

Peel Regional Leaders Forum (Inc)
49th General Meeting held at Shire of Murray
Thursday 25 November 2021

MINUTES

Chair Rhys Williams welcomed those present and declared the meeting open at 11.22am

1. ATTENDANCE, APOLOGIES AND CONFIRMATION OF PROXIES

Attendance:

Mayor Rhys Williams	Mayor, City of Mandurah (Chair) (Proxy)
Cr Mike Walmsley	President, Shire of Waroona (Deputy Chair) (Proxy)
Mark Newman	CEO, City of Mandurah (Treasurer)
Cr David Bolt	President, Shire of Murray (Proxy)
Cr Michelle Rich	President, Shire of Serpentine Jarrahdale (Proxy)
Cr Eugene Smalberger	Deputy President, Shire of Boddington (Proxy)
John Erren	Chair, Regional Development Australia Peel (Proxy)
Caroline Knight	Chair, Peel-Harvey Catchment Council (Proxy)
Liz Prescott	Chair, Peel Community Development Group (Proxy)
Mark Goodlet	CEO, Shire of Waroona
Paul Martin	CEO, Shire of Serpentine Jarrahdale
Julie Burton	CEO, Shire of Boddington
John Lambrecht	Director, Regional Development Australia Peel
Anika Serer	Executive Director
Andrew Ward	CEO, Peel Development Commission (Observer)

Apologies:

Nicci Lambert	Deputy Chair, Peel Community Development Group
Cr Garry Ventris	President, Shire of Boddington
Jane O'Malley	CEO, Peel-Harvey Catchment Council
Dean Unsworth	CEO, Shire of Murray (Secretary)
David Doepel	Chair, Peel Development Commission (Observer)

**2. CONFIRMATION OF PREVIOUS MINUTES / BUSINESS ARISING –
26 August 2021 [Appendix 1]**

Motion:

Moved: Michelle Rich
Seconded: Rhys Williams

**That the minutes of the previous meeting held on 26 August 2021 be confirmed.
Carried Unanimously**

3. PEEL WATER SUPPLY INITIATIVE

Author and Title: Anika Serer, Executive Director

Date of Report: 15 November 2021

Declaration of Interest:

Mike Walmsley declared an interest in the agenda item, the nature being that he is a shareholder of Harvey Water.

Background:

The 'Peel Water Supply Initiative' was endorsed at the General Meeting held on 26 August 2021. The objective of the Initiative is to undertake investigations and analysis required to clearly articulate the 'Problem and Opportunity Statement' for sustainable water supply to the Peel region (see attached).

Key activities in the initiative include:

1. Facilitated workshop by appropriate consultant with Peel Water Technical Group /agreed stakeholders to develop detailed scope of activities, responsibilities and procurement strategy for technical work package/s. This will include agreement on assumptions and scenarios for demand forecasting; and identify key data and information that is already available.
2. Development of technical work package/s specifications and scope (including available data).
3. Procurement of appropriate consultant/s for the detailed investigation of economic water needs and analysis of scenarios including recommendations.
4. Procurement of appropriate consultant/s to articulate the requirement for environmental water provisions in the region and impacts of not providing this; and make recommendations.
5. Procurement of appropriate consultant to use the information and develop an overarching Problem and Opportunity Statement (publish findings).

The agreed budget for the initiative is \$80,000, co-funded by Peel Alliance and Peel Development Commission.

Current Status:

Shelley Shepherd from Urbaqua was engaged to undertake the facilitated workshop and development of technical work packages. The workshop was held on 20th October at Sebel, Mandurah, and was attended by 28 participants from 14 organisations:

- Peel Alliance
- Peel Development Commission
- Peel-Harvey Catchment Council
- City of Mandurah
- Shire of Murray/Shire of Waroona
- Shire of Serpentine Jarrahdale
- Department of Water and Environmental Regulation
- Department of Primary Industries and Regional Development

- Department of Planning, Land and Heritage
- Department of Biodiversity, Conservation and Attractions
- Water Corporation
- Harvey Water
- Urbaqua

Each organisation provided an overview of current and future water supply challenges from their perspective, to allow for scene setting and discussion. The workshop then identified the following information needs:

1. The timing and magnitude of community needs to 2050 – assess the amount of water needed by each local government now and in the future to deliver planned, business as usual development on the basis of Perth and Peel @3.5million and aspirations contained in Strategic Community Plans. This should be linked to milestones and timing for delivery. Consideration should be given to the opportunities for and effect of changes to business-as-usual roll-out of development on water demands.

2. The timing and magnitude of agricultural needs to 2050 - Refine objectives and scenarios from the Peel food zone study and extrapolate (using this approach or others as deemed appropriate by the group) to the rest of the Peel region to document agricultural water needs at various stages to 2050.

3. The timing and magnitude of industrial needs to 2050 (light, general and heavy industrial).

4. The timing and magnitude of environmental water needs to 2050, recognising that sufficient site-specific ecological information is not currently available and that some assumptions will be necessary.

5. The range, timing and magnitude of water source options available and order of magnitude costs for planning, construction and operation. Commentary should also be provided on willingness to pay and current funding and delivery frameworks.

The outcomes of 1-4, can be used to spatially and temporally map the water needs of the future. Similarly, the outcomes of 1-5 can be used to spatially and temporally map the alternative options and source availability. A comparative analysis can then be made of the gaps and opportunities. All studies will need to consider climate change impacts and document the assumptions upon which they were based.

From this, the following roles, responsibilities were proposed by participants to support the delivery of the above work packages:

Work package	Lead and supporting agencies	Estimated Funding
1: Community needs	Alliance, with contributions by local government, DWER & DPLH	Unfunded \$40,000
2: Agricultural needs	DPIRD with PDC, Harvey Water, Water Corporation, DWER	Secured DPIRD \$40,000
3: Industrial needs	DPIRD with PDC, Harvey Water, Water Corporation, DWER	As part of WP#2
4: Environmental needs	DWER with PHCC, DBCA, UWA, WABSI	Unfunded \$20,000*
5: Water source options	DWER , Water Corporation, Harvey Water	Unfunded \$10,000
6: Gap and opportunities analysis	Alliance	Unfunded \$10,000
		\$80,000 unfunded

The draft workshop notes and outcomes are attached for information; they have also been circulated to participants for review and feedback prior to commencing the development of the work packages (in particular, clarification on whether WP#3 can be included in its entirety with WP#2 to be led by DPIRD, or if this will review primary industry/mining only) which may require revision.

The total cost of the work packages is estimated to be \$120,000, of which DPIRD has indicated that it can undertake WP#2 valued at \$40,000 and potentially part/all WP#3. Peel Alliance and PDC has committed \$80,000 to the project, of which \$8,430 has been expended on facilitator/consultant and workshop, leaving ~\$70,000 to be applied to the work packages. The other participants from the workshop are now being approached to leverage the \$10,000 funding gap for all works – with an update on this to be provided at this meeting.

Once the funding deficit has been filled and feedback/approval from all participants on the work packages, Urbaqua will be instructed to scope the work packages for engagement of appropriate services/consultancies, which will also be circulated to the workshop group. The delivery of the work packages will inform the gaps in the Problem and Opportunity Statement for consideration by PRLF.

Supporting Documentation:

- Appendix 2: Project Brief – Peel Water Supply Initiative
- Appendix 3: Regional Water Supply Initiative Workshop Notes

Discussion:

The Executive Director provided a presentation with an overview of the activities to date, including the information shared by participants in the workshop and agreed next steps (presentation has been distributed to members separately).

