

Local Recovery Coordination Group

COVID-19 Minutes, 18 June 2020

Dear Member

Thank you for attending the Local Recovery Coordination Group (LRCG) meeting for the Shire of Serpentine Jarrahdale on Thursday, 18 June 2020 via Microsoft Teams at 1600hrs.



Helen Sarcich
Local Recovery Coordinator
Deputy CEO / Director Community and Organisational Development
22 June 2020

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1. Attendances and Apologies:

Attendance:

Cr Michelle Rich	Chair / Shire President
Helen Sarcich	Local Recovery Coordinator / Deputy CEO/ Director Community Services
Deon van der Linde	Chair, Economic Recovery Sub Committee / Manager Strategic Planning
Brian Oliver	Manager Communications and Customer Engagement
Karen Edmeades	State Coordinator, Emergency Services – Resilience and Recovery - Australian Red Cross
Darren Kane	Manager Health and Building
Gillian French	Coordinator Emergency Services
Aimee Sealy	LRCG Administration Support

Apologies:

Paul Martin	Chief Executive Officer
Steven Harding	Director Infrastructure Services
Frazer Sullivan	Director Corporate Services
Andrew Trosic	Director Development Services
John O'Neill	Manager Economic Development, Tourism and Marketing
Rebecca Steinki	Chair, Community Wellbeing Sub Committee / Manager Community Development
Brian Owston	Coordinator Community Safety
Ryan Hamblion	Department of Communities
Gailene Hamilton	Local Emergency Coordinator/Mundijong Police

2. Purpose of the Meeting

The purpose of the meeting is to;

- Note actions relating to the MARKYT Community Resilience Scorecard,
- Receive updates from the State Recovery Coordination Unit,
- Consider quotes for development of a Community Long Term Recovery Strategy,
- Receive action item advice and recommendations from the OASG (Operational Area Support Group) and provide any matters to the OASG for consideration, and
- Receive minutes from the Community Wellbeing Sub Committee and Economic Recovery Group.

3. MARKYT Community Resilience Scorecard

Funded by the Department of Local Government, Sport and Cultural Industries, supported by CATALYSE® and LG Professionals WA and with promotion through WA local governments, this initiative aims to capture the thoughts of all WA residents over the age of 18. With this in mind we encourage everyone to complete the scorecard by visiting www.research.net/r/MARKYT and to share this information far and wide with all your WA based friends and family.

Resilience Scorecards will help State and Local Government to gather state-wide baseline and informing data to respond, recover and thrive:

- To cope with short-term disruptions
- To anticipate, prepare and adapt to longer-term changes
- To monitor symbols of recovery

Local governments are tasked with promoting this state-wide study to their local communities, it is an important opportunity for local governments to understand:

- What is our community wellbeing status? What is our resilience rating?
- What do communities need from local government?
- Where should we prioritise our efforts to help with the response and recovery to COVID-19 impacts?

Scorecard responses will remain private and confidential. The study is being managed by CATALYSE®, an independent research company that abides by the Privacy Act.

The study will remain open until 3 July 2020.

Action	Promotion of the survey via the Shire's media channels is underway. Customer Service team have been advised.
Manager Communications & Customer Engagement	LG Professionals have advised that they have received more than 5,000 responses from 122 local government areas.
Manager Communications & Customer Engagement	To investigate adding a banner link to Shire email signatures.

4. State Recovery Coordination Unit (SRCU)

A State Recovery Advisory Group has been formed. The media release is attached to these minutes.

The local government representative on this Group is Tracey Roberts, WALGA.

A COVID-19 Impact Statement (Draft) has been released and is attached to these minutes.

The State Government's partnership plan for recovery is attached to these minutes.

4.1 Local Government Recovery Impacts Survey

At the request of State Recovery Controller, Ms Sharyn O'Neill, DFES State Recovery have been asked to coordinate across local government to collect COVID-19 Recovery impacts, collate data, monitor progress and report quarterly to the State Recovery Steering Committee.

The survey will provide each local government an opportunity to have their impacts, initiatives, risks, opportunities and emerging issues captured. This includes impacts to both the community and local government itself. Information will be collated to form a District Impact Statement that will be provided to the State Recovery Steering Committee. Information provided by local governments will help inform the overarching State Impact Statement and State Recovery Plan to be released in July 2020.

Action	The survey was circulated to members of the LRCG on 10 June 2020 for input requested by COB 16 June 2020.
Local Recovery Coordinator	
Action	Finalise and submit Local Government Recovery Impacts Survey response by due date.
Local Recovery Coordinator	

5. Community Recovery Strategy (Long Term)

Quotes were requested from 4 providers of which;

- 1 was the scope previously tabled from Lewis Winter – Fire & Emergency Services,
- 1 formally declined to quote however provided some advice (in table below),
- 2 did not respond to the request by the due date.

<p>Michael Duckett Executive Officer Western Central Local Emergency Management Committee</p>	<p><i>The complexity and implications presented by this pandemic are beyond our imagination and certainly the resources of our sector and what you are proposing demonstrates real community leadership and will position your shire well should such an event recur.</i></p> <p><i>If I can offer any advice it would be to proceed not by referring to Covid 19 but refer to The Hazard “Human Epidemic” which is one the 27 prescribed Hazards in WA. The outcome being that whatever is developed by your consultants will have application in the future regardless of what virus may be the cause of the epidemic, I suspect the recovery strategy would be similar for any Human Epidemic.</i></p> <p><i>In addition, given what we now understand about the hazard and its implications on the community and that Recovery is well underway and being led by the State, perhaps an approach might be a Risk Management process to identify Risk, Consequence and likelihood then identification of mitigation treatments to alleviate the impacts should another such event occur in the future, just a thought.</i></p>
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A budget adjustment has been requested through this month’s Community Recovery Update report to Council to make a provision for a Long Term Community Recovery Strategy. Council will consider the item on 15 June 2020. An update on the outcome will be provided at the meeting.

The following feedback has been received on the Scoping Statement.

<p>Director Development Services</p>	<p><i>I was really happy with the scope of the document.</i></p> <p><i>I especially like the mention of ongoing monitoring and review, as a way to track how well implementation is going.</i></p> <p><i>Could I suggest a further section where we seek to define early what success may look like? Or that we set measurable key result areas? One of the challenges may be to quantify the success we plan to have, and this be documented clearly to help motivate and activate the various stakeholders and partners that we assist us in delivering the strategy.</i></p>
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The LRCG is requested to endorse/amend the Scoping Statement at **Confidential attachment 4**.

Action Local Recovery Coordination Group	Full endorsement to engage consultant and proceed with Scoping Statement as contained in Confidential Attachment 4.
Local Recovery Coordinator	Engage Consultant to develop a community led Long Term Recovery Strategy.

6. Metropolitan Operational Area Support Group (OASG)

Meetings of the OASG were held on Friday 29 May and 12 June 2020.

No update provided as 12 June meeting was postponed.

7. Community Wellbeing Sub Committee

Minutes of the meetings held 15 May and 29 May 2020 are attached to these minutes.

- Byford Baptist Church – Free Food Market are seeing up to 170 people attending. More volunteers have come on board. Jobkeeper and Jobseeker payments are helping households but not meeting the costs of living. Services are required to assist the community with emotional and mental health support. Shire staff have been attending however, they are not trained in these areas.
- Communicare attended the last sub committee meeting and advised that they are able to provide some emergency assistance vouchers.
- AnglicareWA have partnered with Alcoa to provide some intensive support services for the Jarrahdale and Keysbrook areas.
- Lotterywest to possibly attend the Shire and meet with those who are interested in grant funding.
- The Peel Development Commission are reinvigorating the Peel Health and Wellbeing Taskforce.
- SJ Recreation Centre has reopened. Most have returned to use their services however, approximately 30 members have cancelled their memberships.

8. Economic Recovery Group

Minutes of the meeting held 21 May and 8 June 2020 are attached to these minutes.

- Businesses have reopened and are concentrating on getting their business structures ready, organising their staff, trying to adapt to the new normal.

- Virtual Tourism Forum was held on 10 June 2020 with approximately 55 people in attendance.
- Council endorsed the \$40,000 Peel Development Commission grant for the Byford Health and Hub and Byford TAFE with an additional \$40,000 being considered in the 2020/21 financial year budget.
- The Government Housing Stimulus Package has shown an increase in the number of applications received including more subdivision applications and local structure plans.
- The Local Government Impact Recovery Survey has been reviewed and given to the Local Recovery Coordinator for finalisation.

9. Recovery Communications Update

A full list of recovery communications undertaken to date are attached to these minutes.

- Continuing with sub-committees sharing events or external information that might be of interest or may benefit the community.
- This week, we have been running a *Men's Health Week* campaign this week which has produced some strong engagement with the community.
- We are continuing with *Small Business Shout Out* campaign.

<p>Action</p> <p>Manager Communications and Customer Engagement</p> <p>Manager Health and Building</p>	<p><i>Small Business Shout Out / Directory</i></p> <p>Focus on trades in line with the State and Government Housing Stimulus Packages</p> <p>Encourage community members to come into the Shire if they need assistance with their small business applications.</p>
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10. Status Updates

		Update
Action Manager Economic Development, Tourism and Marketing	Report back on the outcomes from primary producer representatives /local retail representatives meeting.	In progress. Continue process to include big commercial growers.
Local Recovery Coordinator	Include LRCG recommendation in Community Recovery update to Council for June Ordinary Council Meeting.	Completed.
Manager Health & Building	Provide a list of regulated home based businesses and child care providers to Manager Economic Development, Tourism and Marketing.	Completed.
Manager Economic Development, Tourism and Marketing	Reach out to smaller home based businesses and Child Care / Family Day Care providers to see how they are impacted and what support they may need.	In progress. Continued monitoring required.

11. General Business

- Coordinator Community Safety (apology, update provided by email)
 - Schools returning
 - maintaining patrols of bushland areas.
 - Increased calls from residents or relatives of elderly people who want assistance.
 - Reduced patrols of homelessness.
 - Substantial increase in off road vehicle activity – 4WDs in prohibited areas.

- Red Cross update
 - Working with Department of Communities to conduct a small phone outreach to people who have been placed in quarantine post-medical procedures.
 - Worked with Shire of Mundaring who have identified vulnerable community members. Completed phone outreach program.
 - Focusing on capability and capacity building, particularly local governments and agencies who are providing psychosocial support to people impacted by Covid 19.
 - We've conducted a series of webinars and trained approximately 120 local government staff.
 - Continuing similar activities nationally and collating information and feedback.
 - Conducting long term checks on people who have been affected to see how they're going.
 - Feeding into recovery process in WA.
 - If you need support at the Byford Baptist Church, please let me know. We can upskill Shire staff or link those community members with phone outreach services.

12. Next Meeting

9 July 2020

13. Close

4.50pm

State Recovery Advisory Group to guide WA's COVID-19 recovery

Wednesday, 27 May 2020

- State Recovery Advisory Group appointed to support State Government in WA's recovery from COVID-19 pandemic
- Group includes representatives from business, industry, not-for-profit organisations, UnionsWA, the public sector, local government and the community
- State Government Ministers to lead industry stakeholder roundtable discussions to support development of State Recovery Plan and Impact Statement

The McGowan Government has established a top-level State Recovery Advisory Group to help lead Western Australia's recovery from the impact of the COVID-19 pandemic.

The State Recovery Advisory Group includes representatives from business, industry, not-for-profit organisations, UnionsWA, the public sector, local government and the community.

The group will provide high level and strategic advice on the impacts of COVID-19 and help to guide the development of the State Recovery Plan.

It will provide valuable feedback to the State Government on ongoing and emerging challenges relating to COVID-19.

This will allow the Government and the State Recovery Controller, Sharyn O'Neill, to better understand the wide-ranging impacts of the COVID-19 pandemic, as well as help identify recovery opportunities for inclusion in the State Recovery Plan.

A draft Impact Statement will be released shortly to address each of the State's recovery areas - health, economic and infrastructure, social, industry and regional WA.



Hon Mark McGowan BA LLB
MLA

Premier; Minister for Public Sector Management; State Development, Jobs and Trade; Federal-State Relations

A key part of developing the State Recovery Plan will include a series of Ministerial roundtable discussions with these key stakeholders, face-to-face and virtual, to gather feedback on the draft Impact Statement and to inform the State Recovery Plan.

The community will be able to contribute their ideas through iThink (WA Public Sector) at ithink.wa.gov.au. Find out more information at <http://www.wa.gov.au>

Comments attributed to Premier Mark McGowan:

"While these have been difficult and unprecedented times, Western Australians have done a terrific job in helping stop the spread of COVID-19.

