential rates in the 2012/2013 statutory budget:

Differential Rating 2013/2014			
Categories	UV Rate in Cents	GRV Rate in Cents	Minimum Rate
Residential		9.2055	\$1,000
Residential Vacant		13.6285	\$1,050
Commercial		9.6085	\$1,105

<i>Industrial</i>		10.0000	\$1,105
<i>Rural</i>	0.2986		\$1,105
<i>Rural Living</i>	0.3632		\$1,105
<i>Intensive Farming</i>	0.9297		\$1,105

3. *In accordance with Section 6.47 of the Local Government Act 1995 provide the following concessions:*

- *31% off the rural rate in the cents for properties that meet the Farmland Concession eligibility criteria set out in Council Policy SEG01.*
- *50% off the rural rate in the cents for properties that meet the Conservation Concession eligibility criteria.*
- *19% off the residential improved minimum rate for properties in the Rowley Road Units. Minimum rate set for these Rowley Road Units will be \$809.*

4. *Sitting Fees, President and Deputy President Allowance*

In accordance with the provisions of Section 5.98 of the Local Government Act 1995 and Section 7B of the Salaries and Allowances Act 1995, Council make payments for:

- a) *Councillor Sitting Fees - \$15,500 per year for annual meeting attendance fees (excluding the President).*
- b) *President Sitting Fees - \$24,000 per year for annual meeting attendance fee.*
- c) *Presidents Allowance – 0.002 of the local government's operating revenue for 2012/2013 financial year, up to \$35,000, which is the maximum annual local government allowance as per Band 3 as prescribed by Section 7B of the Salaries and Allowances Act 1975.*
- d) *Deputy Presidents Allowance - 25% of the Presidents allowance.*

5. *Payment Incentives*

In accordance with the provisions of Section 6.46 of the Local Government Act 1995, offer the following incentive for the payment of rates and charges:

Full Payment:

Full payment of all current and arrears of rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL) by 13 August 2013 (thirty five days after the issue date on the annual rate notice).

To be eligible and to enter the draw to win a first prize of \$1,000 and a double pass to the Western Australian Symphony Orchestra, or a second prize of a double pass to the Western Australian Symphony Orchestra, the payment of rates must be made in full by the due date.

6. *Payment Options*

In accordance with Section 6.45 of the Local Government Act 1995, offer the following instalment options for the payment of rates:

- a) *One instalment*
Payment in full by 13 August 2013.
- b) *Two instalments*
 - *The first instalment of 50% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if*

applicable) and Emergency Services Levy (ESL) and instalment charge, plus the total outstanding arrears payable by 13 August 2013.

- *The second instalment of 50% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL) and instalment charge, plus the total outstanding arrears payable by 14 October 2013.*

c) Four instalments

- *The first instalment of 25% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL) and instalment charge, plus the total outstanding arrears payable by 13 August 2013.*
- *The second, third and fourth instalments each of 25% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL) and instalment charge, payable as follows:*
 - *Second instalment due 14 October 2013*
 - *Third instalment due 16 December 2013*
 - *Fourth instalment due 17 February 2014*

7. Late Payment Interest

In accordance with the provisions of Section 6.13 and 6.51 of the Local Government Act 1995, impose interest on all arrears and current charges in respect of general rates, domestic refuse charges and private swimming pool inspection fees (including GST where applicable), Special Area Rate (if applicable) and Emergency Services Levy (ESL) at a rate of 11% per annum, calculated on a simple interest basis on arrears amounts that remain unpaid and current amounts that remain unpaid after 13 August 2013, or the due date of the instalment and continues until the instalment is paid in full.

Excluded are deferred rates, instalment current amounts not yet due under the four (4) instalment payment option, registered pensioner portions and current government pensioner rebate amounts.