Harvey Water has committed \$5,000 to the \$10,000 funding gap identified to undertake the six work packages. At the time of the meeting, the Executive Director was waiting for a response from Water Corporation but had been advised by the other participants that they were unable to contribute financially, but pleased to commit in-kind resourcing, staff and technical advice. Members agreed that if the \$5,000 gap cannot be leveraged, procurement should proceed and the Executive Director will request PRLF to fund any shortfall once accurate costs are known (to be allocated from the \$50,000 project allowance in the 2021/22 budget).

Michelle Rich noted that the State Government has recently announced its plans to reduce license entitlements in the Gnangara groundwater allocation plan by 10%, and align garden bore sprinkler rosters in Perth and Peel with scheme sprinkler rosters (reduce to two days per week). The proposals are now open for public comment, and the Shire of Serpentine Jarrahdale is considering a submission. It was agreed that the Shire will provide the Executive Director with a copy of its submission for consideration of a response by Peel Alliance.

Media statement can be found here:

<https://www.mediastatements.wa.gov.au/Pages/McGowan/2021/11/Plan-to-rebalance-precious-groundwater-resources.aspx>

PRLF noted the update provided on the Peel Regional Water Supply Initiative.

4. PROPOSED MEETING SCHEDULE FOR 2022

Author and Title: Anika Serer
Date of Report: 15 November 2021

Background:

Proposed meeting dates for 2022 General Meetings and the Annual General Meeting are provided for endorsement. These dates have been set to align with the proposed WALGA Zone Meeting Schedule, which commences at 2pm on the same day:

Thursday 17 February 2022, 10am-1pm	Shire of Serpentine Jarrahdale
Thursday 21 April 2022, 10am-1pm	Shire of Waroona
Thursday 23 June 2022, 10am-1pm	Shire of Boddington
Thursday 25 August 2022, 10am-1pm	City of Mandurah
Thursday 24 November 2022, 10am-1pm*	Shire of Murray

*(Annual General Meeting & General Meeting)

Motion:

Moved: Mike Walmsley

Seconded: David Bolt

That PRLF endorses the proposed 2022 Meeting Schedule, except that the first meeting will be changed from 17 February to 10 February to align with the confirmed WALGA Zone Meeting Schedule.

Carried Unanimously

5. PROPOSED CHARTER

Author and Title: Anika Serer, Executive Director
Date of Report: 15 November 2021

Background:

At the General Meeting and Workshop held on 26 August 2021 it was agreed that members will commit to a process to improve current dynamics and develop a Charter at the next General Meeting.

The PRLF Constitution and Policies outline the overall governance and structure of the organisation, whereas a Charter may address the principles of how we agree to work together, decision making and strategy to optimise our performance as a membership. The G21 (Geelong Region Alliance) Charter is provided as an example of what has been developed by a similar organisation.

Ideally a Charter is developed by members to reflect the values, principles and vision that they agree to jointly commit to the organisation. Key aspects could include:

- Role of the Committee – unity, participation, communication (noting the Committee includes all member of PRLF)
- Role of Individual Members
- Role of the Chair
- Role of the Executive Director
- Committee and Strategy
- Committee and Executive Director
- Monitoring
- Risk Management
- Compliance
- Policy Framework
- Stakeholder Communications – including outward communication by members
- Decision making
- Meetings
- Agendas
- Member Induction

Discussion and feedback from members on an agreed process to undertake the development of the Charter and its key inclusions is requested (eg facilitated workshop or appointment of a working group).

Supporting Documentation:

Appendix 4: G21 Charter

Motion:

Moved: Rhys Williams

Seconded: Michelle Rich

That the Chair will seek expressions of interest via email for inclusion in a reference group, to discuss the framework and content of a proposed Charter, for presentation to the next General Meeting.

Carried Unanimously

6. FEDERAL ELECTION ADVOCACY

Author and Title: Anika Serer, Executive Director

Date of Report: 15 November 2021

Background:

At the General Meeting and Workshop held on 26 August 2021 it was resolved that ‘PRLF will not develop a publication for the Federal Election in 2022. Individual requests will be provided by members to RDA Peel, any requests which are perceived to be of regional significance are also to be provided to the Executive Director and if not included in the RDA prospectus to be considered by Peel Alliance (PRLF) for advocacy.’

RDA Peel will provide an update on its Election Commitment Prospectus which includes an overview of the Peel Trails Program, STEM Beyond Schools and Eligibility for Regional Investment Programs; along with other proposed advocacy activities in the lead up to the 2022 Federal Election.

Supporting Documentation:

Appendix 5: RDA Peel Priorities 2022 Federal Election Funding Requests

Discussion:

John Lambrecht provided an update on RDA Peel's election advocacy program, and the current political environment in the region:

- Canning and O'Connor are not currently perceived as 'hot spots' for targeting by the Labor Party, this may be reflected in the level of funding commitments received
- RDA Peel has met with representatives from both major parties and foreshadowed the requests that may be coming from stakeholders. Formal requests should be made ASAP by stakeholders – the contact details for this were provided earlier in the week via email
- The next edition of Inside Peel will include the top priority for each PRLF member – this will be published in coming weeks and images are required tomorrow (members have been contacted regarding this).
- The February/March edition will feature all requests that have been supplied to RDA Peel – there will be a deadline for projects to be included and at least one high res image to be supplied
- Following the 2022 election the focus will immediately become the next Federal and State elections which should be in the same year (2025) and provide a stronger opportunity.

- The Chair noted the information provided by RDA Peel, and advised members that the Executive Director can be contacted for assistance if support is required to develop initiatives for advocacy.

PRLF noted the update provided.

7. PEEL TRAILS COMMITTEE UPDATE

Author and Title: Anika Serer, Executive Director
Date of Report: 15 November 2021

Background:

The following documentation is provided in relation to recent Peel Trails Meetings:

Peel Trails Committee: Minutes 11 November 2021 (unconfirmed)
Minutes 23 September 2021
Peel Trails Technical Group: Minutes 4 November 2021

The following actions were requested to be raised at this meeting:

1. *Reiterate the importance of the Peel Trails Committee and Peel Trails Technical Group to the Peel Alliance and seek re-commitment from local governments for representation.*

It was noted that there had been low/inconsistent representation from local governments at Peel Trails Technical Group and Peel Trails Committee meetings. The key role of the Technical Group is to provide information, support and advice to each other on trails projects and are a consultation link with trail related community groups since the Peel Trails Group has wound up. Members are requested to re-commit to participation by appropriate representatives in both groups.

- 2. The Peel Trails Committee requests the Peel Alliance advocate to the Ministerial Committee for Off Road Vehicles to prioritise the site identification work for the provision of a dedicated off-road facility as significant pressure is being experienced on national parks, trails, reserves and bushland.*

Ben Armstrong from DLGSC attended the Committee meeting on 23 September 2021 to provide an update on the Off Road Vehicle Committee. The ORV Committee has been investigating sites for a new site in the Perth south / Peel region. A potential site at Lot 802 River Road, East Keralup is being investigated, however the information provided did not seem to indicate significant progress since a previous presentation to the CEO Group by Gordon MacMile in March 2021. It is recommended that Peel Alliance advocate to the Minister to prioritise and expedite this work.

