



MINUTES

**FOR AN ORDINARY COUNCIL MEETING HELD
THURSDAY 20 OCTOBER 2022
VIA VIDEO CONFERENCING**

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1. DECLARATION AND OPENING/ANNOUNCEMENT OF VISITORS

Chairman confirmed the meeting at 6.45pm confirming he had approved an E-Meeting.

2. ATTENDANCE AND APOLOGIES**Councillors**

Cr David Bolt	Shire of Murray (Chairman)
Cr Emma Flynn	City of Armadale
Cr Glenn Dewhurst	City of Gosnells
Cr Peter Abetz	City of Gosnells
Cr Peter Rogers	City of Mandurah
Cr Jenny Green	City of Mandurah (from 18.51pm)
Cr Steve Lee	Shire of Murray
Cr Morgan Byas	Shire of Serpentine Jarrahdale
Cr Dean Strautins	Shire of Serpentine Jarrahdale
Cr Ken Manolas	City of South Perth
Mayor Greg Milner	City of South Perth

Apologies

Cr Kerry Busby	City of Armadale
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RRC Officers

John McNally	Chief Executive Officer
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Member Council Officers

Matthew Hall	Director Works and Services	City of Mandurah
Maria Hulls	Manager Development and Sustainability	City of Gosnells
Alan Smith	Director Technical Services	Shire of Murray
Steve Atwell	A/Director Infrastructure Services	City of South Perth
Steven Wachter	Manager, Waste, Fleet and Facilities	Shire of Serpentine Jarrahdale

Apologies - Member Council Officers

Mike Andrews	Executive Director Technical Services	City of Armadale
Reza Najafzadeh	Director Infrastructure Services	Shire of Serpentine Jarrahdale
Martyn Glover	Director Infrastructure	City of Gosnells
Kyle Boardman	Coordinator Waste Management	City of Mandurah

3. DISCLOSURE OF INTEREST

Nil

4. ANNOUNCEMENTS BY THE CHAIR WITHOUT DISCUSSION

- Chaired Ordinary Council Meeting 18 August 2022 via Video Conferencing;
- FOGO Discussion at Shire of Murray: 12 September 2022;
- A number of discussions with the CEO.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Nil

7. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8. PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**9.1 Confirmation of the Minutes of the Ordinary Council Meeting 18 August 2022****MOVED ABETZ/MILNER**

That the Minutes of the meeting held on the 18 August 2022 be **CONFIRMED** as a true and correct record.

CARRIED 11/0

10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11. QUESTIONS WITHOUT NOTICE

Nil

12. ANNOUNCEMENTS OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

13. BUSINESS NOT DEALT WITH FROM PREVIOUS MEETING

Nil

14. REPORTS OF OFFICERS**14.1 Payments for the Period 1 August 2022 to 30 September 2022****MOVED MANOLAS/LEE**

Council **ENDORSE** the following list of payments covering the period 1 August 2022 to 30 September 2022.

CARRIED 11/0

PAYMENT SUMMARY**August 2022**

Voucher Remittance No.	DATE	CREDITOR NAME	DETAILS	AMOUNT \$
010	03.08.22	ATO Super Clearing House	Super Guarantee and Salary Sacrifice – July 2022	2,189.62
011	10.08.22	Next Phaze Business Solutions	Cloud file storage – August 2022	422.90
012	10.08.22	Rivers Regional Council	Salaries	3,257.53
013	18.08.22	Australian Taxation Office	Payroll Tax – July 2022	1,944.00
014	24.08.22	Rivers Regional Council	Salaries	3,257.53
015	24.08.22	Itomic Web/Specialists	Monthly website hosting – September 2022	56.00
016	31.08.22	National Australia Bank	Credit Card – August 2022 (Card Fee \$9.00 and MYOB monthly Fee \$120)	129.00
			TOTAL FOR AUGUST	\$11,256.58

September 2022

Voucher Remittance No.	DATE	CREDITOR NAME	DETAILS	AMOUNT \$
017	06.09.22	ATO Super Clearing House	Super Guarantee and Salary Sacrifice – August 2022	2,189.62
018	06.09.22	Rivers Regional Council	Salaries	3,257.53
019	08.09.22	Local Govt Insurance Services	Actual Wages Adjustment 21/22	1,312.48
020	08.09.22	Next Phaze Business Solutions	Cloud file storage – September 2022	422.90
021	08.09.22	Australian Taxation Office	Payroll Tax – August 2022	1,944.00
022	21.09.22	Itomic Web/Specialists	Monthly website hosting – October 2022	56.00
023	21.09.22	Rivers Regional Council	Salaries	3,257.53
024	30.09.22	National Australia Bank	Credit Card – August 2022 (Card Fee \$9.00 and MYOB monthly Fee \$130)	139.00
			TOTAL FOR SEPTEMBER	\$12,579.06

14.2 Financial Report for the Period 1 August to 30 September 2022**MOVED DEWHURST/ROGERS**

Council **ADOPTS** the financial statements for 1 August 2022 to 30 September 2022 as follows:

CARRIED 11/0

AUGUST**INCOME STATEMENT BY PROGRAM**

YTD % is 17%

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	BUDGET YTD \$	ACTUAL YTD \$	YTD ACTUAL VARIANCE %	ACTUAL TO BUDGET %
Operating Revenue						
General Purpose Funding	50	50	8	194	2,225.84%	387.6%
Governance	312,100	312,100	312,100	312,100	0.00%	100.0%
Total Operating Revenue	312,150	312,150	312,108	312,294	0.06%	100.1%
Operating Expenditure						
Governance	(312,100)	(312,100)	(27,833)	(27,745)	(0.32)%	8.9%
Total Operating Expenditure	(312,100)	(312,100)	(27,833)	(27,745)	(0.32)%	8.9%
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	50	50	284,275	284,549	0.10%	100.1%

GENERAL PURPOSE INCOMEYTD % is **17%**

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Interest	50	50	194	388%
Total Operating Revenue	50	50	194	388%

GOVERNANCEYTD % is **17%**

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Contribution from Member Councils	312,100	312,100	312,100	100%
Total Operating Revenue	312,100	312,100	312,100	100%
Operating Expenditure				
Meetings	(500)	(500)	0	0%
Sitting Fees	(108,000)	(108,000)	0	0%
Conferences & Seminars	(500)	(500)	0	0%
Travel	(100)	(100)		
Administration Allocation	(203,000)	(203,000)	(27,745)	14%
Total Operating Expenditure	(312,100)	(312,100)	(27,745)	9%

ADMINISTRATION**YTD % is 17%**

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Total Operating Revenue	0	0	0	
Operating Expenditure				
Salaries & Wages	(120,000)	(120,000)	(17,508)	15%
Superannuation	(18,000)	(18,000)	(2,763)	15%
Leave Accruals	(4,000)	(4,000)	0	0%
Insurance - Workers Compensation	(1,800)	(1,800)	(720)	40%
Accounting and Audit Services	(36,000)	(36,000)	0	0%
Bank Fees	(300)	(300)	(38)	13%
Advertising	(300)	(300)	0	0%
Information Technology	(6,500)	(6,500)	(1,140)	18%
Insurance - Other	(9,700)	(9,700)	(5,576)	57%
Legal Services	(4,000)	(4,000)	0	0%
Other Office Expenses	(400)	(400)	0	0%
Consultants	(2,000)	(2,000)	0	0%
Total Operating Expenditure	(203,000)	(203,000)	(27,745)	14%

FINANCIAL ACTIVITY

ACCOUNT DESCRIPTION	ACTUAL YTD \$
Closing Funds represented by:	
Current Assets	
Cash	399,071
Reserve	0
Cash Management a/c Reserve Funds	268,994
Cash Management a/c Municipal Funds	72,934
Term Deposit Reserve Investment**	0
Debtors/Accrued Income	770
Total Current Assets	741,769
Current Liabilities	
Creditors & Accounts payable	56,344
Leave Provisions	29,006
Total Current Liabilities	85,350
Net Current Assets	656,419
Less:	
Accumulated Surplus	102,876
Restricted assets	268,994
Total Equity	371,870
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	284,549
CURRENT RATIO	
Current Assets less Restricted Assets	472,774
Current Liabilities less Liabilities Associated with Restricted Current Assets	56,344
Current Ratio =	8.39
DEBT RATIO	
Total Liabilities	92,519
Total Assets	740,999
Debt Ratio =	0.1249
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	284,549

CONTRIBUTION SETTING STATEMENT

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$
Operating Revenue			
General Purpose Funding	50	50	194
Total Operating Revenue	50	50	194
<u>Less:</u>			
Operating Expenditure			
Governance	(312,100)	(312,100)	(27,745)
Total Operating Expenditure	(312,100)	(312,100)	(27,745)
NET OPERATING SURPLUS / (DEFICIT) BEFORE CONTRIBUTIONS	(312,050)	(312,050)	(27,551)
<u>Less:</u>			
Transfer funds to member ccouncils	(356,185)	(356,185)	0
<u>Plus:</u>			
Transfers from Reserves	268,993	268,993	0
<u>Plus:</u>			
Surplus Carry Fwd from Previous Yr	125,542	125,542	123,466
Write Back:			
Leave Entitlements Paid Out	(38,400)	(38,400)	
Contributions from Member Councils	312,100	312,100	312,100
SURPLUS / (DEFICIT)	0	0	408,015
Net Change in Assets Resulting from Operations	50	50	284,549
Transfer (to)/from Reserves (net)	(87,192)	(87,192)	0
Leave Entitlements Paid Out	(38,400)	(38,400)	
Surplus Brought Forward	125,542	125,542	123,466
SURPLUS	0	0	408,015