"We acknowledge that this has been an extremely difficult time, particularly for WA small businesses and supporting them to get back on their feet will be an important part of our State's recovery.

"The State Government has already delivered more than \$1.8 billion in stimulus and economic relief measures, including payroll tax relief, waiving of fees and credits on electricity bills.

"We're also fast-tracking infrastructure, including major road projects, with a focus on local procurement, to ensure we support local businesses and create more jobs for Western Australians.

"This will be further strengthened during the process of economic recovery. We've already seen a once in a lifetime amendment to WA's planning rules - aimed at getting job-creating projects off the ground.

"Now with the State Recovery Advisory Group in place, Western Australia is well placed to move into the recovery phase, so we can rebuild our great State.

"This experienced and knowledgeable group will provide valuable insights to support the development of a strong State Recovery Plan."

Comments attributed to State Recovery Controller Sharyn O'Neill:

"The State Recovery Advisory Group is a partnership that will bring together the very best resources we have across this State, and we'll be working

constructively with business, industry, not-for-profits, unions, the public sector, local governments and the community.

"We have the people, the skills and the expertise to drive Western Australia's economic recovery and the State Government will be working collaboratively with these groups in the weeks and months ahead.

"It is important for everyone to be unified behind the vision for recovery which is to get Western Australia back on the road to becoming a thriving and innovative community to live, work, visit and do business."

Premier's office - 6552 5000

The State Recovery Advisory Group includes the following representatives:

- Chris Rodwell, CCI WA
- Paul Everingham, CME
- Claire Wilkinson, APPEA
- Nicole Lockwood, Freight and Logistics Council of WA
- John Langoulant, Infrastructure WA
- Meredith Hammat, UnionsWA
- Bradley Woods, Australian Hotels Association (WA)
- Cath Hart, Housing Industry Association
- John Gelavis, Master Builders Association
- Tracey Roberts, WALGA
- Rhys Turton, Farmers Federation
- Louise Giolitto, WACOSS
- Michelle Mackenzie, Shelter WA
- Donna Chung, Women's Council
- Evan Hall, Tourism Council WA
- Ross Wortham, Youth Affairs Council WA
- Shelagh Magadza, Chamber of Arts and Culture
- Rod Jones, Study Perth
- Tanya Steinbeck, UDIA
- Paula Rogers, CEDA
- Piers Verstegen, Conservation Council
- Jonathon Ford, WA Aboriginal Advisory Council
- John Van Der Wielen, HBF
- Sandra Brewer, Property Council of WA



Draft Impact Statement

COVID-19 pandemic

We're all
in this
together.



28 May 2020

Ordinary Council Meeting - 20 July 2020

Known impacts of the COVID-19 pandemic

On 11 March 2020 the rapid and global escalation of COVID-19 cases led the World Health Organisation to declare a pandemic.

On 15 March 2020 a State of Emergency was declared in Western Australia and measures put in place to prevent the spread of the virus and protect the community.

While the efforts of Western Australians have kept us safe from COVID-19, there have been far reaching impacts on our State.

The Premier has appointed the Public Sector Commissioner, Sharyn O'Neill, as the State Recovery Controller. The Government has also introduced a four-phase roadmap to ease the restrictions over time to get Western Australians back to work safely and begin the process of restarting the State's economy.

The State Recovery Controller is responsible for developing, coordinating and overseeing the recovery process. Recovery is being driven through five recovery areas: health, economic and infrastructure, social, industry and regions. Each area will have a clear focus with articulated impacts and action plans.

This document provides a summary of the known and emerging impacts of the pandemic. It will be further developed in collaboration with stakeholders and is designed to inform recovery activities.

Snapshot of the impact of the COVID-19 pandemic in WA

Compared to other parts of the world, there has been a low number of COVID-19 cases in WA. The State's coordinated response, and the community's adherence to the guidelines and restrictions have protected us all. Without a vaccine, however, the WA community will still be living with COVID-19 for the foreseeable future.

Health

To respond to COVID-19, the health system suspended many clinical activities, reallocated funds to purchase medical supplies and equipment, and increased the health workforce. The health system has built the capacity to respond to surges.

- 570 cases of COVID-19 including 9 deaths.
- Waitlist for elective surgery has grown.
- Increased burden of undiagnosed/untreated disease.
- Calls to mental health helplines significantly higher than normal.

Economic and infrastructure

The WA economy has been severely impacted by the pandemic. The State has seen reduced income and increased unemployment. There have been significant impacts on business and consumer confidence – which both fell to their weakest levels on record.

- Largest monthly decline in employment on record (62,300 people) in April.
- Hours worked fell 10.3% and underemployment rate increased to 14.6%.
- Business confidence and consumer sentiment in WA dropped to their weakest levels on record but have since partially recovered.

Social

The wellbeing impact is still emerging, with increases in family and domestic violence, homelessness and youth unemployment. Ongoing unemployment will exacerbate these concerns alongside mental health impacts and alcohol and drug use. Impacts are most severe for vulnerable and disadvantaged groups.

- Increase in family and domestic violence.
- Absence of arts, culture and sports has taken away critical avenues for people to connect with each other, culture and community.

Industry

A number of key industry sectors has been shut down by the necessary public health response and there has been significant supply chain disruption. Industries most impacted include construction, international education, tourism, culture and the arts, sport and recreation, retail, accommodation and food services.

- Spending on retail, hospitality and personal services, travel and tourism has slowed, leading to a number of closures.
- Resources and agricultural sectors remain largely unaffected but there is a challenging global outlook.

Regions

Regional impact is varied, with issues such as digital connectivity, infrastructure and the sensitivity of local industries to regional travel bans.

- Currently 87,160 (32%) regional jobs lost or put in hibernation.
- Tourism related impacts across regional WA expected to result in up to 25,000 fewer jobs.
- Regional responses have supported remote Aboriginal communities.

Known impacts: Health

COVID-19 cases

As at 26 May, there is no community transmission. WA has had 570 cases including 9 deaths. There are 12 active cases. To date 80,166 tests have been performed in WA.

Health system readiness

Ensuring the capacity within the health system to respond to widespread community transmission led to the suspension of a number of clinical activities including elective surgery, BreastScreen services and dental activities. This increases the burden of undiagnosed and untreated disease (eg significant reduction in cancer screenings).

The health system reallocated resources to purchase medical supplies and equipment and secure capacity and workforce in private hospitals.

Waitlist for elective surgery

At 30 April, the number of waitlisted cases was 12.8% (3,184 cases) higher than April 2019 for elective surgery. WA public and private hospitals recommenced elective surgery the week commencing 27 April 2020. Category 2 and 3 elective surgeries have been prioritised. Further increases in waiting times are likely.

Emergency department attendances

Emergency department activity has been decreasing since December 2019, with a significant drop in April. During April, there were 58,632 emergency department attendances, which is 25.2% (19,953 attendances) lower than April 2019. This has resulted in an improvement in the percentage of patients being admitted, discharged or transferred within four hours – 82.2% in April 2020 compared to 76.9% in April 2019.

Digital health

Digital technology has enabled health care to be delivered in an innovative way across the health system. There has been a rapid escalation of virtual outpatient appointments and digital primary health appointments.

Enabling primary and allied health professionals to use MBS to claim for telehealth appointments has provided the opportunity for patients to continue to see their health care professionals.

Mental health

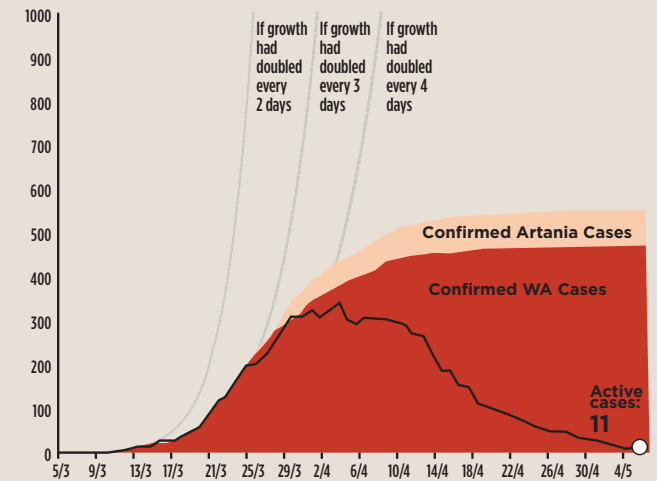
Secondary health impacts such as mental health and alcohol and other drug issues are less known at this stage. It has been reported that calls to mental health helplines, such as the Beyond Blue COVID-19 line, have increased. Kids Helpline has noted an increase in WA contacts across the top eight concern types in March quarter 2020 compared to March quarter 2019. Alcohol and Drug Support Service counselling and support calls remain similar over 2018-19 and 2019-20.

At-risk groups (Aboriginal people and aged care)

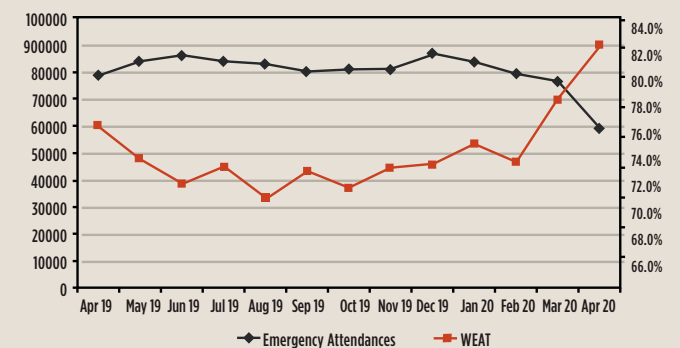
Aboriginal people are at a greater risk during a pandemic due to a number of contributing risk factors. This is reflected in clinical guidelines and planning related to COVID-19.

Older people and residents of residential aged care facilities are among the most vulnerable in WA to COVID-19. As of 15 May there have been COVID-19 cases in staff members of two WA facilities and two cases of residents of a WA facility testing positive.

COVID - 19 cases in WA (to 7 May 2020)



Statewide Emergency Attendances and WA Health Emergency Access Target (WEAT)



WEAT measures the percentage of people presenting to an emergency department seen and admitted, transferred or discharged within four hours.

Known impacts: Economic and infrastructure

Economic and fiscal update

Gross State Product had been projected to grow by 3% in 2019-20 which would have been the fastest rate of growth since 2013-14. Due to the COVID-19 pandemic, Treasury's initial baseline modelling indicates the Western Australian economy will grow by just 0.7% this financial year, with a 3.1% contraction in 2020-21.

Total general government revenue over 2019-20 to 2020-21 is expected to be in the order of \$1.8 billion lower under Treasury's baseline estimates when compared to the 2019-20 Mid-year Review.

Increases in expenditure to respond to the pandemic, combined with the reduction in revenues in the June quarter, are expected to considerably lower the forecast net operating surplus for 2019-20, with a much larger impact anticipated in 2020-21.

This is an initial high level assessment of the impact of the pandemic on the

State's finances. Forecasts should be treated with caution given the high level of uncertainty of the depth and duration of the ongoing effects of the pandemic on the global economy.

Jobs

There was the largest monthly decline in employment on record (-4.6% or 62,300 people) in April 2020, hours worked fell 10.3% and the underemployment rate increased to 14.6%. SEEK live job adverts for WA were down from around 14,000 in mid-March to around 5,600 in early May but have since recovered and are now above 8,000.

Business confidence

Business confidence in WA, as measured by the NAB business survey, fell to a record low in March. While it improved in April 2020, it remains weaker than any time before March 2020.

Consumer sentiment

The Westpac-Melbourne Institute Survey shows consumer sentiment dipped to record lows in April but has partially recovered in May.

State Government revenue

State Government revenue is likely to be hit hard by the downturn in economic activity, particularly payroll tax receipts and revenue from transfer duty.

Consumer spending

Consumer spending has returned to growth (in weekly year-ended terms) from the large declines experienced in April 2020. Spending is mixed across categories. While spending on food and household services has supported growth, discretionary spending on cafés and restaurants, and spending on clothing and footwear remain areas of weakness.