- 3. List the RDA Peel Funding Advocacy for Trails for discussion at 25 November Peel Alliance meeting.*

John Lambrecht provided an update to the Peel Trails Committee meeting on 11 November 2021 on the federal request for trails funding being developed by RDA Peel. The Committee requested that Peel Alliance also seek an update to ensure the members are aware of the structure of the proposal and federal election advocacy (Note this has been included for discussion in the Federal Election Advocacy report).

Supporting Documentation:

Appendix 6: Peel Trails Committee Minutes 11 November 2021 & 23 September 2021

Appendix 7: Peel Trails Technical Group Minutes 4 November 2021

Discussion:

Michelle Rich, Chair of the Peel Trails Committee, noted the presentation made by DLGSC regarding the Off Road Vehicle Committee and site investigations, and the importance of continuing discussions to support this. She also acknowledged and thanked the staff that have represented their organisations at both the Technical Group and Committee levels.

John Lambrecht provided an update on the Peel Trails Program noting:

- The proposal is outlined in the RDA Peel prospectus (Appendix 5), seeking \$30 million over four years
- The program provides for a 50% contribution to the development of business cases and 50% contribution to infrastructure projects, providing the opportunity to leverage the other 50%
- The program will provide opportunities for LGA's such as Mandurah and Serpentine Jarrahdale to apply for federal funding that they wouldn't be eligible for under BBRF boundaries
- As part of the governance structure, RDA Peel would form a Subcommittee for oversight of the funding and proposals, which would include existing Trails Committee members and others as appropriate.

The Executive Director noted that since the State election earlier this year, there has been a change to the Minister for Sport and Recreation and the DLGSC officer leading the Off Road Vehicle Committee and investigations has also left. It is timely to correspond with the new Minister and re-confirm the urgency for an appropriate Off Road Vehicle Area in the Metro South/Peel region.

Motion:

Moved: Michelle Rich

Seconded: David Bolt

That PRLF:

1. Notes the Minutes of the Peel Trails Committee and Peel Trails Technical Group provided;
2. Recognises the importance of consistent and appropriate representation at Peel Trails Technical Group and Peel Trails Committee meetings and members commit to this;
3. Endorses Peel Alliance (PRLF) corresponding with the Minister for Sport and Recreation re-confirming the urgency for an appropriate Off Road Vehicle Area to be identified and developed in the Metro South/Peel region; and
4. Notes the update provided by RDA Peel in the previous report outlining the proposed Peel Trails Program.

Carried Unanimously

8. PEEL REGIONAL INVESTMENT BLUEPRINT

Author and Title: Andrew Ward, CEO, Peel Development Commission

Date of Report: 18 November 2021

Background:

The Peel Regional Investment Blueprint provides a shared vision of the Peel as a progressive, prosperous and dynamic region with a culture of care and provides a roadmap for its achievement to 2050.

Each year the Peel Development Commission gathers information from regional stakeholders to provide an update against each of the Blueprint themes and the underlying principles of wise use of the environment. This year's scorecard update provides an overview of achievements and short-term plans of regional stakeholders.

The PDC would like to acknowledge the collaborative approach of our regional leaders and stakeholders in their commitment toward working together to achieve more positive outcomes for the Peel region and stress that these achievements and plans are those of our regional stakeholders and not of the Commission alone.

Supporting Documentation:

Appendix 8: Blueprint Scorecards 2020-21

PRLF noted the Blueprint Scorecard Report for 2020-21.

9. FINANCE REPORT [Appendix 9]

The Financial Performance Report for the period ended 31 October 2021 was received. The Treasurer noted that the surplus is reducing each year and a strategy will need to be agreed next year to continue to finance operations.

10. OUTSTANDING ACTIONS REPORT [Appendix 10]

Updates were provided on the following actions:

1. District Leadership Group – Liz Prescott will contact Andrew Ward to assist with seeking support from Dept of Communities to form a District Leadership Group; Executive Director to contact Andrew Geddes to seek update on inclusion of Shire of Serpentine Jarrahdale in the proposed South Metro District Leadership Group

2. Peel Away The Mask 3 – Liz Prescott advised that workshops are currently underway and additional engagement will take place in the Shire of Serpentine Jarrahdale in December. Community surveys are still open online, and members are requested to share and encourage this feedback.

11. GENERAL BUSINESS

Peel Community Development Group: Liz Prescott advised that the State is considering an enquiry into homelessness, and PCDG is supportive of this. There have been no contract changes since 2013 and with exponential growth across the Peel region this has resulted in a reduction in the ability to service all areas. The Homelessness Strategy published in 2019/20 included 2.5 years to develop a funding strategy which means there will be no increase in contracts until around 2024. This is not acceptable when there are already 3-6 month wait lists for service providers and an increasing demand.

PCDG is advocating for the parliamentary enquiry, and particularly to support the increase in funding in a timely matter. Rhys Williams noted the significance of this issue, and suggested that the Community Development directors (or similar) from the LGA's meet with PCDG to discuss, and provide feedback and recommendations to Peel Alliance for advocacy.

Liz also noted that Lotterywest has advised its priorities for funding and support will be the environment, technology and reconciliation which may provide opportunities for Peel Alliance.

Peel-Harvey Catchment Council: Caroline Knight acknowledged the progress of the Peel Alliance Water Supply Initiative, and advised that the Catchment Council has recently welcomed three new board members.

RDA Peel: John Lambrecht thanked members for their funding contributions to Trailblazers and also volunteers. There are 36 places and 60 applications have been received.

RDA is continuing to advocate for changes to the BBRF boundaries, and using the funding gaps identified in the Action Plan to support this. BBRF Round 5 had a total value of \$300 million which equated to roughly \$5.7 million per region, however Peel only received \$3.2 million. BBRF Round 6 is expected to be announced soon, with a fund of \$200 million and \$50 million for decentralisation initiatives.

The Regional Banking Taskforce is examining the impact of the closure of bank branches in regional areas and members are encouraged to make a submission if impacted by branch closures in their communities.

12. DATE AND TIME OF NEXT MEETING

The 50th General Meeting of the Peel Regional Leaders Forum is proposed to be held at the Shire of Serpentine Jarrahdale on Thursday, 17 February 2022 commencing at 10am.

The Chair closed the meeting at 1.03pm.

Peel Regional Leaders Forum (Inc)

MINUTES

50th General Meeting held via 'Zoom'

Thursday 10 February 2022, commencing 10am

Chair Rhys Williams welcomed those present and declared the meeting open at 10.05am

1. ATTENDANCE, APOLOGIES AND CONFIRMATION OF PROXIES

Attendance:

Mayor Rhys Williams	Mayor, City of Mandurah (Chair) (Proxy)
Cr Mike Walmsley	President, Shire of Waroona (Deputy Chair) (Proxy)
Mark Newman	CEO, City of Mandurah (Treasurer)
Dean Unsworth	CEO, Shire of Murray (Secretary)
Cr David Bolt	President, Shire of Murray (Proxy)
Cr Michelle Rich	President, Shire of Serpentine Jarrahdale (Proxy)
John Erren	Chair, Regional Development Australia Peel (Proxy)
Liz Prescott	Chair, Peel Community Development Group (Proxy)
Mark Goodlet	CEO, Shire of Waroona
Julie Burton	CEO, Shire of Boddington
John Lambrecht	Director, Regional Development Australia Peel
Nicci Lambert	Deputy Chair, Peel Community Development Group
Anika Serer	Executive Director

Apologies:

Cr Garry Ventris	President, Shire of Boddington
Cr Eugene Smalberger	Deputy President, Shire of Boddington
Caroline Knight	Chair, Peel-Harvey Catchment Council
Jane O'Malley	CEO, Peel-Harvey Catchment Council
Paul Martin	CEO, Shire of Serpentine Jarrahdale
David Doepel	Chair, Peel Development Commission (Observer)
Andrew Ward	CEO, Peel Development Commission (Observer)

2. CONFIRMATION OF PREVIOUS MINUTES / BUSINESS ARISING – 25 November 2021 [Appendix 1]

Motion:

Moved: Cr Mike Walmsley
Seconded: John Erren

**That the minutes of the previous meeting held on 25 November 2021 be confirmed.
Carried Unanimously**

Note: A request to correct an error in the Minutes has been clarified post-meeting and not required.