8. Instalment and arrangement Administration fees and interest charges

In accordance with the provisions of Section 6.45 of the Local Government Act 1995, for the 2013/2014 financial year, impose the following administration fees and charges for payment of rates, domestic refuse charges and private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL):

a) Two instalment option

An administration fee of \$10 for instalment two (2), together with an interest charge of 5.5% per annum, calculated on a simple interest basis on 50% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) calculated thirty five (35) days from the date of issue of the annual rate notice to the due date of the second instalment.

b) Four instalment option

An administration fee of \$10 for each of instalments two (2), three (3) and four (4), together with an interest charge of 5.5% per annum, calculated on a simple interest basis on:

- *75% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and*

Emergency Services Levy (ESL) calculated thirty-five (35) days from the date of issue of the annual rate notice to the due date of the second instalment;

- *50% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL) calculated from the due date of the second instalment to the due date of the third instalment;*
 - *25% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL) calculated from the due date of the third instalment to the due date of the fourth instalment.*
9. *Accrual of interest on overdue rates*
Apply a penalty interest of 11% per annum to overdue rates in the 2013/2014 rating year.
 10. *Accrual of interest on outstanding debtors*
Apply a penalty interest of 11% per annum to overdue debtors in the 2013/2014 rating year.
 11. *2013/2014 Municipal Fund Budget*
Adopt the 2013/2014 Municipal Budget, in the form of the Operating Statement, Cash Flow Statement, Rate Setting Statement and notes as presented.
 12. *Authority to call tenders*
Delegate authority to the Chief Executive Officer to invite tenders for works and services in the 2013/2014 Statutory Budget, where required, in accordance with the provisions of the Local Government Act 1995.
 13. *Fees and Charges*
Adopt the Schedule of Fees and Charges for 2013/2014, as presented.
 14. *Domestic Refuse Charges*
Impose the following charges for the collection of refuse services for the 2013/2014 financial year:

<i>Rubbish Collection Service</i>	<i>Annual Fee</i>
<i>1st service and subsequent services 140L rubbish and 240L recycle</i>	<i>\$350</i>
<i>1st service and subsequent service 240L rubbish and 240L recycle</i>	<i>\$412</i>
<i>1st service and subsequent service – upgrade of one existing 140L to 240L rubbish</i>	<i>\$63</i>
<i>2nd service 2 x 140L rubbish only</i>	<i>\$287</i>
<i>2nd service 2 x 240L rubbish only</i>	<i>\$412</i>
<i>2nd service 2 x 240L recycle</i>	<i>\$412</i>
<i>2nd service 1 x 140L rubbish only</i>	<i>\$144</i>
<i>2nd service 1 x 240L rubbish only</i>	<i>\$207</i>
<i>2nd service 1 x 240L recycle only</i>	<i>\$207</i>
<i>Rowley Road Units (140L rubbish and 240L recycle)</i>	<i>\$131</i>
<i>Domestic refuse charge to be transferred into the Waste reserve (per service)</i>	<i>\$30</i>

15. *Any additional carried forward surplus from savings from the 2012/2013 financial year over and above the amount included in the 2013/2014 budget will reduce the proposed loan borrowing of loan 121 Road Construction 2013/2014.*

16. Monthly Financial Report

- a) *In accordance with Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996, resolve to receive the Monthly Financial Report by Business Unit.*
- b) *In accordance with Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996, adopt the material variance of 10% or greater.*
- c) *Applies the 10% or greater material variance to total revenue and expenditure of each Directorate in the statement of financial activity, forming part of the monthly financial report.*

17. Workers Compensation Premium Reserve

Adopt a Workers Compensation Premium reserve for the purpose of “transferring any surplus funds returned to the Shire as a result of good performance from the workers compensation insurer to assist in funding possible future compensation claims that exceed the 2.2% of employee costs allocated in the budget”.

18. Gravel Pit Reserve

Close the Gravel Pit reserve and transfer the funds from this reserve to the Administration Building reserve.

19. Chestnuts Drainage Reserve

Close the Chestnuts Drainage reserve and transfer the funds to the Asset Management reserve to be used to commence works on Harris Place, Jarrahdale.

CARRIED by Absolute Majority 6/0”

Community / Stakeholder Consultation**Differential Rate Submissions**

A twenty-one (21) day community consultation period was undertaken on the proposed differential rate strategy to be imposed for the 2013/2014 rating year. The advertising period for submissions relating to the Differential Rating Strategy closed on 18 June 2013.

No comments were received during the period.