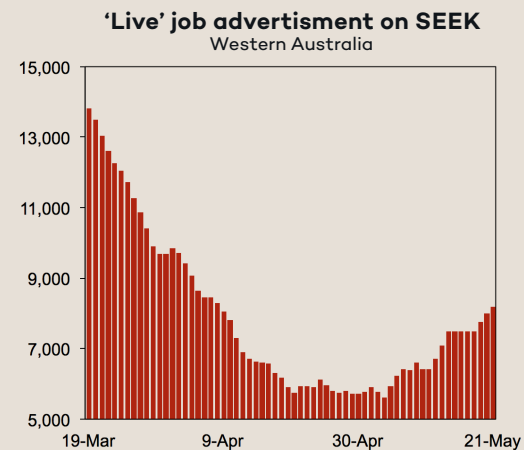
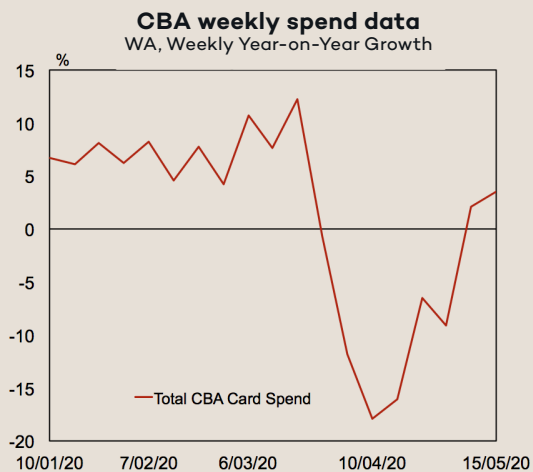
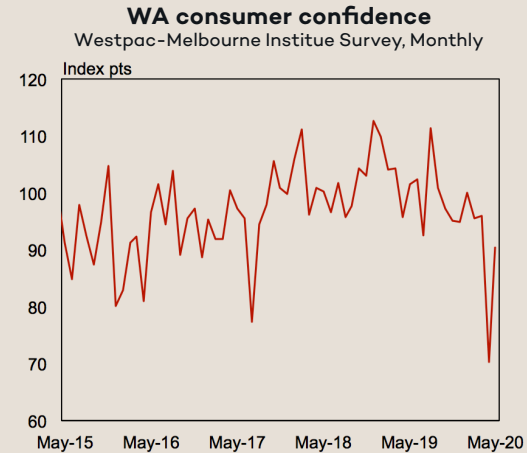
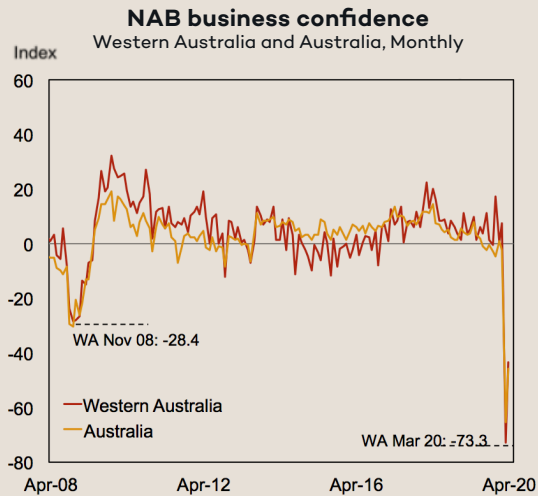
Public infrastructure investment

There is a risk to public infrastructure investment due to supply chain impacts, social distancing requirements and workforce availability.

Infrastructure use

As fewer people commute for work and leisure, demand for transport services (which include public transport, ridesharing and taxis) has fallen, with spend down 30% in the week ending 1 May. This is consistent with trends in public transport passenger journeys which declined by more than 80% over the week ending 20 April compared to a year earlier.

Known impacts: Economic and infrastructure



Known impacts: Social

Family and domestic violence

Women's domestic violence helpline calls increased in February and March but fell in April. This may reflect difficulties in being able to call while partners were at home. WA Police data for March shows that, relative to March 2019, there was a 17.9% increase in Assault (Family) offences, and 28.5% increase in Threatening Behaviour (Family) offences.

Women

Women have been disproportionately affected by the unemployment and economic consequences of the pandemic. There is also anecdotal evidence that women are bearing the burden of increased caring responsibilities (formal and informal, children and others). An increasing number of women will likely begin experiencing increased anxiety and trauma associated with family and domestic violence.

Housing and homelessness

There are early indications of greater social housing demand, with public housing waitlist numbers and priority waitlist numbers both up 3% this calendar year. Calls to homelessness assistance lines have been at elevated levels for the past three months.

Youth unemployment

Youth are disproportionately affected by the economic consequences of the pandemic. ABS statistics for change in employee jobs from 14 March to 18 April show a 18.5% decline for those under 20 years relative to an overall decline of 7.5%. This is particularly significant noting youth unemployment has potential long-term and ongoing impacts.

Community and social capital

Restrictions on arts and culture venues, community facilities, sporting clubs and hospitality venues have affected organisations and experiences that are reliant on people being in close physical proximity. Cancellation of virtually all arts, culture and sports experiences has reduced overall community wellbeing, and threatened the financial viability of organisations and workers in these fields.

Crime and justice

Illicit drug supply in the community has decreased significantly with border restrictions. Adult prisoner numbers are 250 people lower than expected for this time of year.

There has been an overall reduction in children in remand, with efforts to mitigate the number of children travelling from regional areas to Perth for court.

Child protection

The number of children entering care in the metropolitan area increased significantly in April. There is likely to be a lag in this indicator, which may increase as restrictions are lifted and children return to school (a referral source).

Education

School education was severely disrupted. With the State of Emergency declaration on 15 March, on-site attendance dropped dramatically, with 10.6% attendance in week 9 of term 1 and week 10 declared a non-learning week. Week 4 of term 2 marked the recommencement of compulsory on-site school attendance.

Culturally and linguistically diverse communities

Several COVID-19 related instances of racism and racist criminal activity have affected these communities, damaging social cohesion and with a cumulative effect on the mental health and isolation of community members.

Visa holders

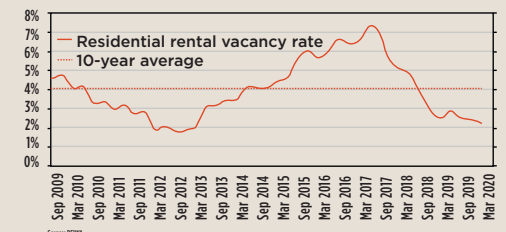
Many visa holders (including asylum seekers, international students and working holiday makers) are ineligible for Australian Government welfare

payments. They have been significantly impacted by travel restrictions and often are employed in industries affected by the pandemic.

Social isolation

Social isolation associated with the public health response has a major impact on a range of vulnerable cohorts (particularly seniors and people with disability) as it perpetuates loneliness which in turn compounds mental health issues. People with disability are disproportionately affected in downturns by lack of job opportunities, with ongoing wellbeing and mental health impacts, and potential need for increased supports.

Perth Vacancy Rate



Known impacts: Industry

Agriculture and primary industries

The State's food supplies and supply chains appear to be functioning within acceptable ranges. Primary industries have been impacted by a fall in demand, concerns around labour supply and a spike in air freight costs for high-value exports.

Retail, accommodation and food

Significant job losses have been experienced in the retail, accommodation and food services sectors, contributing to more than a third of total job loss in WA between 21 March and 18 April.

Construction

Construction has been adversely impacted by a dive in consumer and business confidence, financial difficulties and a surge in DIY projects. Between 21 March and 18 April, the construction industry accounted for approximately 6% of job losses in WA.

Tourism

Travel restrictions have had a significant impact on the tourism industry. Bank card data indicates that spending on travel and tourism activities fell by 86% in the week ending 1 May compared to a year earlier. Tourism Council WA estimates the pandemic has cost the State's tourism industry \$3.1 billion and the loss of 30,500 jobs.

International education

The industry has projected a fall in international student enrolments by up to 95% in new enrolments in 2020.

The pipeline for students enrolling in courses delivered by small education providers and colleges has completely stopped. Education providers have expressed concerns about the impact of the pandemic on the welfare of international students.

Culture and the arts

More than 450 cultural and arts events have been cancelled, postponed or revised. The estimated financial impact is \$12.4 million to 30 June.

Sport and recreation

About 40,000 community sporting fixtures have also been affected. SportWest estimates that sporting associations will have incurred a \$41 million loss in revenue and the loss of 660 jobs.

Manufacturing

Despite a number of companies pivoting their operations to produce Personal Protective Equipment (PPE), manufacturing outside of this area has declined.

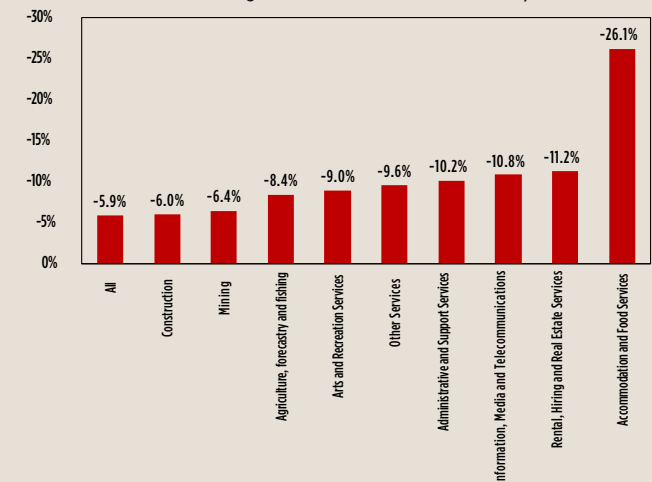
Resources and defence industries

Activities in the iron ore and gold industries, as well as the defence industry remain largely unaffected. Other mining industries and the oil and gas industry are cutting costs and reconsidering future development plans amid falling commodity prices and demand.

Community services

The community services industry is at the frontline of the COVID-19 pandemic response and faces increased demand for services in a resource constrained environment (e.g. loss of donations and volunteers for organisations).

ATO Payroll Data - WA job losses by industry
Change between 14 March and 2 May



Known impacts: Regions

Employment

Based on ABS data releases, the Grattan Institute estimates that 87,160 (32%) of regional jobs have been lost or put in hibernation.

Industry

The mining and agricultural sectors are currently least affected, but the regions are highly dependent upon these sectors, and both are susceptible to international developments beyond our control.

The most affected sectors have been the tourism, hospitality and services sectors, which have already experienced significant job losses and losses to business revenue. It is estimated that the regional tourism sector is losing \$77.16 million a week in gross revenue and tourism related impacts will result in up to 25,000 fewer jobs.

Digital connectivity

Lack of high-quality digital connectivity in some regional areas has reduced the ability for regional businesses to adapt to online models and for the community to make use of digital services such as telehealth.

Health services

Regional health response plans have been developed. These ensure health care professionals are available to support regional health services throughout the pandemic and reflect the needs of remote Aboriginal communities.

Remote Aboriginal communities

Regional travel restrictions particularly affect remote communities. Approximately 1,000 people have been assisted to return to their communities. This has placed more housing pressure on some communities than others, noting some were already overcrowded.

Social impacts

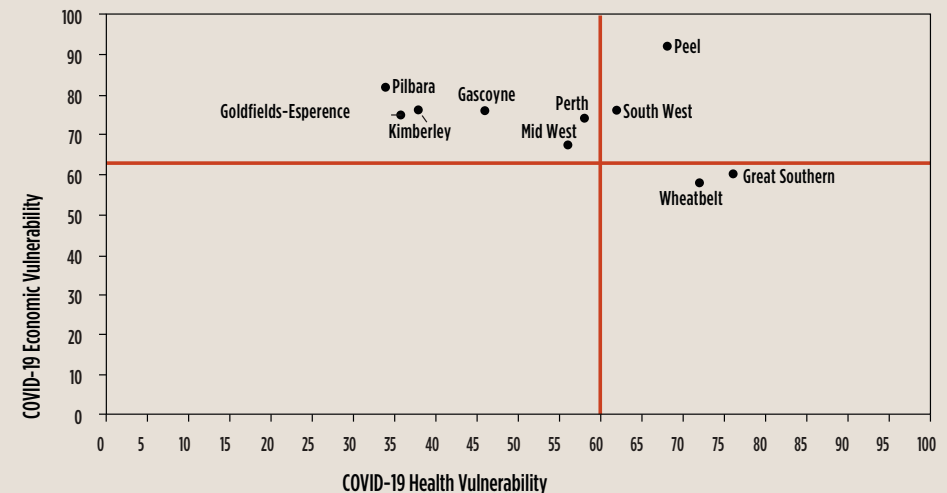
There is a greater prevalence of alcohol and other drugs misuse and unemployment in regional and remote areas, both of which can make mental health issues more prevalent and/or more acute.

There has been an almost complete cessation of arts and sport activities which has negatively impacted public health, pushed clubs and not-for-profit groups to the brink, and resulted in significant revenue loss for local governments.

Local government

Twenty regional local governments have been assessed as having a degree of financial vulnerability taking into account existing debt/loans, revenues, access to reserve funds and potential foregone loss of rates and other revenues.

Region by Region - COVID-19 Economic and Health Vulnerability Assessment





We're all
in this
together.