3. PEEL WATER SUPPLY INITIATIVE

Author and Title: Anika Serer, Executive Director

Date of Report: 3 February 2022

Background:

The 'Peel Water Supply Initiative' was endorsed at the General Meeting held on 26 August 2021. The objective of the Initiative is to undertake investigations and analysis required to clearly articulate the 'Problem and Opportunity Statement' for sustainable water supply to the Peel region.

Key activities in the initiative include:

1. Facilitated workshop by appropriate consultant with Peel Water Technical Group /agreed stakeholders to develop detailed scope of activities, responsibilities and procurement strategy for technical work package/s. This will include agreement on assumptions and scenarios for demand forecasting; and identify key data and information that is already available.
2. Development of technical work package/s specifications and scope (including available data).
3. Procurement of appropriate consultant/s for the detailed investigation of economic water needs and analysis of scenarios including recommendations.
4. Procurement of appropriate consultant/s to articulate the requirement for environmental water provisions in the region and impacts of not providing this; and make recommendations.
5. Procurement of appropriate consultant to use the information and develop an overarching Problem and Opportunity Statement (publish findings).

The agreed budget for the initiative is \$80,000, co-funded by Peel Alliance and Peel Development Commission.

Overview of Activities:

Shelley Shepherd from Urbaqua was engaged to undertake the facilitated workshop and development of technical work packages. The workshop was held on 20th October at Sebel, Mandurah, and was attended by 28 participants from 14 organisations:

- Peel Alliance
- Peel Development Commission
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- Shire of Murray/Shire of Waroona
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- Department of Planning, Land and Heritage
- Department of Biodiversity, Conservation and Attractions
- Water Corporation
- Harvey Water
- Urbaqua

Each organisation provided an overview of current and future water supply challenges from their perspective, to allow for scene setting and discussion. The workshop then identified the following information needs:

1. **The timing and magnitude of community needs to 2050** – assess the amount of water needed by each local government now and in the future to deliver planned, business as usual development on the basis of Perth and Peel @3.5million and aspirations contained in Strategic Community Plans. This should be linked to milestones and timing for delivery. Consideration should be given to the opportunities for and effect of changes to business-as-usual roll-out of development on water demands.
2. **The timing and magnitude of agricultural needs to 2050** - Refine objectives and scenarios from the Peel food zone study and extrapolate (using this approach or others as deemed appropriate by the group) to the rest of the Peel region to document agricultural water needs at various stages to 2050.
3. **The timing and magnitude of industrial needs to 2050** (light, general and heavy industrial).
4. **The timing and magnitude of environmental water needs to 2050**, recognising that sufficient site-specific ecological information is not currently available and that some assumptions will be necessary.
5. **The range, timing and magnitude of water source options available** and order of magnitude costs for planning, construction and operation. Commentary should also be provided on willingness to pay and current funding and delivery frameworks.

The outcomes of 1-4, can be used to spatially and temporally map the water needs of the future. Similarly, the outcomes of 1-5 can be used to spatially and temporally map the alternative options and source availability. A comparative analysis can then be made of the gaps and opportunities. All studies will need to consider climate change impacts and document the assumptions upon which they were based.

From this, the following roles, responsibilities were proposed by participants to support the delivery of the above work packages:

Work package	Lead and supporting agencies	Estimated Funding
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5: Water source options	DWER , Water Corporation, Harvey Water	Unfunded \$10,000
6: Gap and opportunities analysis	Alliance	Unfunded \$10,000
		\$80,000 unfunded

The workshop notes and outcomes were circulated to participants for review and feedback prior to commencing the development of the work packages, which have now been drafted and also circulated to the group for feedback (expected to be finalised 5 February).

DPIRD had indicated at the workshop that it could undertake WP#2 (Agricultural Needs) valued at \$40,000 and potentially part/all WP#3 (Industrial Needs). Upon review of the draft work packages and several discussions, it has been agreed that all of the work would be better undertaken by the same consultant to ensure consistency, with input and guidance from DPIRD in these areas, and \$40,000 provided to Peel Alliance to fund these packages. A draft funding agreement is being prepared to reflect this (update to be provided at meeting). Harvey Water has also committed \$5,000 to the project.

Funding Overview:

Item	Expected Cost	Funding Committed	Source
Workshop & Scope development	\$10,000	\$10,000	PDC/PRLF*
WP1: Community Needs	\$40,000	\$40,000	PDC/PRLF*
WP2: Agriculture Needs	\$20,000	\$20,000	DPIRD
WP3: Industry Needs	\$20,000	\$20,000	DPIRD
WP4: Environment Needs	\$20,000	\$20,000	PDC/PRLF*
WP5: Water Source Options	\$20,000	\$10,000 \$ 5,000	PDC/PRLF* Harvey Water
Total	\$130,000	\$125,000	

* Total contribution of \$80,000 from PDC/PRLF being reallocation of \$40,000 Transport Funding and \$1:\$1 matching funds from PRLF.

Other agencies participating in the initiative have been approached seeking a financial contribution toward the \$5,000 funding gap, unfortunately this has not been successful but all have committed significant staff resources, information and in-kind contributions to the project. PRLF has a project budget of \$50,000 for the current financial year which has not been allocated; it is recommended that following the RFQ process and outcomes of submissions, this be considered to meet a shortfall if required.

The work packages are expected to be finalised the week ending Friday 11th February, and a Request for Quotation will be distributed to potential consultants and via workshop participants for them to also share as relevant. It is proposed to open submissions for three weeks, and allow two weeks for assessment of submissions and queries. An update will be provided to members on the outcomes, including financial considerations, for an out-of-session decision on recommendations.

Discussion:

The Executive Director provided an overview of progress since the last update at the November General Meeting, as provided in this report.

Members were requested to provide contact details of any organisations or consultants they think may be appropriate to seek quotations from, to the Executive Director for inclusion in the distribution list for the RFQ.

Dean Unsworth noted that the budget does not currently include a contingency allowance, and queried whether this should be considered. The Executive Director advised that there is \$50,000 in the 2022/23 PRLF budget for projects which has not been allocated, and will seek an out-of-session approval to apply funds from this toward the contract if required. It is

proposed that an update will be provided to members once submissions are received in response to the RFQ and a recommendation made once actual costs are known.

PRLF noted the update provided on the Peel Regional Water Supply Initiative.

4. PROPOSED CHARTER

Author and Title: Anika Serer, Executive Director
Date of Report: 3 February 2022

Background:

At the General Meeting and Workshop held on 26 August 2021 it was agreed that members will commit to a process to improve current dynamics and develop a Charter at the next General Meeting.

The PRLF Constitution and Policies outline the overall governance and structure of the organisation, whereas a Charter may address the principles of how we agree to work together, decision making and strategy to optimise our performance as a membership.