Report

It is therefore recommended that Council rescind resolution SCM013/06/13, and since the Minister has now approved the rates as previously adopted at the Special Council Meeting a new decision to adopt the 2013/2014 Statutory Budget is recommended to be made (no changes required from previous decision).

The Budget document will be published on the Shire’s website after it has been adopted by Council and hardcopies will be available from the Shire Office. Included with the rates notice will be an information brochure which will provide a brief snapshot of the 2013/2014 Annual Budget.

To encourage ratepayers to pay their rates on or before the due date, it is recommended that Council have a rate payment incentive draw. If the payment of rates is made in full by the due date, the ratepayer will go into the draw to win two prizes:

1. First Prize - \$1,000 plus two tickets to the Strauss and Ravel WASO concert.
2. Second Prize – two tickets to the Strauss and Ravel WASO concert.

Note: Eligibility will be confirmed by ensuring that a valid payment has been made (not dishonoured or rejected) by the specified time. Councillors and staff will be ineligible for the draw.

The 2013/2014 draft budget aims to maintain current service levels and deliver an essential capital expenditure program. New projects include:

- \$4.66 million of infrastructure upgrade
- \$120K towards the locality funding project
- Sale of L196 Atkins Street, Jarrahdale
- Refurbishment of Corporate Services, and Administration Building
- Jarrahdale Skate Park
- Shade Sails for Kalimna Oval
- Completion of Clem Kentish Oval turf and reticulation upgrade
- Completion of Mundijong Oval turf and reticulation upgrade
- Hopeland School restoration work – Re-screw roof and replace
- Jarrahdale Old Post Office restoration work
- Briggs Park Lower Oval sports reserve upgrade
- Replace veranda at Briggs Park Hall
- Demolish Bunning's Mill Office, Jarrahdale
- Bruno Gianatti Hall Public Toilet upgrade
- Completion of Byford Central Oval Ablution/Storage and Briggs Park Storage Facility
- Asbestos removal at Hopeland School, and Bunning's Mill Office, Jarrahdale
- Harris Place, Jarrahdale, drainage works
- Paterson Street path construction – Richardson Street to Keirnan Street
- Whitby Falls – Manjedal Brook project
- Byford Beautification Project
- Landgate valuations for GRV and UV review of all properties in the Shire
- Fair value and insurance valuations for land and buildings owned by the Shire as per statutory requirements
- Election of Council
- Lobbying
- Stakeholder events
- Business continuity plan and risk assessment
- Community survey
- Tourism and Small Business Centre contribution
- Feasibility studies for finalising Briggs Park master plan, regional sporting precinct, and St John's ambulance
- Planning projects for Mundijong Structure Plan implementation, Local Planning strategy, Byford Town Centre implementation, Population Projections programme, Serpentine District Structure Plan implementation, Mundijong West Industrial area, and Rural Strategy revision
- Increase in expenditure in road, and reserve maintenance

A media release will be issued once the budget is adopted to inform stakeholders of the projects outlined in 2013/2014 and promoting the minimum rates applied to each category have not increased this financial year from 2012/2013, and specified area rates will no longer apply and have not been raised in 2013/2014.

It is recommended that the 2013/2014 Annual Budget be adopted by Council.

Attachments

- [SCM003.1/07/13](#) - Draft 2013/2014 Budget (E13/2246)
- [SCM003.2/07/13](#) - 2013/2014 Schedule of Fees and Charges (E13/2087)

Alignment with our Strategic Community Plan

Councils Strategic Community Plan focuses on achieving sustainability, strategic direction and leadership. The budget and its programs assist in contributing to achieving or making progress towards implementing all the vision categories focus areas.

Statutory Environment

Section 6.2 of the *Local Government Act 1995* requires local governments to adopt a balanced budget prior to 31 August each financial year.

Financial Implications

The proposed budget is presented as a balanced budget. The rates increase provides the minimum requirement from the community to fund all of the services provided within the document.

Voting Requirements Simple Majority

SCM001/07/13 COUNCIL DECISION / Officer Recommendation

Moved Cr Kirkpatrick, seconded Cr Urban

That Council seek to rescind Council Decision SCM013/06/13 from the Special Council Meeting held on 24 June 2013.