Setting the Scene

Partnership planning for the
COVID-19 pandemic recovery



We're all
in this
together.



28 May 2020

Ordinary Council Meeting - 20 July 2020

From the Western Australian Premier

I am pleased to outline the Government's overall approach to recovery from the impacts of the COVID-19 pandemic in 2020.

The pandemic has wide-ranging impacts on every aspect of life as we know it. It has halted most parts of the global economy, restricted the everyday activities of people and had a profound effect on the most vulnerable.

At its core, this is a public health emergency. It is unlikely that COVID-19 will end suddenly. The reality is that we need to learn to live with COVID-19 and, in doing so, respond quickly and effectively to outbreaks or surges of the virus.

When COVID-19 took hold, the Government acted swiftly and decisively to protect Western Australians. Along with other states and territories, we enacted social distancing, isolation and travel restrictions. Western Australia also did more. We did not allow cruise ships to offload passengers, we closed our State borders and we instituted regional borders.

They were tough calls to make – but essential. Western Australia is now in a better position than just about anywhere else in the world thanks to our geography, our world-leading resources sector, and the early and decisive actions taken to date. There have been, and continue to be, very low levels of community transmission of the virus.

We are now at the point of being able to slowly and carefully lift restrictions in line with expert health advice. This is the roadmap we are embarking on.

I know that Western Australians are thankful that this State has not experienced anything like the deaths and cases in other states and countries.

At the same time, I know the impact on our State is enormous in many other ways. What began as a health crisis has moved on to impact the economy and the community.

The challenge of recovery is now before us. It will be hard. It will take time. It will involve everyone working together. Our recovery is one of shared responsibility where the public, private and not-for profit sectors come together, with the State's varied and diverse communities, as partners.

I want every Western Australian to know how we are going about this challenge and the part they can play – indeed need to play.



Mark McGowan
Premier of WA

From the State Recovery Controller

I am very mindful of the responsibility I have as the State Recovery Controller to provide Western Australians with a way towards recovery that is doable, practical and realistic.

The first step is to establish the overall direction for recovery to shape the decisions we make, the actions we take and the outcomes we aspire to achieve.

It is important for everyone to be unified behind this vision and common goal for recovery in Western Australia.

It is equally important for us to have an underlying set of principles that underpins our beliefs about and commitment to how we go about the recovery effort.

Setting the Scene provides the high level overview of recovery and lays out how planning and implementation will evolve over time.

It is bound together through a partnership approach. The very best resources we have across this State – the people, the skills, the expertise and the hard work of Western Australians in business, industry, not for profits, unions, the public sector, local governments and the community – will be brought together.

Supported by scenario planning and regular assessment of impacts, our plan for recovery will necessarily change over time. It will be flexible and iterative to reflect the dynamic circumstances that confront and challenge us almost daily.

While we know many of the impacts of this crisis to date, others are yet to be identified or become evident.

With the overall direction set, a range of opportunities will be provided to stakeholders to harness their insights and ideas as well as understand their challenges and issues.

Together these will inform the State recovery plan for both the short and longer terms.



Sharyn O'Neill
State Recovery Controller

At a glance

Vision

Western Australia gets back on the road to becoming a thriving and innovative community to live, work, visit and do business in.

Goal

Return Western Australia to a proper level of functioning following the COVID-19 pandemic, alongside opportunities for enhancement where they lead to increased resilience, efficiencies and effectiveness.



Objectives

- Reboot our economy to get back onto the pre-pandemic growth trajectory as quickly as possible.
- Regroup our community at a personal, family and social level so people feel healthy and have the confidence to lead active lives.
- Rethink our future to lead us to the next normal.

Phases of recovery

1. Controlled reopening and relaxation

This phase is about cautious relaxing and/or lifting of the specific restrictions that have been brought about through the *Emergency Management Act 2005*.

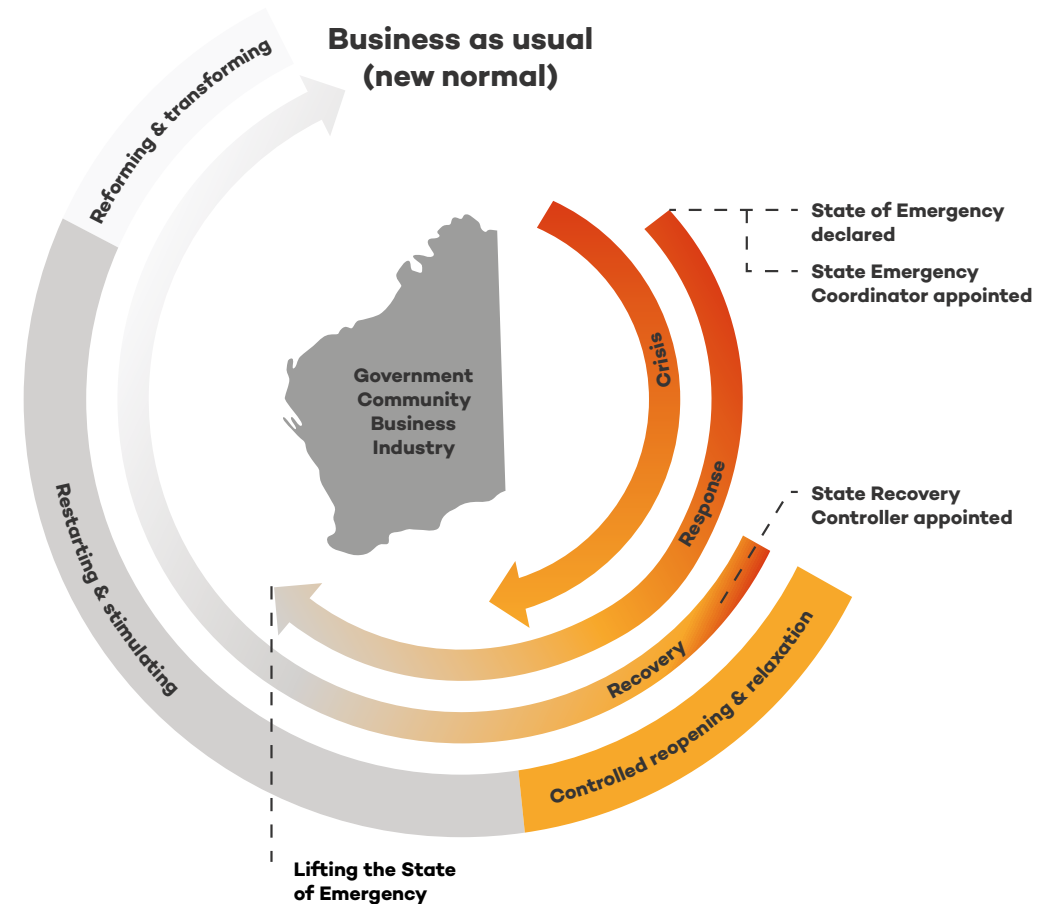
It includes reopening some aspects of the domestic economy and the community in a controlled manner that is monitored closely. All decisions are in line with the best health advice for Western Australia.

2. Careful restarting and stimulating

This phase is a progressive shift to stimulating business and the community to come out of hibernation, initially using the levers available to the Government. It includes bringing forward creative ideas and early wins for Western Australians.

3. Progressive reforming and transforming

The focus of this phase is on using the opportunities provided by the pandemic to bring forward more courageous ideas for change and improvement. Old rules and regulations are re-evaluated and technologies that worked well in the crisis become permanent options. It's about future-proofing Western Australia for resilience and sustainability.



Recovery areas

Health

Health is the key initial focus of recovery to ensure the community's physical and mental health while also strengthening the health system's capability and capacity. In addition, the system needs to be ready to respond to outbreaks or surges in COVID-19 cases.

Economic and infrastructure

Addressing the sustainability, competitiveness and viability of the economy supports recovery across all areas. A prosperous State for business, work and education increases employment, generates business diversity and fosters innovation. Stimulating and supporting infrastructure generates employment opportunities and avenues for industry engagement and investment.

Social

Effective social recovery is the foundation for enabling recovery in all aspects of the community and is essential for future community sustainability. Restoring community cohesion and resilience improve quality of life and the social fabric of Western Australia, with a particular focus on vulnerable people. Active engagement in arts, culture, education, sport and recreation builds community strength.

Industry

Restoring the confidence of business and industry supports economic recovery and growth and also allows for adaptations to the changed and changing environment. It provides the platform for new and emerging industry diversification while harnessing the State's rich innovative and research community.

Regions

A dedicated regional focus across all areas of recovery is needed to revitalise the regions through business development, community resilience initiatives, local engagement and leveraging opportunities for diverse industry and local jobs.



Supported by the Western Australian public sector

Guiding principles

Our principles are adapted from the National Principles for Disaster Recovery to reflect the unique context generated through the COVID-19 pandemic in this State.

Understand the context

We shape our recovery planning based on understanding the impacts of the pandemic, articulating these impacts and updating them regularly as they change and/or emerge.

Recognise complexity

We take an iterative and dynamic approach to recovery planning and implementation, and measure success along the way.

Use community-led approaches

We partner with the community through business, industry, the not for profit sector, unions, the public sector and local government to shape plans and actions.

Coordinate all activities

We coordinate work through the five recovery areas and their interdependencies, and in partnership with our stakeholders.

Communicate effectively

We run a multi-faceted communications campaign to keep the community informed and bring them along the journey of recovery.



Taking a different approach to recovery

The scale, complexity and duration of the COVID-19 pandemic calls for a different approach to recovery.

Our disaster response and recovery experiences in Western Australia to date have been, in the vast majority of instances, localised natural disasters. We are using our learnings from these experiences to shape the action we need to take now.

The impact of the pandemic across virtually every facet of the community, industry and government; and the intersection of response and recovery are unlike anything we have experienced in this State, and indeed internationally.

Western Australia's recovery effort will be **State-led with partnership at its heart**. Government, business, industry, not for profits and unions will work together towards the goal of returning Western Australia to a proper level of functioning following the COVID-19 pandemic.

Partnership across the **three levels of government** – national, state and local – will also drive recovery.

The Australian Government plays a significant role in the recovery process and there is the potential for the National Cabinet to guide a collective approach across Australia.

There is also its core role in setting macroeconomic policy and managing social security and other associated payments to Australians.

Local government will play its role in community recovery, on the ground in every part of the State.

Recovery will be directed through the **five areas** of health, economic and infrastructure, social, industry and regions. Each area will have a clear focus with articulated impacts and actions, and consideration of interdependencies.

The public sector will bring its **policy expertise** to the table to support recovery.

Health, economic and social modelling, which has been so important in the response to date and the roadmap for lifting restrictions, will continue to inform policy and strategy.

The perspectives of stakeholders will be sought on issues, challenges and ideas to complement the policy work to be done.

Community sentiment, how people are behaving, the kinds of information they are seeking and their concerns are already being gathered through research, surveys and feedback commissioned by the Government and others. These will continue during recovery planning and implementation, adding to the rich array of views to guide strategy and action.

Given the complexity of the recovery effort, an iterative and dynamic approach to planning and implementation will be essential to allow for evolution over time as recovery progresses.

Reviewing what has been done so far

A four phase roadmap for easing COVID-19 pandemic restrictions started in late April 2020 to get Western Australians back to work safely and begin the process of re-starting the State's economy.

The Government has already invested more than \$1.8 billion in stimulus and relief to support households and businesses. This includes payroll tax relief for small and medium sized businesses, waiving licence fees for the most affected occupations and sectors, assistance with utility bills, and land tax grants for landlords who provide rent relief to significantly impacted tenants. Further measures will be considered as the roadmap is rolled out.

The **WA roadmap** is one part of the State's plan for recovery, with a particular focus on easing the restrictions in a safe and measured way.

The first phase was in place from 27 April 2020, and the second from Monday 18 May 2020. The third will be finalised in the coming days based on expert health advice, social and economic modelling and taking into account the infection rates across WA.

It is expected this phase will be implemented as soon as possible. The fourth stage will be assessed and finalised in due course. Western Australia's hard border with the rest of Australia is expected to be the final restriction lifted.

This **staged approach** allows for careful monitoring of COVID-19 in WA, and easing restrictions in a way that supports our economy, with the smallest risk to the community's health.

The roadmap has been developed specifically to help get some businesses going, while maintaining strict health guidelines. It allows for health experts to review the impact of the changes before moving to the next phase of restrictions being lifted.



To date, the Government has invested \$1.8 billion in stimulus and relief to support households and businesses.