Ideally a Charter is developed by members to reflect the values, principles and vision that they agree to jointly commit to the organisation. Key aspects could include:

- Role of the Committee – unity, participation, communication (noting the Committee includes all member of PRLF)
- Role of Individual Members
- Role of the Chair
- Role of the Executive Director
- Committee and Strategy
- Committee and Executive Director
- Monitoring
- Risk Management
- Compliance
- Policy Framework
- Stakeholder Communications – including outward communication by members
- Decision making
- Meetings
- Agendas
- Member Induction

An email seeking Expressions of Interest for members to participate in a workshop on Wednesday 23 February 2022 at 11am in Mandurah has been circulated. The reference group will discuss the framework and content of a proposed Charter for presentation to the next General Meeting.

Actions:

Cr Michelle Rich has responded to the email confirming her interest in participating in the workshop. Cr Mike Walmsley and Cr David Bolt also confirmed their interest however Cr Walmsley will forward some alternative dates/times to the Executive Director for availability. Julie Burton will speak to Cr Garry Ventriss to seek his availability.

5. FEDERAL ELECTION ADVOCACY

Author and Title: Anika Serer, Executive Director
Date of Report: 3 February 2022

Background:

At the General Meeting and Workshop held on 26 August 2021 it was resolved that 'PRLF will not develop a publication for the Federal Election in 2022. Individual requests will be provided by members to RDA Peel, any requests which are perceived to be of regional significance are also to be provided to the Executive Director and if not included in the RDA prospectus to be considered by Peel Alliance (PRLF) for advocacy.'

RDA Peel's latest edition of 'Inside Peel' includes the highest priority Federal Election Commitment requests and can be found here: <https://www.rdapeel.org.au/wp-content/uploads/2022/01/Inside-Peel-edition-digital.pdf>

An update will be provided at the meeting on the next edition of Inside Peel, which will include members' highest priorities, along with proposed advocacy activities and information in the lead up to the 2022 Federal Election.

Discussion:

John Lambrecht confirmed that the latest edition of 'Inside Peel' has been published and distributed, this includes the highest priority Federal Election commitment requests.

The next edition is now being finalised, and includes each member's top priorities – John has been liaising with the member representatives and requested that updates for graphics/information etc are provided no later than 23 February. This will be published and sent to the government and stakeholders.

John will follow up hosting a potential forum with candidates and others from the major parties in the next few weeks, to give members the opportunity to present their priorities for the federal election campaign.

Cr Michelle Rich raised a query from the Peel Trails Committee meeting that the funding request for trails in Peel region has been halved. John Lambrecht confirmed that the funding request has not changed (\$30m).

6. PEEL TRAILS COMMITTEE UPDATE

Author and Title: Anika Serer, Executive Director
Date of Report: 3 February 2022

Background:

The following documentation is provided in relation to recent Peel Trails Meetings:

Peel Trails Committee: Agenda 10 February 2022

At the General Meeting held on 25 November 2021, it was agreed that PRLF should write to the Minister for Sport and Recreation, and Minister for Local Government, re-confirming the urgency for an appropriate Off Road Vehicle Area to be identified and developed in the Metro South/Peel region. A copy of the outward correspondence and responses is attached.

This correspondence has also been provided to the Peel Trails Committee for discussion on 10 February 2022, and consideration of feedback and engagement that should be provided to the Off-Road Vehicle Advisory Committee via Troy Hancock at DLGSC. An update can be provided at this meeting for consideration.

Supporting Documentation:

Appendix 2: Peel Trails Committee Agenda 10 February 2022

Appendix 3: Outward Correspondence to Hon Dr Tony Buti MLA

Appendix 4: Outward Correspondence to Hon John Carey MLA

Appendix 5: Response from Hon David Templeman MLA

Appendix 6: Response from Hon John Carey MLA

Discussion:

Cr Rich provided an update on the Trails Committee meeting held earlier in the day. Off-Road Vehicle Areas (ORVA) and trail bikes were the main discussion; the Committee noted the correspondence sent by Peel Alliance to the relevant Ministers in this regard, and suggested the implementation of the 2008 State Trail Bike Strategy be elevated through WALGA. There appears to have been little done at state level to deliver the Strategy which would address ORVA's as well as a range of other issues that have not been resolved. It was noted by the Committee that the Off Road Vehicle Advisory Committee operates under the Department of Local Government but it would appear to sit better under the Department of Sport Recreation, and the lack of resources that have been allocated to the Strategy.

The request to escalate the implantation of the 2008 State Trail Bike Strategy will be discussed at the WALGA Zone Meeting later that day.

The Executive Director will arrange to meet with Mark Goodlet to brief him on the ORVA issues and the Peel Regional Trail Strategy in general.

PRLF noted the Peel Trails Committee agenda, correspondence sent to Hon Dr Tony Buti and Hon John Carey in regard to the urgent need for an appropriate Off Road Vehicle Area, and responses from Hon David Templeman MLA and Hon John Carey MLA.

7. FINANCE REPORT [Appendix 7]

The Financial Performance Report for the period ended 31 January 2022 was received.

8. OUTSTANDING ACTIONS REPORT [Appendix 8]

The Outstanding Actions Report was received.

9. GENERAL BUSINESS

1. PRLF – Peel Alliance has been invited to Westport's Local Government Reference Group, which is made up of the local governments directly surrounding the new port and existing Fremantle port. The first meeting is scheduled for 28th February, the invitation is a key opportunity to provide input to the development of the business case and areas such as transport/freight routes. Updates will be provided at the PRLF meetings, noting it possibly may be necessary to develop reference groups for areas of particular interest such as transport.
2. PRLF – The Chair proposed visits to Council Meetings/briefing sessions to provide an update on the business of the Alliance. All members confirmed their interest in this proposal, the Executive Director will liaise directly to arrange.

3. PCDG – PATM3 update

PCDG received a presentation yesterday from Farlane outlining the action plan from the report and dashboard which will be developed. The action plan is being reviewed and refined, particularly to identify overarching priorities which are listed in each of the local government areas.

The dashboard will sit on the PCDG website and be accessible for statistics relating to crime, education, health etc in terms of past & future including WA Tomorrow statistics for each LGA. In phase 1 this will be manually updated which will need to be worked through, some datasets are difficult to locate but there will be opportunities to refine this once in place. Phase 2 will look at automation and also capacity for community surveys to be uploaded.

RDA Peel advised it has engaged Farlane to do some additional work on PATM3 to identify the priority fundable projects from the action plan and produce cost estimates for these. This will enable funding applications to be made to deliver on the priorities.

4. Shire of Serpentine Jarrahdale: noted cost escalations particularly in project management and road construction, staff retention/quality of staff being lost from local government sector – this is impacting all of the local governments as well as other organisations, particularly the ability to deliver on funding agreements or seek funding.

PCDG noted similar impacts in the community sector, particularly losing staff in the childcare, aged care and professional sector, and difficulty recruiting. The costs associated with being Covid compliant eg RAT tests, deep cleaning, are not allowed for in original contracts causing financial burden. Delays in transport have also meant that the organisations can't source PPE or materials needed to be compliant in a timely manner. Vaccination mandates have also lost staff.

City of Mandurah noted similar issues and the need to identify projects that can be deferred to allow for capital escalation in the budget review process. The Chair suggested that PCDG reach out to the local governments if there are areas that they think they can assist with, and the CEO's consider if Peel Alliance would be of value to develop a forum for discussion of common issues and solutions.

