



Local Roads and Community Infrastructure Program – Work Schedule Template - Project nomination

Funding Recipients are required to nominate project(s) they plan to undertake with IRCI Program funding by providing information to the Department of Infrastructure, Transport, Regional Development and Communications ('Department') via emailing IIP@infrastructure.gov.au.

A **separate** Project Nomination Form must be completed for each project or group of small projects that an Eligible Funding Recipient wishes to undertake.

Project type:	<input type="checkbox"/> Normal (>\$10,000) <input type="checkbox"/> Small (<\$10,000)
Work category:	<p>Road Infrastructure</p> <ul style="list-style-type: none"><input type="checkbox"/> General maintenance<input type="checkbox"/> Construction of a new road<input type="checkbox"/> Sheetting/re-sheetting<input type="checkbox"/> Reconstruction<input type="checkbox"/> Rehabilitation<input type="checkbox"/> Widening<input type="checkbox"/> Sealing<input type="checkbox"/> Resealing<input type="checkbox"/> Bridge works<input type="checkbox"/> Tunnel works<input type="checkbox"/> Drainage<input type="checkbox"/> Traffic improvement<input type="checkbox"/> Street lighting equipment<input type="checkbox"/> Other, please specify: <p>Community Infrastructure</p> <ul style="list-style-type: none"><input type="checkbox"/> Closed Circuit TV (CCTV)<input type="checkbox"/> Bicycle and Walking Paths<input type="checkbox"/> Painting/Improvements to community facilities<input type="checkbox"/> Repairs/Replacement of fencing<input type="checkbox"/> Improved Accessibility of Community Facilities and Areas<input type="checkbox"/> Landscaping Improvements<input type="checkbox"/> Picnic Shelters or Barbeque Facilities at Community Parks

	<input type="checkbox"/> Playgrounds and Skateparks (including all ability playgrounds) <input type="checkbox"/> Toilet blocks <input type="checkbox"/> Replacement of light bulbs in street lights <input type="checkbox"/> Noise and Vibration Mitigation Measures <input type="checkbox"/> Off-road Car Parks (such as those at sporting grounds or parks) <input type="checkbox"/> Other, please specify:
Work Location (including coordinates):	
Description of project and work proposed:	
Problem being addressed:	
Date construction will commence (MM/YY):	
Date construction will be completed (MM/YY):	
Total Project Cost:	
Fully Funded by IRCI Program:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Details of council or other contribution:	
IRCI Program funding required:	
Project land or asset owner:	<input type="checkbox"/> Council <input type="checkbox"/> State/territory <input type="checkbox"/> Crown <input type="checkbox"/> Commonwealth Do you have have the permission of the land/ asset owner to undertake the proposed project? How was permission obtained?

	<input type="checkbox"/> Yes <input type="checkbox"/> No
Primary project goal:	<input type="checkbox"/> Improved Road Safety <input type="checkbox"/> Regional Economic Development <input type="checkbox"/> Improved Access for Heavy Vehicles <input type="checkbox"/> Promotion of Tourism <input type="checkbox"/> Improvement to School Bus Routes <input type="checkbox"/> Access to Remote Communities <input type="checkbox"/> Access to Intermodal Facilities <input type="checkbox"/> Traffic Management <input type="checkbox"/> Improved Recreational Opportunities <input type="checkbox"/> Amenity of Nearby Residents <input type="checkbox"/> Equity of Access <input type="checkbox"/> Other, please specify:
Estimated number of FTE jobs (employees and independent contractors) generated over the construction period:	
Details of the use of any recycled materials intended to be used in the project:	
Specific outputs/project activities being undertaken: (e.g. Xkm of road resealed/Repair of 400 metres of fencing/Add ten waste and recycling bins to Council's local park/ Building of swing set for children's play/Painting of a community hall)	
Details of any real, apparent, or potential conflicts of interest relating to the proposed project, and how you propose to manage them, or to the best of their knowledge, that there are no conflicts of interest.	

Declaration

I declare that:

- I have read, understood and agree to abide by the Program Guidelines on the Department's website at www.investment.infrastructure.gov.au/lrci as in force at the time of submission
- I have read, understood and agree to the Grant Agreement
- the information I have submitted in this form is, to the best of my knowledge, true, accurate and complete. I also understand that giving false or misleading information is a serious offence under the *Criminal Code 1995* (Cth)
- the project is an eligible grant activity
- the project is additional to any existing work plans
- the project will be physically complete by 30 June 2021 unless otherwise agreed by the Department
- any conflict of interests identified in this form are true to best of knowledge
- that the Eligible Funding Recipient and its subcontractors and independent contractors will comply with all applicable laws
- I understand that the Local Roads and Community Infrastructure Program is an Australian Government program and that the Department will use the information provided in accordance with the following:
 - Australian Government Public Data Policy Statement
 - Commonwealth Grants Rules and Guidelines
 - Applicable Australian laws.
- I am authorised to complete this form and to sign and submit this declaration on behalf of the Eligible Funding Recipient.