Key State Government responses date

Health

- \$1 billion (\$500 million for health and frontline) economic and health relief package
- \$266.7 million to support young Aboriginal Western Australians
- \$15 million for vital equipment and additional ventilated beds
- \$3 million funding for COVID-19 related health and medical research
- \$1.7 million funding for local supplier of hand sanitiser
- Funding of Telethon Kids Institute study to track impact of COVID-19 in schools
- Partnership with HBF and resources sector for up to \$6 million for COVID-19 research
- Guardianship and Administration Bill to trial new treatments for COVID-19
- Drive-through influenza immunisation clinic for people aged 65 years and over
- \$400,000 to expand influenza vaccination program for primary school aged children
- Fast-tracked funding for infectious disease training for disability and aged care workers
- Free-to-access palliative care support line through fast-tracked investment

Economic and infrastructure

- \$1.8 billion stimulus and relief package for businesses and households
- \$402 million to freeze household fees and charges until 1 July 2021
- \$154.5 million relief package for tenants, landlords and construction industry
- Fast tracked \$150 million housing investment package for local tradies and builders
- \$107 million in grants to businesses with payrolls between \$1 and 4 million
- \$100 million short-term lending facility for local government and universities
- \$25 million rent waiver for small businesses and not-for-profits in Government-owned buildings
- \$9 million to support the taxi and on-demand transport industry
- Major reforms to simplify planning system introduced to Parliament
- New Procurement Bill to make it easier for business to work with Government
- Legislation to enable local governments to reduce red tape and help businesses and households

- Legislation to exempt businesses from payroll tax on JobKeeper wage subsidy
- New powers under Local Government Act to assist residential and small business ratepayers
- Streamlined tender process for transport construction projects up to a value of \$20 million
- Fast-tracking of Government payments to suppliers for invoices of under \$1 million
- Six-month moratorium on evictions for households and certain commercial tenancies.
- Deferral of payroll tax payments until July 2020 for businesses

Social

- \$159 million Lotterywest funding to assist community services
- \$91 million for Police for emergency response
- \$30 million in grants for residential tenants in financial hardship
- \$8.5 million increase to funding for local community groups
- \$6.9 million reduction of electricity bills for around 2,800 charities
- New laws to support commercial and residential tenants and landlords
- Legal Aid funding increased help to Western Australians
- Electronic restraining order applications for family and domestic violence
- Energy Assistance Payment doubled for vulnerable Western Australians
- New Alcohol Think Again education campaign against alcohol related harm
- New Think Mental Health's Be Positive. Be Connected. Be Active campaign
- Payments under government contracts with community services assured until 30 June 2020

Industry

- Fast tracking tender process for road projects worth \$2.37 billion to create 13,000 jobs
- \$24.5 million for construction industry to maintain apprentices and trainees
- \$14.4 million tourism support package
- \$12.85 million to subsidise regional airfares and tourism marketing support
- \$12 million in fast tracked community sport grants
- \$3.8 million resources export hubs
- \$1.3 million to waive and defer several fees for fishing, aquaculture, pearling and tour operators
- Streamlined tender process for transport construction projects up to a value of \$20 million
- Royalty rates for construction and industrial minerals fixed for five years
- Exemption from exploration expenditure considered for tenement holders
- Reduction of Mines Safety Levy by 20 per cent from 1 July 2020
- 50 per cent discount in port dues for bulk vessels bunkering with LNG at Pilbara ports
- Collaborative Research Grants to improve defence industry

Regions

- \$2.1 million three-year investment to maintain Regional Arts WA grant funding
- \$1.3 million support package for the rock lobster industry
- Regional Economic Development Grants for projects to sustain jobs and build resilience
- Telehealth facilities to support chemotherapy patients in restricted Kimberley region
- 'Here for WA' campaign to connect job seekers with opportunities across regional WA
- \$235,000 for grants to regional chambers of commerce
- \$3 million to secure Regional Express (Rex) services
- Multimillion dollar investment in Esperance training and jobs

Setting the timeline for recovery planning

Planning in line with the three phases of recovery will be brought together based on research, scenario planning, impact assessments, modelling and engagement opportunities.

Controlled reopening and relaxation

The focus of the WA roadmap is on lifting the restrictions put in place for the pandemic crisis. The roadmap is stepped out over four time periods, starting in April 2020. A range of factors is considered before decisions are made to lift further restrictions.

Careful restarting and stimulating

Parts of the WA roadmap involve careful restarting through increased business activity along with less restrictive social and community settings.

In the restart phase, the State recovery plan for the immediate future from July to December 2020 will be developed and released.

To get to this point, specific detail about the impacts of the pandemic will be scoped and a draft State-level impact statement will be used as the basis for engagement. Following this, the statement will be finalised and inform the State recovery plan.

At the same time, any actions that can be taken safely to speed up recovery and confidence will be implemented.

Progressive reforming and transforming

The reform phase will focus on the development of a revised State recovery plan for the longer term horizon of 12 months – the calendar year of 2021. The impact statement will be assessed where required, particularly as more impacts emerge and become evident. Engagement will help shape an updated State-level impact statement. From this, a revised State recovery plan will be developed and released. Monitoring, modelling, research and community sentiment – along with expert health, economic and social advice – will all play their part in recovery planning for reform and transformation.



Getting the best ideas to inform recovery

Recovery from this pandemic is an enormous challenge which is why we need the very best information and ideas.

The Government is setting up a State Recovery Advisory Group to provide strategic advice to steer and support recovery efforts. The group of high profile and credentialed leaders will be convened for a series of facilitated workshops at key points in the recovery planning process.

To inform the State-level impact statement and State recovery plan, a series of roundtables and forums will be led by Ministers to get a greater understanding of the issues and challenges for business, industry and community leaders.

Advisory groups, peak bodies and other existing mechanisms will be used as much as possible to ensure expediency and avoid unnecessary bureaucracy.

The roundtables and forums will also seek ideas and innovations, solutions and adaptations that can lead Western Australia to a strong post-COVID position.

Each recovery area has been assigned a head of a government department to shape and coordinate work. These lead heads will gather information and intelligence through networks and processes both inside and outside of government.

Local government has a legislated role in local community recovery. Through established instruments for consultation and feedback, the network of councils across the State is well positioned to link with their communities.

The online community called [iThink](#) (WA Public Sector) has been used recently to bring forward ideas about responses to the pandemic. It has now been reshaped as an avenue for recovery with challenges for ideas to be set at intervals to reflect the recovery phases.

All Western Australians can use this community to post ideas and view the ideas of others. Ideas will be used in recovery planning.

Surveys, research and social listening are already being used to keep abreast of community sentiment, concerns and behaviours. These will continue to be run so the perspectives and experiences of the community are heard and can be included in recovery activities.

As recovery progresses, other opportunities will be provided for ideas to be generated so Western Australia's recovery is focused and relevant.



Reboot our economy
Regroup our community
Rethink our future

**We're all
in this
*together.***





Shire of
Serpentine
Jarrahdale

Community Wellbeing Recovery Sub Committee

COVID-19 Minutes

Friday, 15 May 2020

Contact Us

Enquiries

Call: (08) 9526 1111
Fax: (08) 9525 5441
Email: info@sjshire.wa.gov.au

In Person

Shire of Serpentine Jarrahdale
6 Paterson Street, Mundijong WA 6123
Open Monday to Friday 8.30am-5pm (closed public holidays)





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Dear Member

Thank you for joining us for the Community Wellbeing Recovery Sub-Committee meeting for the Shire of Serpentine Jarrahdale on Friday, 15 May 2020.

Rebecca Steinki
Chair
Manager Community Development
18 May 2020



Minutes

1. Attendances and Apologies

Attendances

Rebecca Steinki	Chair, Manager Community Development
Helen Sarcich	Deputy CEO / Director Community Services
Lisa Keys	Manager Library Services
Sarah Farrance	Coordinator Community Development
Matt Sargeson	Coordinator Environmental Health
Asha Kalai	Environmental Health Trainee/Technician
Don Warner	Byford Baptist Church
Kristie Tonkin	Peel Development Commission
Nicole Little	Manager SJ Community Recreation Centre (YMCA)
Hayden	Alyssa Hayden's Office
Aimee Sealy	Shire Administration Support – PA to Director Corporate Services

Apologies

Deidre Baker	Digital Communications Officer
Jason Parker	Coordinator Sport and Recreation
Janice Ferguson	Community Safety Officer
Karen Edmeades	Resilience and Recovery Coordinator - Red Cross
Ryan Hamblion	Senior District Services Officer - Department of Communities
Anthony Pyle	Community Capacity Builder, APM Communities
Michelle Lennon	Community Capacity Building – LAC, South Perth / Armadale / Serpentine and Jarrahdale

2. Minutes from the Last Meeting – 30 April 2020

Confirmed



3. Sub Committee Objectives

- Provide advice and guidance assisting in restoration and strengthening of community wellbeing during and post event.
- Facilitate understanding of needs of impacted community in relation to community wellbeing.
- Ensure the affected community is informed and involved in recovery processes so actions and programs match their needs.
- Assess and recommend short, medium and long-term priority areas to SoSJ for consideration to assist in restoration and strengthening of community wellbeing.
- Assess the requirement for personal support services in the short, medium and long term.
- Facilitates resources (financial and human) as required to complement/assist existing local services.
- Monitors progress of local personal service providers and receives regular progress reports from agencies involved.

4. Recovery Values and Principles

Our Recovery Values:

1. Always consider consequences of actions ensuring NO HARM to affected communities.
2. Always provide LEADERSHIP for our community.
3. Recognise our key role is to foster COLLABORATION between partner agencies, community and Council.
4. EMPOWERING individuals and groups to effectively carry out recovery activities.
5. ACT as quickly as possible, however planning for the LONG TERM in consideration of value 1.
6. Consideration for TRANSITION to normal services will be part of Recovery Long Term Strategy.
7. CAPTURING lessons learnt for provision of capacity building and resilience.

Our Recovery Principles:

- Understanding the CONTEXT
- Recognising COMPLEXITY
- Using COMMUNITY LED approaches
- COORDINATE all activities
- COMMUNICATE effectively
- Build CAPACITY



5. Purpose of this Meeting

The purpose of this meeting is to:

- Provide a status update on the *Helping Hands SJ – Project* thus far;
- Discuss the community environment (including opportunities and challenges) that members/groups are currently working in. Provision of status updates;
- Ascertain any support that may be available/required to assist with the above;
- Receive an update from all committee members on implications of Phase Two status (effective from Monday 18 May) to their organisations and/or members.

6. “Helping Hands SJ” Project Update

- Letter and “Hello Neighbour” flyers have been received by 1,300 concession card holders, with a steady trickle of enquiries coming through. The majority of enquiries are not COVID-19 related but mostly seeking a bit of help on or around their properties. With the referral document now in place, we are able to link the community with other agencies who can assist with their enquiries.
- Social media posts are continuing to help promote “Helping Hands SJ”
- Working towards finding out what the next step is. What is the message that we want to convey?

“Helping Hands SJ” Actions

(see “8. Status Updates”)

7. Other Agenda Items

7a. Byford Free Food Market Update

- There was a slight reduction in demand with 130 families coming through yesterday.
- The volunteers are getting a little weary but still going well.
- We are receiving good food supplies. Lots of fresh produce are on offer with a slight decrease in meat and dairy products. 50 boxes are being donated by Woolworths – thanks to Alyssa Hayden – and they will be delivered soon.
- Coles are still providing us with empty banana boxes.

7b. Alyssa Hayden’s Office Update

We are seeing a drop in demand with our “seniors over 70” project. The feedback after receiving their “Helping Hands SJ” information is that they feel like people within the community care about them. Some of them were feeling as if they were left behind. Thank you to the Shire for their work so far. The “Helping Hands SJ” project picked up some community members that were missed by us so thank you.



7c. State Government Update

- There was a district meeting this morning to discuss the reopening of facilities, the compulsory return to school and the reopening of businesses.
- The plans and guidelines for the reopening of facilities has been released. At this stage, there are no guidelines specific to community facilities so we will refer to the business guidelines for now.
- The State Recovery Coordinator is starting to become very active. There will be a briefing session for local governments coming up soon.
- With the return to school being compulsory as of next week, WA Police have asked if Shire Rangers see groups of students who should be at school, to contact them.

7d. Grants Available

Lotterywest

Resilient Communities and Events Cancellation grants have now closed.

Crisis and Emergency Relief grant is now open. Have spoken to Lotterywest and have been advised that Byford Baptist Church can apply for this grant. Waiting on Lotterywest to provide further information to us.

Suicide Prevention Coordinators Grant

They are happy to pay for training but would like to know if they can support us further. Looking at putting a bigger package together. Further discussion is required because, at this stage, we don't want to engage any volunteers to do that type of work, but whether there is some other training that would be beneficial for staff and existing volunteers that can be considered?