5. PCDG –Peel Health Hub Expansion proposal – The business case has been developed and Allambee is working with GP Down South to advocate and seek funding commitments for this (federal funding for capital infrastructure and state funding for recurrent). A presentation will be arranged for the next PRLF meeting to provide an overview of the proposal and seek support in advocacy.
6. Shire of Waroona – the community precinct works will be commencing in May; there have been various funding contributions for this including \$280k CSRFF confirmed yesterday.
7. RDA Peel – BBRF applications close today, a copy of the applications & supporting docs need to be forwarded to RDA Peel in the next week to support the application review process.

Sponsors of Peel Bright Minds Trailblazers were thanked for their support and attending the dinner; this was held at Fairbridge in January and was very successful. Special thanks to Mayor Williams for donating his time to deliver the workshop over the week. Additional sponsorship has been sought which will be sufficient to hold a second initiative in July. Members may be requested to consider contributions in their 22/23 budgets if the major sponsorship opportunities aren't successful.

Members were encouraged to contact John Lambrecht for support or advice if needed for federal election advocacy activities.

8. PRLF: The Executive Director noted that the Perth to Bunbury Faster Rail Business Case is being developed by the Public Transport Authority and this will be of relevance to all members. Mark Goodlet will provide details of the contacts at PTA to contact and seek a presentation to a future general meeting.

10. DATE AND TIME OF NEXT MEETING

The 51st General Meeting of the Peel Regional Leaders Forum is proposed to be held at the Shire of Waroona on Thursday, 21 April 2022 commencing at 10am.

Meeting closed at 11.25am

Peel Regional Leaders Forum (Inc)

MINUTES

51st General Meeting held via 'Google Meet'

Thursday 28 April 2022, commencing 9am

Chair Rhys Williams welcomed those present and declared the meeting open at 9.05am

1. ATTENDANCE, APOLOGIES AND CONFIRMATION OF PROXIES

Attendance:

Mayor Rhys Williams	Mayor, City of Mandurah (Chair) (Proxy)
Cr Mike Walmsley	President, Shire of Waroona (Deputy Chair) (Proxy)
Mark Newman	CEO, City of Mandurah (Treasurer)
Dean Unsworth	CEO, Shire of Murray (Secretary)
Cr David Bolt	President, Shire of Murray (Proxy)
Cr Michelle Rich	President, Shire of Serpentine Jarrahdale (Proxy)
John Erren	Chair, Regional Development Australia Peel (Proxy)
Liz Prescott	Chair, Peel Community Development Group (Proxy)
Mark Goodlet	CEO, Shire of Waroona
Paul Martin	CEO, Shire of Serpentine Jarrahdale
Julie Burton	CEO, Shire of Boddington
John Lambrecht	Director, Regional Development Australia Peel
Nicci Lambert	Deputy Chair, Peel Community Development Group
Anika Serer	Executive Director
David Doepel	Chair, Peel Development Commission (Observer)

Apologies:

Caroline Knight	Chair, Peel-Harvey Catchment Council
Jane O'Malley	CEO, Peel-Harvey Catchment Council (Proxy)
Julie Burton	CEO, Shire of Boddington
Cr Garry Ventris	President, Shire of Boddington (Proxy)
Andrew Ward	CEO, Peel Development Commission (Observer)

Cr Mike Walmsley joined 9.10am

David Doepel joined 9.15am

2. PRESENTATION: PEEL HEALTH HUB

Nicole Lambert, CEO at Allambee, and Eleanor Britton, Business Development Manager at GP Down South provided an update on the Peel Health Hub expansion project.

Discussion:

Please refer to the presentation attached for details about the Peel Health Hub 2.0 proposal.

Liz Prescott noted that Peel Away the Mask 3 identifies the Peel Health Hub expansion and Byford Health Hub as high priorities, along with expanding services to other areas. Peel Development Commission has offered funding for a 6-month trial to use CRC's to offer

additional services to other areas such as Boddington, Waroona and Serpentine Jarrahdale for the last half of this calendar year. *ACTION: PCDG needs an indication of what other services are needed in these areas from the local governments and seeks their input.*

Cr David Bolt noted that SMHS is currently undertaking a strategic plan for Murray District Hospital for the best use of that site and services required, and queried if Alambie/GP Down South have been engaged. Eleanor advised that they are in regular discussions with SMHS regarding the Peel Health Hub proposal and can expand their discussions to include the Murray District Hospital.

Cr Michelle Rich noted that the land for the expansion is owned by City of Mandurah and queried whether the legalities around using this been sorted whilst seeking federal and state funding. Eleanor confirmed that they have had a series of discussions with the City and do not anticipate any issues consolidating the land titles.

Paul Martin joined 9.50am

3. CONFIRMATION OF PREVIOUS MINUTES / BUSINESS ARISING – 10 February 2022 [Appendix 1]

Motion:

Moved: Mayor Rhys Williams

Seconded: Cr David Bolt

**That the minutes of the previous meeting held on 10 February 2022 be confirmed.
Carried Unanimously**

4. PEEL WATER SUPPLY INITIATIVE

Author and Title: Anika Serer, Executive Director

Date of Report: 11 April 2022

Background:

The 'Peel Water Supply Initiative' was endorsed at the General Meeting held on 26 August 2021. The objective of the Initiative is to undertake investigations and analysis required to clearly articulate the 'Problem and Opportunity Statement' for sustainable water supply to the Peel region.

Key activities in the initiative include:

1. Facilitated workshop by appropriate consultant with Peel Water Technical Group /agreed stakeholders to develop detailed scope of activities, responsibilities and procurement strategy for technical work package/s. This will include agreement on assumptions and scenarios for demand forecasting; and identify key data and information that is already available.
2. Development of technical work package/s specifications and scope (including available data).
3. Procurement of appropriate consultant/s for the detailed investigation of economic water needs and analysis of scenarios including recommendations.

4. Procurement of appropriate consultant/s to articulate the requirement for environmental water provisions in the region and impacts of not providing this; and make recommendations.
5. Procurement of appropriate consultant to use the information and develop an overarching Problem and Opportunity Statement (publish findings).

The agreed budget for the initiative is \$80,000, co-funded by Peel Alliance and Peel Development Commission.

Overview of Activities:

Shelley Shepherd from Urbaqua was engaged to undertake the facilitated workshop and development of technical work packages. The workshop was held on 20th October at Sebel, Mandurah, and was attended by 28 participants from 14 organisations:

- Peel Alliance
- Peel Development Commission
- Peel-Harvey Catchment Council
- City of Mandurah
- Shire of Murray/Shire of Waroona
- Shire of Serpentine Jarrahdale
- Department of Water and Environmental Regulation
- Department of Primary Industries and Regional Development
- Department of Planning, Land and Heritage
- Department of Biodiversity, Conservation and Attractions
- Water Corporation
- Harvey Water
- Urbaqua

Each organisation provided an overview of current and future water supply challenges from their perspective, to allow for scene setting and discussion. The workshop then identified the following information needs:

1. **The timing and magnitude of community needs to 2050** – assess the amount of water needed by each local government now and in the future to deliver planned, business as usual development on the basis of Perth and Peel @3.5million and aspirations contained in Strategic Community Plans. This should be linked to milestones and timing for delivery. Consideration should be given to the opportunities for and effect of changes to business-as-usual roll-out of development on water demands.
2. **The timing and magnitude of agricultural needs to 2050** - Refine objectives and scenarios from the Peel food zone study and extrapolate (using this approach or others as deemed appropriate by the group) to the rest of the Peel region to document agricultural water needs at various stages to 2050.
3. **The timing and magnitude of industrial needs to 2050** (light, general and heavy industrial).
4. **The timing and magnitude of environmental water needs to 2050**, recognising that sufficient site-specific ecological information is not currently available and that some assumptions will be necessary.