CARRIED 6/0

Voting Requirements Absolute Majority

SCM002/07/13 COUNCIL DECISION / Officer Recommendation

Moved Cr Kirkpatrick, seconded Cr Wilson

That Council Decision SCM013/06/13 from the Special Council Meeting held on 24 June 2013 be rescinded.

CARRIED by Absolute Majority 6/0

Voting Requirements Absolute Majority

SCM003/07/13 COUNCIL DECISION / Officer Recommendation

Moved Cr Kirkpatrick, seconded Cr Wilson

That Council:

1. In accordance with Sections 6.32 and 6.33 *Local Government Act 1995* imposes differential rates for the 2013/2014 financial year.
2. In accordance with Sections 6.32, 6.35 and 6.36 of the *Local Government Act 1995*, imposes the following differential rates in the 2012/2013 statutory budget:

Differential Rating 2013/2014			
Categories	UV Rate in Cents	GRV Rate in Cents	Minimum Rate
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Rural	0.2986		\$1,105
Rural Living	0.3632		\$1,105
Intensive Farming	0.9297		\$1,105

3. In accordance with Section 6.47 of the Local Government Act 1995 provide the following concessions:

- 31% off the rural rate in the cents for properties that meet the Farmland Concession eligibility criteria set out in Council Policy SEG01.
- 50% off the rural rate in the cents for properties that meet the Conservation Concession eligibility criteria.
- 19% off the residential improved minimum rate for properties in the Rowley Road Units. Minimum rate set for these Rowley Road Units will be \$809.

4. **Sitting Fees, President, and Deputy President Allowance**

In accordance with the provisions of Section 5.98 of the *Local Government Act 1995* and Section 7B of the *Salaries and Allowances Act 1995*, Council make payments for:

- a) Councillor Sitting Fees - \$15,500 per year for annual meeting attendance fees (excluding the President).
- b) President Sitting Fees - \$24,000 per year for annual meeting attendance fee.
- c) Presidents Allowance – 0.002 of the local government’s operating revenue for 2012/2013 financial year, up to \$35,000, which is the maximum annual local government allowance as per Band 3 as prescribed by Section 7B of the *Salaries and Allowances Act 1975*.
- d) Deputy Presidents Allowance - 25% of the Presidents allowance.

5. **Payment Incentives**

In accordance with the provisions of Section 6.46 of the Local Government Act 1995, offer the following incentive for the payment of rates and charges:

Full Payment:

Full payment of all current and arrears of rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL) by 13 August 2013 (thirty five days after the issue date on the annual rate notice).

To be eligible and to enter the draw to win \$1,000 and a double pass to the Western Australian Symphony Orchestra, or a second prize of a double pass to the Western Australian Symphony Orchestra, the payment of rates must be made in full by the due date.

6. **Payment Options**

In accordance with Section 6.45 of the *Local Government Act 1995*, offer the following instalment options for the payment of rates:

a) One instalment

- Payment in full by 13 August 2013.

b) Two instalments

- The first instalment of 50% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL) and instalment charge, plus the total outstanding arrears payable by 13 August 2013.
- The second instalment of 50% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL) and instalment charge, plus the total outstanding arrears payable by 14 October 2013.

c) Four instalments

- The first instalment of 25% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL) and instalment charge, plus the total outstanding arrears payable by 13 August 2013.
- The second, third and fourth instalments each of 25% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL) and instalment charge, payable as follows:
 - Second instalment due 14 October 2013.
 - Third instalment due 16 December 2013.
 - Fourth instalment due 17 February 2014.

7. Late Payment Interest

In accordance with the provisions of Section 6.13 and 6.51 of the *Local Government Act 1995*, impose interest on all arrears and current charges in respect of general rates, domestic refuse charges and private swimming pool inspection fees (including GST where applicable), Special Area Rate (if applicable) and Emergency Services Levy (ESL) at a rate of 11% per annum, calculated on a simple interest basis on arrears amounts that remain unpaid and current amounts that remain unpaid after 13 August 2013, or the due date of the instalment and continues until the instalment is paid in full.

Excluded are deferred rates, instalment current amounts not yet due under the four (4) instalment payment option, registered pensioner portions and current government pensioner rebate amounts.