7e. Future Steps / Activities for Community Recovery

Nil

8. Status Updates

		Update 15/5/2020
Action Coordinator Community Development (Sarah Farrance)	<i>With the Youth Development Officers assisting for the next couple of weeks, is there a need for the Shire's Community Development Officer to assist also?</i> Liaise with Don Warner.	Completed The Shire's Community Development Officer to attend on Thursday mornings



		Update 15/5/2020
<p>Action Alyssa Hayden's Office (Hayden)</p>	<p>Determine whether community members are able to visit the office to have their printing and scanning needs fulfilled.</p>	<p>Completed Not able to assist at this stage as the printer is in the back of the office and may pose another element of concern within the office.</p>
<p>Action Digital Communications Officer (Dee Baker)</p>	<p>Provide links via the Shire's social networks for service providers such as Finucare, Jobs and Skills Centre WA etc.</p>	<p>Completed</p>
<p>Michelle Lennon, APM</p>	<p>Provide Sarah with the details of Brenton Turner, Community Engagement Coordinator at Jobs and Skills Centre WA. Pass onto the Shire's Community Development Officer to make contact.</p>	<p>Completed The Shire's Youth Development Officer has been in touch with Jobs and Skills Centre WA. They are working together to create something for the wider community.</p>
<p>Action Coordinator Community Development (Sarah Farrance)</p>	<p>Provide another layer of training for volunteers to be able to cope with more intense support for our community members. Passionate Lives training completed by Shire staff and Shire registered with Volunteering WA.</p>	<p>Completed by first group of staff. We can start to identify the next group of staff who can benefit from this training.</p>
<p>Action Deputy CEO / Director Community Services (Helen Sarcich)</p>	<p>Use Shire staff as volunteers to make home deliveries using Shire vehicles. Can pick up packs from the Church and deliver as needed. Model being finalised.</p>	<p>Already in motion. Working well.</p>
<p>Action Coordinator Community Development (Sarah Farrance)</p>	<p>Contact with Senior's community groups within the Shire to see how they are coping complete. Community groups contacted to promote "Helping Hands SJ" and feedback received shows that some may need financial support in relation to fees and memberships. Contacting playgroups within the Shire has commenced.</p>	<p>Completed. Not needing assistance at the moment – more of a social interaction.</p>



		Update 15/5/2020
<p>Action Chair, Manager Community Development (Sarah Farrance)</p>	<p>Provide Lotterywest and state funding grants information to local businesses, the community and not for profit organisations, advising them that if they require assistance with their applications, the Shire can help.</p> <p><i>Send email to local not for profit organisations to provide them with the Lotterywest grants information.</i></p> <p>NOTE: Economic Recovery Sub-Committee along with Peel Development Commission, Business SJ and the Chamber of Commerce and Industry are in regular contact with local businesses, sharing information with them and keeping information updated via social networks and websites.</p>	<p>Completed</p>
<p>Action Coordinator Community Development (Sarah Farrance) Digital Communications Officer (Dee Baker) Manager Library Services (Lisa Keys) Events Officer (Amanda Bain)</p>	<p>Repurpose our Events board and other displays within the Shire with a “Stay Safe / Recovery” message.</p>	<p>In progress</p>
<p>Action Coordinator Environmental Health (Matt Sargeson) Coordinator Community Development (Sarah Farrance)</p>	<p>Volunteering Model and recruitment materials:</p> <ul style="list-style-type: none"> • Develop Volunteer recruitment and training process, Include mandatory online training around empathy / mental health and suicide awareness • Volunteer Procedure Manual and Information Pack Use the latest Department of Health advice. 	<p>Ready to go. On hold as there is no need for it at the moment.</p>



		Update 15/5/2020
Action Coordinator Environmental Health (Matt Sargeson) Events Officer (Amanda Bain)	Develop a protocol in relation to human contact – i.e. standing at the front gate or similar to have a conversation with someone ensuring that the social distance rules are maintained.	Completed

“Helping Hands SJ” Actions

		Update 15/2/2020
Action Coordinator Community Development (Sarah Farrance)	Deliver flyers to medical centres and other medical providers (e.g. Byford Physiotherapy) to allow them to pass on this information to their clients.	Completed
Action Coordinator Community Development (Sarah Farrance)	Suggested by the Chair to distribute the letter and “Hello Neighbour” flyer to all households within the Shire.	Received a quote. Conversation required as to what to include
Action Coordinator Community Development (Sarah Farrance)	<i>Little Miss Squeezebox provides pop up entertainment for aged care residents and independent living</i> Estimated to be booked in the week commencing 11 May 2020.	Completed on Wednesday 13 May 2020.
Action Deputy CEO / Director Community Services (Helen Sarcich)	Raise this as an advocacy issue at a state level at recovery meeting this afternoon.	



9. Round Table

<p>Rebecca Steinki, Manager Community Development</p>	<p>Focusing on Phase Two and the reopening of facilities and what that entails.</p> <p>Further communication being distributed today to community groups that use our facilities. Positive feedback have been received from the community, with many keen to get back to their activities and programs.</p> <p>In the process of developing a survey to go out to community groups to obtain feedback and understanding of some of the challenges that they may be facing at the moment.</p>
<p>Helen Sarcich, Deputy CEO/ Director Community Services</p>	<p>Had a meeting with Lewis Winter, who teaches the training recovery courses for WALGA. Lewis has been reviewing our Local Recovery Plan and Emergency Management Plan. The Shire is looking at engaging him to write our Long Term Recovery Strategy for the community. The survey mentioned above will be on hold until Lewis can provide us with the right questions to include in the survey.</p> <p>Part of the process will include workshops, with limited numbers, but will include the members of this sub-committee. Key community members that will be included are Councillors, agencies etc. The feedback from these members will help to build the Long Term Recovery Strategy.</p> <p>Internally, Managers have been requested to provide an update on all the recovery work they're been involved in and also what is planned moving forward. This update is to ensure that we are resourced appropriately.</p> <p>National Volunteer Week is Monday 18 May – Sunday 24 May 2020.</p>
<p>Lisa Keys, Manager Library Services</p>	<p>Working on our COVID-19 services plan which is ready to be approved.</p> <p>The Library will reopen on Monday 18 May 2020.</p> <p>The use of the computers will be available for the public.</p>
<p>Sarah Farrance, Coordinator Community Development</p>	<p>SJ Matters Facebook group is now active with 150 members currently. Next step is to refine the messaging to convey through this channel.</p>
<p>Matt Sargeson, Coordinator Environmental Health</p>	<p>Prioritising food businesses and local buildings that are used as part of Sport and Rec. This will commence next week.</p> <p>Continuing to support the Department of Health, to help educate businesses on new requirements and ensuring that their COVID-19 safety plans have been completed. If they don't have a plan, they are referred to the state government.</p>



	I will be liaising with Jason Parker to obtain a list of sport and recreation organisation/groups who are looking to reopen.
Asha Kalai, Environmental Health Trainee/Technician	The finalising of the Health and Wellbeing Strategy is nearly complete, which is anticipated to go to Council in June 2020.
Kristie Tonkin, Peel Development Commission	<p>The Commission continues to be amazed and grateful for the great work that the local governments are doing in the community. It's wonderful to see local governments and communities working together to support the public.</p> <p>The Commission has been focused on economic recovery – trying to identify the most impacted sectors and formulate some strategies about potential government support for those sectors.</p>
Nicole Little, Manager SJ Community Recreation Centre (YMCA)	<p>With the centre being close to opening, the processes are being followed in preparation of this event, with the COVID-19 Safety Plan being our main priority.</p> <p>Liaising with user groups who are all keen to return to the centre. We are ensuring that they all have a COVID-19 Safety Plan for their specific areas.</p>

10. Local Recovery Coordination Group (LRCG)

a. Key Updates from LRCG

- Nil

b. Recommendations to the LRCG

- Nil

11. Next Meeting

Friday 29 May 2020 at 1.00pm.

12. Close

Meeting concluded at 1.36pm.



Shire of
Serpentine
Jarrahdale

Community Wellbeing Recovery Sub Committee

COVID-19 Minutes

Friday, 29 May 2020

Contact Us

Enquiries

Call: (08) 9526 1111
Fax: (08) 9525 5441
Email: info@sjshire.wa.gov.au

In Person

Shire of Serpentine Jarrahdale
6 Paterson Street, Mundijong WA 6123
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Dear Member

Thank you for joining us for the Community Wellbeing Recovery Sub-Committee meeting for the Shire of Serpentine Jarrahdale on Friday, 29 May 2020.

Rebecca Steinki

Chair

Manager Community Development

4 June 2020



Minutes

1. Attendances and Apologies

Attendances

Rebecca Steinki	Chair, Manager Community Development
Lisa Keys	Manager Library Services
Sarah Farrance	Coordinator Community Development
Matt Sargeson	Coordinator Environmental Health
Asha Kalai	Environmental Health Trainee/Technician
Don Warner	Byford Baptist Church
Anthony Pyle	Community Capacity Builder, APM Communities
Aimee Sealy	Shire Administration Support – PA to Director Corporate Services

Apologies

Helen Sarcich	Deputy CEO / Director Community Services
Deidre Baker	Digital Communications Officer
Jason Parker	Coordinator Sport and Recreation
Janice Ferguson	Community Safety Officer
Nicole Little	Manager SJ Community Recreation Centre (YMCA)
Ryan Hamblion	Senior District Services Officer - Department of Communities
Kristie Tonkin	Peel Development Commission
Hayden	Alyssa Hayden's Office
Karen Edmeades	Resilience and Recovery Coordinator - Red Cross

2. Minutes from the Last Meeting – 15 May 2020

Confirmed



3. Sub Committee Objectives

- Provide advice and guidance assisting in restoration and strengthening of community wellbeing during and post event.
- Facilitate understanding of needs of impacted community in relation to community wellbeing.
- Ensure the affected community is informed and involved in recovery processes so actions and programs match their needs.
- Assess and recommend short, medium and long-term priority areas to SoSJ for consideration to assist in restoration and strengthening of community wellbeing.
- Assess the requirement for personal support services in the short, medium and long term.
- Facilitates resources (financial and human) as required to complement/assist existing local services.
- Monitors progress of local personal service providers and receives regular progress reports from agencies involved.

4. Recovery Values and Principles

Our Recovery Values:

1. Always consider consequences of actions ensuring NO HARM to affected communities.
2. Always provide LEADERSHIP for our community.
3. Recognise our key role is to foster COLLABORATION between partner agencies, community and Council.
4. EMPOWERING individuals and groups to effectively carry out recovery activities.
5. ACT as quickly as possible, however planning for the LONG TERM in consideration of value 1.
6. Consideration for TRANSITION to normal services will be part of Recovery Long Term Strategy.
7. CAPTURING lessons learnt for provision of capacity building and resilience.

Our Recovery Principles:

- Understanding the CONTEXT
- Recognising COMPLEXITY
- Using COMMUNITY LED approaches
- COORDINATE all activities
- COMMUNICATE effectively
- Build CAPACITY



5. Purpose of this Meeting

The purpose of this meeting is to:

- Provide a status update on the *Helping Hands SJ – Project* thus far;
- Discuss the community environment (including opportunities and challenges) that members/groups are currently working in. Provision of status updates;
- Ascertain any support that may be available/required to assist with the above;
- Receive an update from all committee members on recovery during Phase Two status (since Monday 18 May) to their organisations and/or members.

6. “Helping Hands SJ” Project Update

- No new requests for help have been received.
- The Shire’s Community Development Officer has been attending the Byford Free Food Market and has made a huge impact, with community members seeking help or assistance through conversation with her. The Shire’s Manager Library Services will attend next week to also offer support to the community.

“Helping Hands SJ” Actions

(see “8. Status Updates”)

7. Other Agenda Items

7a. Byford Free Food Market Update

- 159 families attended this week, with numbers remaining high. 100 cartons of dry groceries were donated by Woolworths last week, allowing us to continue to provide a good supply of food, fresh fruit and vegetables and baked goods to the community.
- Now that JobKeeper and JobSeeker payments are being received, bills are being paid however, food supplies are still needed.
- We are now seeing more of the emotional cost to the community with uncertainty of what the future may hold.
- This sub-committee is more important than ever to provide emotional and psychological support to the community.

7b. Alyssa Hayden’s Office Update

- Nil

7c. State Government Update

- Phase 3 will commence from 6 June 2020. Click [here](#) to find out more.