5. **The range, timing and magnitude of water source options available** and order of magnitude costs for planning, construction and operation. Commentary should also be provided on willingness to pay and current funding and delivery frameworks.

The outcomes of 1-4, can be used to spatially and temporally map the water needs of the future. Similarly, the outcomes of 1-5 can be used to spatially and temporally map the alternative options and source availability. A comparative analysis can then be made of the gaps and opportunities. All studies will need to consider climate change impacts and document the assumptions upon which they were based.

From this, the following roles, responsibilities were proposed by participants to support the delivery of the above work packages:

Work package	Lead and supporting agencies	Estimated Funding
1: Community needs	Alliance, with contributions by local government, DWER & DPLH	Unfunded \$40,000
2: Agricultural needs	DPIRD with PDC, Harvey Water, Water Corporation, DWER	Secured DPIRD \$40,000
3: Industrial needs	DPIRD with PDC, Harvey Water, Water Corporation, DWER	As part of WP#2
4: Environmental needs	DWER with PHCC, DBCA, UWA, WABSI	Unfunded \$20,000*
5: Water source options	DWER , Water Corporation, Harvey Water	Unfunded \$10,000
6: Gap and opportunities analysis	Alliance	Unfunded \$10,000
		\$80,000 unfunded

The workshop notes and outcomes were circulated to participants for review and feedback prior to commencing the development of the work packages, which were finalised on 11 February 2022.

Request for Quotation RFQ 01-22 Peel Regional Water Supply Initiative

The work packages developed from the outcomes of the workshop formed the scope for a Request for Quotation for Consultancy Service – Peel Regional Water Supply Initiative (RFQ 01-22). The RFQ was distributed on 4 March 2022 to seven organisations identified as providing appropriate services and key stakeholders for distribution, and closed on 25 March 2022.

Three submissions were received in response to the RFQ:

1. Wallbridge Gilbert Aztec (WGA): \$125,600 ex GST
2. Urbaqua / FARlane \$110,850 ex GST
3. Marsden Jacob Associates (MJA): \$133,760 ex GST

The submissions were assessed by the Executive Director, Adrian Parker – Peel Development Commission, and Brett Dunn – Department of Water and Environmental Regulation, against the compliance criteria and weighted qualitative criteria:

1. Relevant Experience and Capacity 30%
2. Understanding, Methodology and Timeline 40%
3. Value for Money 30%

The evaluation report is provided under confidential cover. The assessment panel reached consensus that the submission provided by Urbaqua Ltd, together with FARlane, demonstrated a high level of understanding, appropriate experience and value for money, and is recommended as the preferred candidate for the contract.

The proposed timeline will enable the contract to be completed by the end of November 2022, subject to the availability of Peel Alliance members for proposed presentations at Week 13 and Week 21 on key findings and updates. The methodology provides for significant engagement with stakeholders, including Peel Alliance member representatives across the work packages of community, industry, economy and environment, and input will be critical to agreeing on scenarios, demand/sources and assumptions. The Executive Director will liaise with nominated representatives to coordinate these meetings and engagement.

Funding Overview:

DPIRD had indicated at the October workshop that it could undertake WP#2 (Agricultural Needs) valued at \$40,000 and potentially part/all WP#3 (Industrial Needs). Upon review of the draft work packages and several discussions, it was agreed that all of the work would be better undertaken by the same consultant to ensure consistency, with input and guidance from DPIRD in these areas, and \$40,000 provided to Peel Alliance to fund these packages. A draft funding agreement outlining this contribution is provided and endorsement is sought for it to be executed. Harvey Water has also committed \$5,000 to the project.

The proposed funding agreement requires a Steering Group to oversee the delivery of the contract, proposed to be composed of representatives from:

1. Peel Alliance (Executive Director)
2. Peel Development Commission
3. Department of Water and Environmental Regulation
4. Department of Primary Industries and Regional Development

The Steering Group is proposed to receive monthly progress reports and meet as required with the consultant to monitor and review the required outputs.

Item	Expected Cost	Funding Committed	Source
Workshop & Scope development	\$8,500 (complete)	\$ 8,500	PDC/PRLF*
WP1: Community Needs	\$34,200	\$ 34,200	PDC/PRLF*
WP2: Agriculture Needs	\$20,000	\$ 20,000	DPIRD
WP3: Industry Needs	\$20,000	\$ 20,000	DPIRD
WP4: Environment Needs	\$19,000	\$ 19,000	PDC/PRLF*
WP5: Water Source Options	\$17,650	\$ 12,650 \$ 5,000	PDC/PRLF* Harvey Water
Contingency		\$ 5,650	PDC/PRLF*
Total (excl GST)	\$119,350	\$125,000	

** Total contribution of \$80,000 from PDC/PRLF being reallocation of \$40,000 Transport Funding and \$1:\$1 matching funds from PRLF.*

The preferred submission for the contract is within the allocated budget (\$110,850 excl GST) but does not include the provision of conference facilities for workshops/presentations, which it is suggested up to \$4,000 may be required. It is recommended that Peel Alliance also allow for additional contingency (such as variations, extensions or final publications/application of

the contract deliverables) and a further \$10,000 is requested from the current project budget allocation of \$50,000.

Supporting Documentation:

1. Appendix 2: RFQ01-22 Evaluation Report (Confidential Attachment under separate cover)
2. Appendix 3: Draft Funding Agreement – Department of Primary Industries and Regional Development

Discussion:

The Executive Director provided an overview of the progress and actions since the last meeting, particularly the procurement process to engage an appropriate consultant for the project, and confirmation of the \$40,000 funding proposed by DPIRD.

It was noted that the preferred proponent, Urbaqua, included two engagement sessions with Peel Alliance in their submission to provide updates on their progress during the project. The proposed timing for these sessions do not align with the schedule for general meetings so these will be arranged separately (tentatively end of July and September), and enable member organisations to also invite key technical officers/representatives. The hosting of these engagement sessions will be an additional cost but the time/travel by the consultants is included in their submission.

Paul Martin noted the funding provided by DPIRD toward industrial needs, it was confirmed that will include areas such as West Mundijong

Cr David Bolt queried if there had been any discussion about the cancellation to the Wellington dam project and if there was funding available as a result of this. The Executive Director noted this and advised that formal discussions hadn't been held yet but would be a topic with the consultant once engaged, and also with key participants such as Harvey Water.

Cr Bolt advised he will be attending the WALGA Heads of Agreement breakfast next Friday – suggested the Executive Director provide a briefing note of any items that could be raised on Peel Alliance's behalf regarding the initiative and support.

He also advised that Infrastructure WA had mentioned water supply as a key priority at a recent SJ forum. They are not on the participant list and it is recommended we have a path to engagement with them. The Chair confirmed he had noted this at the forum, and is working with the Executive Director to arrange a briefing with Infrastructure WA. It was noted that the key agencies on our stakeholder list will also provide an avenue to feed information in as they will be involved in state-led work.