8. Instalment and arrangement Administration fees and interest charges

In accordance with the provisions of Section 6.45 of the *Local Government Act 1995*, for the 2013/2014 financial year, impose the following administration fees and charges for payment of rates, domestic refuse charges and private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL):

a) Two instalment option

An administration fee of \$10 for instalment two (2), together with an interest charge of 5.5% per annum, calculated on a simple interest basis on 50% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) calculated thirty five (35) days from the date of issue of the annual rate notice to the due date of the second instalment.

b) Four instalment option

An administration fee of \$10 for each of instalments two (2), three (3) and four (4), together with an interest charge of 5.5% per annum, calculated on a simple interest basis on:

- 75% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL) calculated thirty-five (35) days from the date of issue of the annual rate notice to the due date of the second instalment;
- 50% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL) calculated from the due date of the second instalment to the due date of the third instalment;
- 25% of the total current rates, domestic refuse charge, private swimming pool inspection fees (inclusive of GST), Special Area Rate (if applicable) and Emergency Services Levy (ESL) calculated from the due date of the third instalment to the due date of the fourth instalment.

9. Accrual of interest on overdue rates

Apply a penalty interest of 11% per annum to overdue rates in the 2013/2014 rating year.

10. Accrual of interest on outstanding debtors

Apply a penalty interest of 11% per annum to overdue debtors in the 2013/2014 rating year.

11. 2013/2014 Municipal Fund Budget

Adopt the 2013/2014 Municipal Budget, in the form of the Operating Statement, Cash Flow Statement, Rate Setting Statement and notes as presented.

12. Authority to call tenders

Delegate authority to the Chief Executive Officer to invite tenders for works and services in the 2013/2014 Statutory Budget, where required, in accordance with the provisions of the Local Government Act 1995.

13. Fees and Charges

Adopt the Schedule of Fees and Charges for 2013/2014, as presented.

14. Domestic Refuse Charges

Impose the following charges for the collection of refuse services for the 2013/2014 financial year:

Rubbish Collection Service	Annual Fee
1st service and subsequent services 140L rubbish and 240L recycle	\$350
1st service and subsequent service 240L rubbish and 240L recycle	\$412
1st service and subsequent service – upgrade of one existing 140L to 240L rubbish	\$63
2nd service 2 x 140L rubbish only	\$287
2nd service 2 x 240L rubbish only	\$412
2nd service 2 x 240L recycle	\$412
2nd service 1 x 140L rubbish only	\$144
2nd service 1 x 240L rubbish only	\$207
2nd service 1 x 240L recycle only	\$207
Rowley Road Units (140L rubbish and 240L recycle)	\$131
Domestic refuse charge to be transferred into the Waste reserve (per service)	\$30

15. Any additional carried forward surplus from savings from the 2012/2013 financial year over and above the amount included in the 2013/2014 budget will reduce the proposed loan borrowing of loan 121 Road Construction 2013/2014.

16. Monthly Financial Report

- a) In accordance with Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996, resolve to receive the Monthly Financial Report by Business Unit.
- b) In accordance with Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996, adopt the material variance of 10% or greater.
- c) Applies the 10% or greater material variance to total revenue and expenditure of each Directorate in the statement of financial activity, forming part of the monthly financial report.

17. Workers Compensation Premium Reserve

Adopt a Workers Compensation Premium reserve for the purpose of “transferring any surplus funds returned to the Shire as a result of good performance from the workers compensation insurer to assist in funding possible future compensation claims that exceed the 2.2% of employee costs allocated in the budget”.

18. Gravel Pit Reserve

Close the Gravel Pit reserve and transfer the funds from this reserve to the Administration Building reserve.

19. Chestnuts Drainage Reserve

Close the Chestnuts Drainage reserve and transfer the funds to the Asset Management reserve to be used to commence works on Harris Place, Jarrahdale.

CARRIED by Absolute Majority 6/0

8. Urgent Business:

Nil

9. Closure:

There being no further business the meeting closed at 6.06pm.

I certify that these minutes were confirmed at the
Ordinary Council Meeting held on 8 July 2013.

.....
Presiding Member

.....
Date