7d. Grants Available

- Nil

7e. Future Steps / Activities for Community Recovery

- Nil

8. Status Updates

		Update 29/5/2020
<p>Action Manager Community Activation (Rebecca Steinki) Manager SJ Community Recreation Centre (YMCA) (Nicole Little)</p>	<p>Reopening of Community Facilities</p>	<p>Ongoing</p>
<p>Action Deputy CEO / Director Community Services (Helen Sarcich)</p>	<p>Use Shire staff as volunteers to make home deliveries using Shire vehicles. Can pick up packs from the Church and deliver as needed.</p>	<p>In place</p>
<p>Action Coordinator Community Development (Sarah Farrance) Digital Communications Officer (Dee Baker) Manager Library Services (Lisa Keys) Events Officer (Amanda Bain)</p>	<p>“Stay Safe / Recovery” messages.</p>	<p>Ongoing</p>
<p>Action Coordinator Environmental Health (Matt Sargeson) Coordinator Community Development (Sarah Farrance)</p>	<p>Volunteering Model and recruitment materials:</p> <ul style="list-style-type: none"> • Develop Volunteer recruitment and training process, Include mandatory online training around empathy / mental health and suicide awareness • Volunteer Procedure Manual and Information Pack <p>Use Department of Health advice.</p>	<p>Complete</p>



		Update 29/5/2020
Action Coordinator Community Development (Sarah Farrance) Manager Library Services (Lisa Keys)	Register Anthony Pyle to “Club Corner” and “Library” newsletters, to ensure that Anthony receives monthly updates about upcoming events to be able to pass onto families.	

“Helping Hands SJ” Actions

		Update 29/5/2020
Action Coordinator Community Development (Sarah Farrance)	Suggested by the Chair to distribute the letter and “Hello Neighbour” flyer to all households within the Shire.	Complete

9. Round Table

Rebecca Steinki, Manager Community Development	<ul style="list-style-type: none"> • Expression of Interest (temporary booking request form) will be sent to community facility users next week, seeking information on temporary bookings of Shire facilities. • Council Agenda Items being finalised for the Ordinary Council Meeting in June 2020. These Agenda Items will be consolidating all recovery information to date. • Last week, local community groups returned to their activities using Shire Ovals. • The SJ Rec Centre opened last week under Phase 2 restrictions. Members have been happy to return to their fitness routines.
Lisa Keys, Manager Library Services	<ul style="list-style-type: none"> • The Mundijong Public Library opened last week under Phase 2 restrictions. • No programs are on offer at the moment. Limited staff with more staff returning during Phase 3. • Future programs are to be based on what the community wants. • Click and Collect not being used currently however will remain open for the time being.
Sarah Farrance, Coordinator Community Development	<ul style="list-style-type: none"> • The Shire’s Skate Park at Briggs Oval will be opening soon. Discussions with the Shire’s Youth Development Officers are required in relation to which services will be returning for the community’s youth.



Matt Sargeson, Coordinator Environmental Health	<ul style="list-style-type: none">• 48 businesses were visited last week to help assist with their COVID requirements and safety plans in preparation for reopening.
Asha Kalai, Environmental Health Trainee/Technician	<ul style="list-style-type: none">• Final review of the Health and Wellbeing Strategy are in place. The final document will be presented to Council in June 2020.
Anthony Pyle, Community Capacity Builder, APM Communities	<ul style="list-style-type: none">• Has received some feedback from families looking to re-engage with sport / community activities.• Making contact with local sporting clubs to raise disability awareness.• Focussing on next steps to help families re-engage with the community.

10. Local Recovery Coordination Group (LRCG)

a. Key Updates from LRCG

- Nil

b. Recommendations to the LRCG

- Nil

11. Next Meeting

Friday 12 June 2020 at 1.00pm.

12. Close

Meeting concluded at 1.40pm.



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Economic Recovery Sub Committee

COVID-19 Minutes

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Ordinary Council Meeting - 20 July 2020



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1. Attendances and Apologies:

Attendances	
Deon van der Linde	Manager Strategic Planning (Chair)
John O'Neill	Manager Economic Development, Tourism and Marketing (Deputy Chair)
Helen Sarcich	Local Recovery Coordinator / Deputy CEO/ Director Community Services
Andrew King	Communications Officer
Samantha Stewart	Coordinator Community Facilities & Projects
Belinda Struwig	Shire Administration Support – PA to Director Development Services
Apologies	
Paul Martin	Chief Executive Officer Shire of Serpentine Jarrahdale
Andrew Trosic	Director Development Services
Alan Clarkson	SJ Resident's & Ratepayers Association (President) – Minutes are provided to Alan Clarkson after each meeting. Any feedback or input will be provided to the Committee via the Chair.
John Hardy	Peel CCI – SJ Business sub group
Andrew Ward	Peel Development Commission (PDC)
Andrew McKerrel	General Manager, Peel Chamber of Commerce
Dave Crispin	Business SJ
Linda Zietsman	Manager Finance
Nick Grant	Senior Accountant

The Chairperson opened the meeting at 11.02 pm and welcomed all attendees to the video conference.



2. Approval of previous minutes and follow-up actions

The Minutes of the previous meeting held on 6 April 2020 were approved.

Proposed: John O'Neill

Seconded: Samantha Stewart

Responsible person	Action	Update
Deon	To share the notes of the meeting Business SJ, Peel CCI and the Shire with the Group	Complete
Helen	To facilitate scenario planning (with Lewis Winter WALGA) and coordinate with Deon to accommodate the Economic Recovery Group.	Complete - Recovery Scenario Planning meeting was held on 14 May.
John O'Neill	To coordinate arrangements for a Virtual Tourism Forum in June	In Progress – Advertising and Marketing to follow next.
John O'Neill	To ensure that the Shire has presence in the Harvest Highway proposals	In Progress - Creative has been selected.
John O'Neill	To present the revised Perth Hills Strategy to Council when available	In Progress - Final Draft should be available this week. Possible item going to July Council meeting.
Belinda	To add discussions about the promotion of Shire rates & fees and feedback regarding drivers for businesses to next agenda	Complete - Refer to item 3 & 8.
Deon	To facilitate a virtual meeting between AndrewT, Helen, JohnO and JohnH regarding place-based events to promote the revitalization of the SJ community/business community.	In Progress – subject to social distancing rules.



3. Data analysis and distribution of information

- Helen would like to hold off on promoting information in regards to the Shire Rates and Fees until we have a budget resolution.
- The Communications team was congratulated on their efforts on keeping the community and business informed and updated with all the latest news and updates.
- The Communications team shared Business Recovery and Assistance information via Facebook and LinkedIn.
- Businesses are able to register for the Tourism Event, which will be promoted through the Shire Newsletter.
- Economics ID Jobkeeper data shows that at least 10% of Serpentine Jarrahdale residents are on the Jobkeeper assistance program.

4. Federal, State and Regional initiatives

- WA Economics Update Chamber of Commerce of industry road map to recovery received will be distributed. Any feed is welcome to John O'Neill. (Attached)
- The Planning Minister has put out a planning reform plan, which will attempt to reduce red tape and streamline the approval process for new homes and certain developments.
- State Government Red grants are available and this information has been sent to the Peel CCI and Business SJ.
- Community Sporting and Recreation Facilities Fund grants are out as well. The Shire will focus on the next four years and the grant applications will focus on Kiernan Park Recreation Centre.
- Building Better Regions grant funding is open for applications and the Shire will be focussed on the Byford Trails and Serpentine Heritage Precinct. Samantha to provide John O'Neill with the Tourism Concept Report document for his input.

5. Facilitating private sector investment

- The seven private sector investments are all progressing well - all at different levels but are progressing. John O'Neill to arrange a General Business Forum following the Tourism Forum.
- The Shire obtained some business case funding for both the Byford TAFE and the Byford Health Hub from the Peel Development Commission.

6. Shire response and projects

- Road Stimulus Package has been submitted and the Shire is awaiting outcomes from the State government.
- Byford Splash Park Project – no further update – awaiting
- As part of the Long Term Recovery Strategy, John O'Neill and Deon to work with the Peel CCI and Business SJ on how the Shire will respond if the Jobkeeper payments are to end in September.
- Helen will be focusing on the Long Term Community Recover Plan.

7. Other business

N/A



8. Summary of Actions

Responsible Person	Action
Deon	Provide website link regarding the planning reform by the Minister for Planning https://www.dplh.wa.gov.au/projects-and-initiatives/planning-reform/covid-19-planning-reforms
Helen	Grant applications to be submitted to Building Better Regions by Byford Trails and Serpentine Heritage precinct
John	Arrange a General Business Forum following the Tourism Forum
John	Contact the Childcare providers to assist if necessary
All	Feedback regarding drivers for businesses

9. Next meeting and close

The next meeting will be on Monday, 8 June 2020 at 2pm via Microsoft Teams. The meeting closed at 11.26pm.



Shire of
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Economic Recovery Sub Committee

COVID-19 Minutes

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Ordinary Council Meeting - 20 July 2020



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1. Attendances and Apologies:

Attendances	
Deon van der Linde	Manager Strategic Planning (Chair)
Helen Sarcich	Local Recovery Coordinator / Deputy CEO/ Director Community Services
Andrew Trosic	Director Development Services - here
Samantha Stewart	Coordinator Community Facilities & Projects
Andrew King	Communications Officer
Belinda Struwig	Shire Administration Support – PA to Director Development Services
Apologies	
Alan Clarkson	SJ Resident's & Ratepayers Association (President)
John O'Neill	Manager Economic Development, Tourism and Marketing (Deputy Chair)
John Hardy	Peel CCI – SJ Business sub group
Paul Martin	Chief Executive Officer Shire of Serpentine Jarrahdale
Andrew McKerrel	General Manager, Peel Chamber of Commerce
Andrew Ward	Peel Development Commission (PDC)
Dave Crispin	Business SJ
Linda Zietsman	Manager Finance
Nick Grant	Senior Accountant



2. Approval of previous minutes and follow-up actions

The Minutes of the previous meeting held on 21 May 2020 were approved.

Proposed: Andrew Trosic

Seconded: Samantha Stewart

Responsible person	Action	Update
John O	To coordinate arrangements for a Virtual Tourism Forum on 10 June	In Progress Meeting on 9 June 2020
John O	To ensure that the Shire has presence in the Harvest Highway proposals	In Progress
John O	To present the revised Perth Hills Strategy to Council when available	In Progress - Final Draft should be available this week. Possible item going to July Council meeting.
John O	Arrange a General Business Forum following the Tourism Forum	In Progress
Deon	To facilitate a virtual meeting between AndrewT, Helen, JohnO and JohnH regarding place-based events to promote the revitalization of the SJ community/business community.	Meeting with Community staff and John O to follow. Andrew Trosic to be invited
All	Feedback regarding drivers for businesses	John O'Neill to follow up with business owners
John O	Peel Health Hub TAFE site in Byford	Going to council in July

3. Data analysis and distribution of information

- To support and celebrate small businesses in our Shire, we have been giving local small businesses a shout out on our social media channels through our #SmallBusinessShoutOut campaign. Businesses on our Business Directory have been contacted and asked if they want to participate by sending through a photo we can use on social media. The campaign launched in April and will be reviewed at the end of June.



4. Federal, State and Regional initiatives

- WA Government has announced their Housing Stimulus Package – The Shire is to process applications as quick as possible. This includes, subdivision applications, approving of engineering drawings, subdivision clearances, building permits etc.
<https://www.domain.com.au/news/wa-government-announces-444-million-housing-stimulus-961143/>
- WA Government released a Draft Impact Statement has been released – Attached. Helen will be drafting a Local Impact Strategy.

5. Shire Response and Projects

- No additional matters were discussed.

6. Economic Recovery Strategy (Long-term Strategy)

- An item will be going to Council in June to engage a specialist consultant to develop a community led, Community Long Term Recovery Strategy.
<https://www.sjshire.wa.gov.au/council-meetings/ordinary-council-meeting/ordinary-council-meeting-15-june-2020/472/documents/ordinary-council-meeting-agenda-15-june-2020.pdf>

7. Other business

- The Department of Local Government, Sport and Cultural Industries and LG Professionals WA have released a statewide survey supported by CATALYSE aiming to capture what the residents requires from Local Government. The group is encourage to complete the survey.
<https://mailchi.mp/lqprofessionalswa.org.au/state-wide-community-resilience-scorecard-launched-to-determine-local-priorities-for-recovery-from-the-covid-19-pandemic?e=5fba54f247>
- On 22 May 2020 the Australian Government announced a new \$500 million Local Roads and Community Infrastructure Program (LRCI Program). This program will support local councils to deliver priority local road and community infrastructure projects across Australia, supporting jobs and the resilience of local economies to help communities bounce back from the COVID-19 pandemic.
https://investment.infrastructure.gov.au/infrastructure_investment/local-roads-community-infrastructure-program/index.aspx

8. Summary of critical actions for the next week

John O	To contact the childcare providers to assist if necessary	
All	Provide information to Andrew in regards to the Housing Stimulus Package and how it will impact economic recovery	



Helen	Will provide information to the group on the Local Impact Strategy	
All	Complete the State-wide survey	
All	Provide criteria for the Local roads and Community Infrastructure program to Andrew T	
Helen / Sam	Building Better Regions Funding will requested for Serpentine Heritage Precinct and Byford Trails Centre. Both projects are required to be endorsed by Council. CSRFF will be requested to fund Keirnan Park.	