Motion:

Moved: Cr David Bolt

Seconded: John Erren

That PRLF notes the update provided on the Peel Regional Water Supply Initiative and approves:

1. **The award of the contract for *RFQ01-22 Peel Regional Water Supply Initiative* to Urbaqua Ltd;**
2. **The execution of the funding agreement with Department of Primary Industries and Regional Development for the sum of \$40,000 plus GST; and**
3. **The allocation of \$10,000 from the \$50,000 unallocated Project Budget toward the Peel Regional Water Supply project budget.**

Carried Unanimously

5. OPERATING PRINCIPLES FOR PEEL ALLIANCE

Author and Title: Rhys Williams, Chair
Date of Report: 19 April 2022

Background:

At its most recent strategic planning session, Peel Alliance members recognised the importance of an agreed set of operating principles to guide the Alliance in fulfilling its mission.

A working group consisting of Cr. Ritch, Cr. Bolt, Cr. Walmsley and the Chair was formed to draft the Operating Principles document for consideration at a future General Meeting.

Presented to this General Meeting is meeting notes from the working groups first meeting on 11 March 2022. Given the nature of the Operating Principles document, it is important to gain feedback from members before any further progress is made. Therefore, it is requested that Alliance members provide advice to the working group based on the meeting notes provided.

Once feedback has been provided by the membership, the working group will finalise the Operating Principles document for consideration at the next General Meeting.

Supporting Documentation:

Appendix 4: Meeting Notes from Working Group Meeting

Discussion:

Dean Unsworth recommended regular engagement by Peel Alliance to member groups (eg yearly briefings with Councils and boards). There is an organisational risk not to be funded in future if the broader membership in organisations are not aware of the value.

Mark Newman confirmed that in two years the Alliance will be seeking an increase in funding from the member organisations so it is essential to have their ongoing support.

Discussion by the membership supported the comments made regarding engagement and the principles outlined in the meeting notes. The Working Group will meet again to discuss and finalise the document for the consideration at the next General Meeting.

6. FEDERAL ELECTION ADVOCACY UPDATE

Author and Title: Anika Serer, Executive Director
Date of Report: 19 April 2022

Background:

In the lead up to the Federal Election on 21 May 2022, RDA Peel's Federal Election Prospectus has now been published. It includes the PRLF members' highest priority Federal Election Commitment requests provided to RDA, and can be found here: <https://www.rdapeel.org.au/wp-content/uploads/2022/04/Election-prospectus-PRINT.pdf>

Discussion:

John Lambrecht noted that the election campaign has officially started. RDA Peel has consolidated member requests into an advocacy document which can be found on its website & hard copies are also available. RDA's role is limited now that it is in caretaker mode, however it is still receiving calls about individual requests from candidates seeking further information.

Federal Budget announcements – with transport projects in particular, if there is a change in government it is expected that Labor will review the budget and potentially make changes. The

budget includes an allocation for the last round of BBRF; assessments have been completed but not sure if recommendations went to ministerial panel before caretaker mode, there may be some commitments announced toward BBRF but the current government will not be able to sign contracts (expect this will also be reviewed if there is a change in government). Funding for BBRF is included in the forward figures for 2022/23 & 2023/24 but not identified after that. A wider issue for Peel is advocating for the eligibility of the entire region in future BBRF rounds or its potential replacement with a different program.

The proposed forum with candidates from the major parties will not be proceeding as one has withdrawn its support.

Mark Goodlet commented on the State's faster rail business case, noting there is progress on the Australind upgrade with new cars being constructed. The State is expecting an even larger budget surplus than forecast, this may provide an opportunity to seek funding for projects with cost escalations as a result of the rapid increase in material and labour prices.

David Doepel confirmed that Minister Saffioti spoke at the SJ forum about 24 new cars being built in WA. There is also a private initiative advocating for an increase in rail, particularly tourism & mining, which may provide opportunities for the region – this is currently at the discussion stage. Action: Executive Director to contact Kylie at PDC and seek future updates on the Australind upgrades and private initiative to share with the group.

Rhys noted the \$8m commitment by the Labor Party for Peel Regional Trails projects and the advocacy by RDA Peel and all members collaboratively to achieve this.

John Erren advised that RDA Peel is looking toward the 2025 state and federal elections, noting the importance of planning and commencing advocacy as soon as possible.

7. PEEL TRAILS COMMITTEE UPDATE

Author and Title: Anika Serer, Executive Director
Date of Report: 3 February 2022

Background:

The following documentation is provided in relation to recent Peel Trails Meetings:

Peel Trails Committee: Minutes 10 February 2022
Agenda 14 April 2022
Peel Trails Technical Group: Minutes 31 March 2022

Supporting Documentation:

Appendix 5: Peel Trails Committee Minutes 10 February 2022
Appendix 6: Peel Trails Committee Agenda 14 April 2022
Appendix 7: Peel Trails Technical Group Minutes 31 March 2022

Discussion:

Cr Michelle Rich noted that the issue of Off Road Vehicle Areas and lack of action from the State Trailbike Strategy was discussed at the last WALGA Zone meeting. It was also raised at the Strategic Forum as an emerging issue and will be discussed at the State Council Meeting next week. This will include a recommendation to review or undertake a new Strategy as the current one dates back to 2008.

Trails WA are launching a new website next Thursday at City Beach; Cr Rich will attend and represent the region.

8. FINANCE REPORT [Appendix 8]

The Financial Performance Report for the period ended 31 March 2022 is provided.

Query taken on notice:

Further detail requested on the item Receivables \$65,571

Response:

The Receivables totalling \$65,571 consists of the following outstanding invoices –

- 1. Harvey Water \$5,500 contribution to Peel Regional Water Supply Initiative (now paid)*
- 2. Shire of Serpentine Jarrahdale \$48,820.21 operating contribution 2021/22 (to be endorsed by Council at its May meeting)*
- 3. ATO Covid Cash Flow Boost \$11,431 outstanding from 2020 (this is being followed up with ATO as automatic credit has not been received)*

9. OUTSTANDING ACTIONS REPORT [Appendix 9]

Discussion:

District Leadership Group: Liz Prescott advised that Peel Development Commission is undertaking this action, and Andrew Ward has been communicating with Andrew Geddes. It will be an ongoing priority, and has also been identified in the People in Peel report and PATM3 actions.

Enquiry into Homelessness: public submissions closed 11 March. PCDG didn't put in a submission however Choyces made its own submission, and supported those of YACWA and Shelter WA.

10. GENERAL BUSINESS

Shire of Serpentine Jarrahdale: Cr Michelle Rich advised that Minister Saffioti provided an update on Westport at the recent SJ Business Breakfast; this included the concept design for Anketell – Thomas freight link and protection of the corridor. This is open for public comment until June. West Mundijong has been identified as an intermodal hub in a number of state documents but a number of other areas are also seeking this. Locating the intermodal hub in West Mundijong is significant for the region, and the Shire is seeking support for this including from PDC into state government agencies and from the Alliance.

Action: The Chair and Cr Rich to meet offline to discuss the proposed West Mundijong intermodal hub and Peel Alliance advocacy.

Cr David Bolt noted the next meeting is proposed to be held in Boddington; these are generally coordinated with the WALGA Zone meeting which may be held electronically.

Action: The Executive Director to review Zone meeting dates & coordinate online/in person as appropriate.

Action: The Executive Director to liaise with Dean Unsworth regarding hosting a general meeting at WAFIP in the future, and Shire of Murray/FundSingapore providing an update/briefing on the activities and opportunities at WAFIP to a general meeting in the near future.

11. DATE AND TIME OF NEXT MEETING

The 52nd General Meeting of the Peel Regional Leaders Forum is proposed to be held at the Shire of Boddington on Thursday, 23 June 2022 commencing at 10am.

Meeting closed at 10.46am