SEPTEMBER

INCOME STATEMENT BY PROGRAM

YTD % is	25%
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ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	BUDGET YTD \$	ACTUAL YTD \$	YTD ACTUAL VARIANCE %	ACTUAL TO BUDGET %
Operating Revenue						
General Purpose Funding	50	50	13	362	2,799.52%	724.9%
Governance	312,100	312,100	312,100	312,100	0.00%	100.0%
Total Operating Revenue	312,150	312,150	312,113	312,462	0.11%	100.1%
Operating Expenditure						
Governance	(312,100)	(312,100)	(42,750)	(40,159)	(6.06)%	12.9%
Total Operating Expenditure	(312,100)	(312,100)	(42,750)	(40,159)	(6.06)%	12.9%
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	50	50	269,363	272,303	1.09%	101.1%

GENERAL PURPOSE INCOME**YTD % is 25%**

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Interest	50	50	362	725%
Total Operating Revenue	50	50	362	725%

GOVERNANCE**YTD % is 25%**

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Contribution from Member Councils	312,100	312,100	312,100	100%
Total Operating Revenue	312,100	312,100	312,100	100%
Operating Expenditure				
Meetings	(500)	(500)	0	0%
Sitting Fees	(108,000)	(108,000)	0	0%
Conferences & Seminars	(500)	(500)	0	0%
Travel	(100)	(100)		
Administration Allocation	(203,000)	(203,000)	(40,159)	20%
Total Operating Expenditure	(312,100)	(312,100)	(40,159)	13%

ADMINISTRATION**YTD % is 25%**

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Total Operating Revenue	0	0	0	
Operating Expenditure				
Salaries & Wages	(120,000)	(120,000)	(26,703)	22%
Superannuation	(18,000)	(18,000)	(4,216)	23%
Leave Accruals	(4,000)	(4,000)	0	0%
Insurance - Workers Compensation	(1,800)	(1,800)	(1,913)	106%
Accounting and Audit Services	(36,000)	(36,000)	0	0%
Bank Fees	(300)	(300)	(57)	19%
Advertising	(300)	(300)	0	0%
Information Technology	(6,500)	(6,500)	(1,693)	26%
Insurance - Other	(9,700)	(9,700)	(5,576)	57%
Legal Services	(4,000)	(4,000)	0	0%
Other Office Expenses	(400)	(400)	0	0%
Consultants	(2,000)	(2,000)	0	0%
Total Operating Expenditure	(203,000)	(203,000)	(40,159)	20%

FINANCIAL ACTIVITY

ACCOUNT DESCRIPTION	ACTUAL YTD \$
Closing Funds represented by:	
Current Assets	
Cash	386,482
Reserve	0
Cash Management a/c Reserve Funds	268,994
Cash Management a/c Municipal Funds	73,102
Term Deposit Reserve Investment**	0
Debtors/Accrued Income	944
Total Current Assets	729,523
Current Liabilities	
Creditors & Accounts payable	56,344
Leave Provisions	29,006
Total Current Liabilities	85,350
Net Current Assets	644,173
Less:	
Accumulated Surplus	102,876
Restricted assets	268,994
Total Equity	371,870
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	272,303
CURRENT RATIO	
Current Assets less Restricted Assets	460,529
Current Liabilities less Liabilities Associated with Restricted Current Assets	56,344
Current Ratio =	8.17
DEBT RATIO	
Total Liabilities	92,344
Total Assets	728,579
Debt Ratio =	0.1267
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	272,303

CONTRIBUTION SETTING STATEMENT

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$
Operating Revenue			
General Purpose Funding	50	50	362
Total Operating Revenue	50	50	362
<u>Less:</u>			
Operating Expenditure			
Governance	(312,100)	(312,100)	(40,159)
Total Operating Expenditure	(312,100)	(312,100)	(40,159)
NET OPERATING SURPLUS / (DEFICIT) BEFORE CONTRIBUTIONS	(312,050)	(312,050)	(39,797)
<u>Less:</u>			
Transfer funds to Member Councils	(356,185)	(356,185)	0
<u>Plus:</u>			
Transfers from Reserves	268,993	268,993	0
<u>Plus:</u>			
Surplus Carry Fwd from Previous Yr	125,542	125,542	123,466
Write Back:			
Leave Entitlements Paid Out	(38,400)	(38,400)	
Contributions from Member Councils	312,100	312,100	312,100
SURPLUS / (DEFICIT)	0	0	395,769
Net Change in Assets Resulting From Operations	50	50	272,303
Transfer (to)/from Reserves (net)	(87,192)	(87,192)	0
Leave Entitlements Paid Out	(38,400)	(38,400)	
Surplus Brought Forward	125,542	125,542	123,466
SURPLUS	0	0	395,769

14.3 CEO Report

MOVED MILNER/FLYNN

That:

The CEO's report be RECEIVED.

CARRIED 11/0

15. REPORTS OF COMMITTEES

Nil

16. REPORTS OF DELEGATES

Nil

17. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR BY DECISION OF THE MEETING

Nil

19. CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

20. ADVICE OF NEXT MEETING

The next Ordinary Council Meeting will be on **15 December 2022** at the **City of South Perth** or by **Video Conferencing**.

Note: Meeting clashes with Shire of Murray Meeting.

21. CLOSURE

There being no further business the meeting closed at 7.05pm.