9. Next meeting and close

The next meeting will be on 2 July 2020, 11am via Microsoft Teams. The meeting closed at 2.30pm.

Date	What	Who	Internal/external	Channel
10-Jun-2020	Byford Basketball Association returns to training	Communications	External	Facebook post share
9-Jun-2020	Virtual Tourism Forum Event Reminder	Communications	External	Facebook
8-Jun-2020	Byford Bushrangers return to training	Communications	External	Facebook and Instagram
7-Jun-2020	Small Business Shout Out	Communications	External	Facebook
5-Jun-2020	Phase 3: Easing of COVID-19 restrictions	Communications	External	Facebook, Instagram and Twitter
5-Jun-2020	Small Business Shout Out	Communications	External	Facebook
2-Jun-2020	Small Business Shout Out	Communications	External	Facebook
31-May-2020	Commissioner for Children and Young People WA - experiences for children	Communications	External	Facebook
30-May-2020	Virtual Tourism Forum Event	Communications	External	Facebook
29-May-2020	Small Business Shout Out	Communications	External	Facebook
29-May-2020	Phase 3: Easing of COVID-19 restrictions - Premier's Post Share	Communications	External	Facebook
27-May-2020	CSRF Sporting Clubs Grants	Communications	External	Facebook
27-May-2020	COVID-19 Safety plan	Communications	External	Media response sent to West Australian Newspaper
26-May-2020	SJ Matters eNewsletter	Communications	External	eNewsletter
26-May-2020	Federal Funding	Communications	External	Media response sent to Examiner newspaper
25-May-2020	Small Business Shout Out	Communications	External	Facebook
24-May-2020	COVID-19 Disability Information Helpline	Communications	External	Facebook and Twitter
24-May-2020	National Volunteer Week - Neighbourhood Watch WA	Communications	External	Facebook and Instagram
22-May-2020	Small Business Shout Out	Communications	External	Facebook
22-May-2020	National Volunteer Week - All Things Dolls and Crafts	Communications	External	Facebook and Instagram
21-May-2020	Off the Shelf eNewsletter	Communications	External	eNewsletter
20-May-2020	Small Business Support Program	Communications	External	Facebook
19-May-2020	Small Business Shout Out	Communications	External	Facebook
19-May-2020	Regional Economic Development Grants	Communications	External	LinkedIn
18-May-2020	Shire facilities re-open	Communications	External	Facebook
18-May-2020	National Volunteer Week - Byford Baptist Church	Communications	External	Facebook, Instagram
17-May-2020	Coach Development Series Webinars	Communications	External	Facebook
16-May-2020	Lotterywest Crisis and Emergency Relief Funding	Communications	External	Facebook
15-May-2020	Little Miss Squeezebox	Communications	External	Facebook and Instagram
15-May-2020	Roadmap to re-opening of Shire facilities	Communications	External	Facebook
15-May-2020	Stream movies at home with Kanopy App	Communications	External	Facebook
15-May-2020	CEO Email	Communications	Internal	All staff email
13-May-2020	Coronavirus Helpline	Communications	External	Facebook
13-May-2020	Pools, gyms and libraries re-open	Communications	External	Media response sent to West Australian Newspaper
12-May-2020	SJ Matters Group Now Live	Communications	External	Facebook
11-May-2020	Small Business Shout Out	Communications	External	Facebook
11-May-2020	Small Business Shout Out	Communications	External	Facebook
10-May-2020	Disability Information Helpline	Communications	External	Facebook and Twitter
10-May-2020	Roadmap out COVID-19	Communications	External	Facebook
8-May-2020	SJ Matters Facebook Group Launch	Communications	External	Facebook
8-May-2020	Small Business Shout Out	Communications	External	Facebook
7-May-2020	Examiner Scarp Voice Advertisement	Communications	External	The Examiner Newspaper
6-May-2020	Mental Health Support Services	Communications	External	Facebook
6-May-2020	CEO Email	Communications	Internal	All Staff Email
5-May-2020	SJ Matters and Helping Hands SJ Video Update	Communications	External	Facebook
4-May-2020	Small Business Shout Out	Communications	External	Facebook
3-May-2020	Hospitality COVID-19 Hygiene Course	Communications	External	Facebook, LinkedIn
2-May-2020	Social Distancing FAQs	Communications	External	Facebook
1-May-2020	Small Business Shout Out	Communications	External	Facebook
1-May-2020	Youth Team team helping with food boxes	Communications	External	Instagram
1-May-2020	COVID19 Update and Survey Results	CEO email	Internal	All staff email
30-Apr-2020	Keep up to date on Shire's response to COVID-19	Communications	External	Facebook, Twitter, Instagram
30-Apr-2020	Mundijong Public Library Video - We're Still Open	Communications	External	Video (Facebook, Instagram, Twitter)
29-Apr-2020	Off the Shelf eNewsletter	Communications	External	eNewsletter
29-Apr-2020	Helping Hands SJ	Communications	External	Facebook
28-Apr-2020	Small Business Shout Out	Communications	External	Facebook
27-Apr-2020	Hello Neighbour Cards - Helping Hands SJ	Communications	External	Facebook
26-Apr-2020	Covid-19 Update	Communications	External	Facebook
26-Apr-2020	Understanding the JobKeeper Payment	Communications	External	Facebook, Twitter
24-Apr-2020	SJ Matters eNewsletter	Communications	External	eNewsletter
23-Apr-2020	Cahoots Connects - Assisted shopping	Communications	External	Facebook
23-Apr-2020	Workplace Wellbeing Newsletter	Communications	Internal	eNewsletter
23-Apr-2020	Helping Hands Advertisement	Communications	External	The Examiner Newspaper
22-Apr-2020	Helping Hands SJ	Communications	External	Instagram
22-Apr-2020	Free Coronavirus Children's Book	Communications	External	Facebook and Twitter
20-Apr-2020	Head to Health Mental Health Website	Communications	External	Facebook and Instagram
20-Apr-2020	VendorPanel Marketplace - Procurement Resource for business owners	Communications	External	Facebook, Twitter, LinkedIn
18-Apr-2020	Mundijong Library eResources	Communications	External	Instagram
18-Apr-2020	Small Needs Your Business - State Government post share	Communications	External	Facebook
18-Apr-2020	Helping Hands SJ	Communications	External	Facebook
17-Apr-2020	Citizenship Ceremonies Cancelled due to COVID-19	Communications	External	Facebook
16-Apr-2020	Little Free Library Byford - Hugs in isolation news story	Communications	External	Facebook
16-Apr-2020	Be Connected - Free Online Learning Resource for developing online skills	Communications	External	Facebook
16-Apr-2020	COVID19 Update	CEO email	Internal	All staff email
15-Apr-2020	Tourism Australia Free Webinars for Tourism Businesses	Communications	External	Facebook and Twitter
14-Apr-2020	Green Waste Verge Collection	Communications	External	Facebook and Instagram
13-Apr-2020	eResources at Mundijong Public Library	Communications	External	Facebook
12-Apr-2020	Wishing residents a safe and happy easter	Communications	External	Facebook, Twitter and Instagram
11-Apr-2020	Mundijong Public Library Off the Shelf eNewsletter	Communications	External	eNewsletter and Facebook post, Twitter and Instagram
9-Apr-2020	Parks and Facilities Closed Reminder	Communications	External	Instagram and Facebook
9-Apr-2020	Please stay home this Easter - State Government post share	Communications	External	Facebook and Twitter
9-Apr-2020	COVID19 Update and Happy Easter	CEO email	Internal	All staff email
8-Apr-2020	Crisis and emergency relief funding for sports groups and not for profits	Communications	External	Facebook
8-Apr-2020	Support local businesses	Communications	External	Twitter
7-Apr-2020	Cr Rich video on decisions made at the Special Council Meeting	Communications	External	Facebook video
7-Apr-2020	COVID19 Update	CEO email	Internal	All staff email
6-Apr-2020	Customer Service here to assist	Communications	External	Facebook
6-Apr-2020	Council approved 2020/21 budget be prepared with 0% rate increase	Communications	External	Facebook
6-Apr-2020	Support local businesses	Communications	External	Instagram
5-Apr-2020	Helping Hands SJ	Communications	External	Facebook
4-Apr-2020	Look out for neighbours post	Communications	External	Facebook
3-Apr-2020	Special Council Meeting	Communications	External	Facebook and Website
3-Apr-2020	Support local businesses	Communications	External	Facebook

10.4.4 - attachment 1

3-Apr-2020	Backyard birds in isolation	Communications	External	Instagram (Photos from Colleen Rankin)
3-Apr-2020	Helping Hands SJ	Communications	External	Twitter
2-Apr-2020	Update about COVID-19 situation	CEO email	Internal	All staff email
2-Apr-2020	Playgrounds and Skateparks are closed	Communications	External	Facebook
2-Apr-2020	Peel Jobs and Skills Centre - jobs available	Communications	External	Facebook
2-Apr-2020	Examiner Scarp Voice Advertisement	Communications	External	The Examiner Newspaper
2-Apr-2020	Examiner Business Support Full Page Advertisement	Communications	External	The Examiner Newspaper
2-Apr-2020	Helping Hands SJ	Communications	External	Instagram
1-Apr-2020	Helping Hands SJ	Communications	External	Facebook, Instagram and Website
1-Apr-2020	Teddy Bear Hunt	Communications	External	Facebook and Instagram
1-Apr-2020	Free Business Support Program	Communications	External	Facebook and LinkedIn
31-Mar-2020	Community and Business Update	Communications	External	Facebook
31-Mar-2020	Mundijong Library eResources	Communications	External	Facebook post share
31-Mar-2020	Shire COVID-19 Leave - Open for comment	HR Email	Internal	All staff email
30-Mar-2020	Update about COVID-19 situation	CEO email	Internal	All staff email
30-Mar-2020	Community and Business Update	Communications	External	Facebook
29-Mar-2020	Community and Business Update	Communications	External	Facebook
29-Mar-2020	24/7 Mental Health Support	Communications	External	Facebook
28-Mar-2020	Sunrise photo	Communications	External	Facebook and Instagram
27-Mar-2020	Update on COVID-19 situation	CEO email	Internal	All staff email
27-Mar-2020	Community and Business Update	Communications	External	Facebook
26-Mar-2020	Cutomer Service still available post	Communications	External	Facebook post
26-Mar-2020	Update to COVID-19 webpage on library information and admin centre information. Youth Instagram account information also added.	Communications	External	Dedicated COVID-19 webpage.
26-Mar-2020	What We Know Post - Summary of everything Shire is doing	Communications	External	Facebook
25-Mar-2020	Look out for neighbours post	Communications	External	Facebook share post
24-Mar-2020	Update about COVID-19 situation and Special Council Meeting outcomes	CEO email	Internal	All staff email
24-Mar-2020	Community update about COVID-19 and Shire's response -	Shire President message	External	Dedicated COVID-19 webpage, website homepage banner, video messgae, eNewsletter to SJ Matters, Off the Shelf, Out and About, and Club Corner subscriber lists (approx
23-Mar-2020	Library Closure Post	Communications	External	Facebook
23-Mar-2020	SJ Recreation Centre closure post share	Communications	External	Facebook
22-Mar-2020	Update on COVID-19 situation	CEO email	Internal	All staff email
21-Mar-2020	How to access Library e-Resources post share	Communications	External	Facebook
18-Mar-2020	Business support resources for those affected by COVID-19	Communications	External	Facebook
17-Mar-2020	Shire's response to COVID-19 situation	Shire President message	External	Facebook post
17-Mar-2020	Shire's response to COVID-19 situation	Shire President message	External	SJ Matters eNewsletter
17-Mar-2020	Update about COVID-19 situation	CEO email	Internal	All staff email
16-Mar-2020	Update about COVID-19 situation and Shire's response	Shire President message	External	March OCM - Shire President speech
15-Mar-2020	Update about COVID-19 situation	CEO email	Internal	All staff email
13-Mar-2020	Update on Establishment of COVID-19 Management Group	CEO email	Internal	All staff email
11-Mar-2020	Update about COVID-19 situation	CEO email	Internal	All staff email