☐ Yes

☐ No

Your full name:

Email address:

Date:

Project Work Categories

Work Category	Examples of Works
General Maintenance	Pothole repairs, vegetation clearing, minor crack sealing and grading (unless new gravel is being added) are all considered to be general maintenance. Individual projects of this kind are generally less than \$10,000 and multiple projects of this kind are often grouped as a single project.
Constructing a new road	Construction of a road where no road existed on that alignment before.
Reconstruction	Rebuilding a road that already exists (can include upgrading)
Rehabilitation	Work to return a road to its original standard
Widening	Work to make the surface or pavement of a road wider
Sheeting / Re-sheeting	Where additional gravel etc. is added on top of an existing road
Sealing	Putting a seal on an unsealed road.
Resealing	Second or subsequent sealing of roads
Bridge works	Any work involving bridges or culverts
Tunnel works	A tunnel to enable the building an underground road
Drainage	Culverts, kerb and guttering and related activities where the purpose of the works is to improve drainage only.
Traffic improvement	Works involving traffic calming devices, traffic lights, pedestrian islands, lighting, warning signs and roundabouts
Street lighting equipment	Works related to vehicle traffic and pedestrian lighting
Closed Circuit TV (CCTV)	Works associated with installing a fixed mobile CCTV system
Bicycle and Walking Paths	Works involving cycling and pedestrian infrastructure
Painting/Improvements to community facilities	Community facilities include community centres, community halls, childcare centres, educational establishment, club houses, and major sport, recreation and entertainment facilities
Repairs/Replacement of fencing	Works relating to building a new fence or repairs/replacement of existing fences
Improved Accessibility of Community Facilities and Areas	Works could include pedestrian bridges, ramps, accessible public toilets, and designated car parking for individuals with a disability
Landscaping Improvements	Works could include tree planting to increase shade, creation of green spaces, and beautification of roundabouts
Picnic Shelters or Barbeque Facilities at Community Parks	Self-explanatory
Playgrounds and Skateparks (including all ability playgrounds)	Self-explanatory
Noise and Vibration Mitigation Measures	Works related to reducing and mitigating noise and vibrations, such as quieter pavement surfaces and noise barriers
Off-road Car Parks	Such as off-road car parks at sporting grounds or parks
Other	Works that do not fall into the above categories

Main Project Goal Categories

Benefit Category	Examples
Road Safety	Where the goal is primarily to address road safety issues
Regional Economic Development	Where the goal is primarily to provide an economic benefit to the local community
Asset Maintenance	Where the goal is primarily to achieve to preserve the viability of the road
Improved access for heavy vehicles	Where the goal is primarily to improve access to heavy vehicles
Promotion of tourism	Where the goal is primarily to improve tourism within the local community
Improvements to school bus routes	Where the goal is primarily to improve the safety etc. of rural school bus routes
Access to remote communities	Where the goal is primarily to improve access to remote communities
Access to intermodal facilities	Where the goal is primarily to provide access to intermodal facilities e.g. the movement of grain etc. through various transport hubs
Traffic management	Where the goal is to primarily improve traffic management, pedestrian access etc
Improved recreational opportunities	Where the goal is primarily to improve recreational opportunities within the local community
Amenity of nearby residents	Where the goal is primarily to improve access for residents to their property, shopping facilities etc
Equity of Access	Where the goal is primarily to improve access for all within the local community
Other	Benefits that do not fall into the above categories

Calculation of estimated number of full-time equivalent (FTE) jobs

A full-time employee is defined as working 75 hours per fortnight.

In calculating the estimated number of FTE jobs during the construction period, Eligible Funding Recipients will need to convert part-time employees to full-time equivalent.

For example:

Five workers will be working on a project.

Three of these workers will be employed full-time, working 75 hours per fortnight.

Two workers will be employed part-time, working 20 hours per fortnight.

To determined FTE of part-time workers: $2 \times (20/75) = 0.53$ FTE

So total FTE = 3 (full time workers) + 0.53 FTE
= 3.53