



# **MINUTES**

**FOR AN ORDINARY COUNCIL MEETING HELD  
THURSDAY 18 AUGUST 2022  
VIA VIDEO CONFERENCING**

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**1. DECLARATION AND OPENING/ANNOUNCEMENT OF VISITORS**

The Chairman opened the meeting at 6.45pm noting he had approved an e-meeting.

**2. ATTENDANCE AND APOLOGIES****Councillors**

|                   |                                |
|-------------------|--------------------------------|
| Cr David Bolt     | Shire of Murray (Chairman)     |
| Cr Kerry Busby    | City of Armadale               |
| Cr Emma Flynn     | City of Armadale               |
| Cr Glenn Dewhurst | City of Gosnells               |
| Cr Peter Abetz    | City of Gosnells               |
| Cr Peter Rogers   | City of Mandurah               |
| Cr Jenny Green    | City of Mandurah               |
| Cr Steve Lee      | Shire of Murray                |
| Cr Morgan Byas    | Shire of Serpentine Jarrahdale |
| Cr Dean Strautins | Shire of Serpentine Jarrahdale |
| Cr Ken Manolas    | City of South Perth            |
| Mayor Greg Milner | City of South Perth            |

**Apologies**

Nil

**RRC Officers**

John McNally Chief Executive Officer

**Member Council Officers**

|                 |                                    |                                |
|-----------------|------------------------------------|--------------------------------|
| John Le Roux    | Manager Waste Services             | City of Armadale               |
| Matthew Hall    | Director Works and Services        | City of Mandurah               |
| Kyle Boardman   | Coordinator Waste Management       | City of Mandurah               |
| Martyn Glover   | Director Infrastructure            | City of Gosnells               |
| Alan Smith      | Director Technical Services        | Shire of Murray                |
| Steve Atwell    | A/Director Infrastructure Services | City of South Perth            |
| Reza Najafzadeh | Director Infrastructure Services   | Shire of Serpentine Jarrahdale |

**Apologies - Member Council Officers**

Mike Andrews Executive Director Technical Services City of Armadale

**3. DISCLOSURE OF INTEREST**

Nil

**4. ANNOUNCEMENTS BY THE CHAIR WITHOUT DISCUSSION**

- Chaired Ordinary Council Meeting 16 June 2022 via Video Conferencing;
- A few discussions with the CEO.

**5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**6. PUBLIC QUESTION TIME**

Nil

**7. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**8. PETITIONS, DEPUTATIONS AND PRESENTATIONS**

Nil

**9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS****9.1 Confirmation of the Minutes of the Ordinary Council Meeting 16 June 2022****MOVED ROGERS/MILNER**

That the minutes of the meeting held on the 16 June 2022 be **CONFIRMED** as a true and correct record.

**CARRIED 12/0**

**10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**11. QUESTIONS WITHOUT NOTICE**

Nil

**12. ANNOUNCEMENTS OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

Nil

**13. BUSINESS NOT DEALT WITH FROM PREVIOUS MEETING**

Nil

**14. REPORTS OF OFFICERS****14.1 Payments for the Period 1 June 2022 to 31 July 2022****MOVED MILNER/ABETZ**

Council **ENDORSE** the following list of payments covering the period 1 June 2022 to 31 July 2022.

**CARRIED 12/0**

**PAYMENT SUMMARY****June 2022**

| Voucher Remittance No. | DATE     | CREDITOR NAME                 | DETAILS  | AMOUNT \$          |
|------------------------|----------|-------------------------------|--|--------------------|
| 098                    | 01.06.22 | Itomic Web/App Specialists    | Monthly website hosting – June 2022                            | 56.00              |
| 099                    | 01.06.22 | Rivers Regional Council       | Salaries   | 3,257.53           |
| 100                    | 08.06.22 | Next Phaze Business Solutions | Cloud file storage – June 2022                                 | 413.66             |
| 101                    | 08.06.22 | ATO Super Clearing House      | Super Guarantee and Salary Sacrifice – May 2022                | 2,186.08           |
| 102                    | 08.06.22 | Australian Taxation Office    | Payroll Tax – May 2022   | 1,944.00           |
| 103                    | 15.06.22 | Rivers Regional Council       | Salaries   | 3,257.53           |
| 104                    | 16.06.22 | ATO Super Clearing House      | Super Guarantee and Salary Sacrifice – May 2022                | 3,279.11           |
| 105                    | 28.06.22 | Rivers Regional Council       | Councillors Sitting Fee – April to June 2022                   | 27,037.50          |
| 106                    | 29.06.22 | Rivers Regional Council       | Salaries   | 3,257.53           |
| 107                    | 30.06.22 | National Australia Bank       | Credit Card – May (Card Fee \$9.00 and MYOB monthly Fee \$120) | 129.00             |
|                        |          |                               | <b>TOTAL FOR JUNE</b>  | <b>\$44,817.94</b> |

**July 2022**

| Voucher Remittance No. | DATE     | CREDITOR NAME                 | DETAILS   | AMOUNT \$          |
|------------------------|----------|-------------------------------|---|--------------------|
| 001                    | 01.07.22 | Itomic Web/App Specialists    | Monthly website hosting – July 2022                             | 56.00              |
| 002                    | 13.07.22 | Rivers Regional Council       | Salaries  | 3,257.53           |
| 003                    | 13.07.22 | Next Phaze Business Solutions | Cloud file storage – July 2022                                  | 422.90             |
| 004                    | 13.07.22 | R & Y Ruitenga                | Accounting and financial services – April to June 2022          | 3,720              |
| 005                    | 18.07.22 | Australian Taxation Office    | Business Activity Statement – April to June 2022                | 2,738.00           |
| 006                    | 27.07.22 | Rivers Regional Council       | Salaries  | 3,257.53           |
| 007                    | 27.07.22 | Local Govt Insurance Services | Premiums 2022/2023  | 6,925.49           |
| 008                    | 27.07.22 | Itomic Web/App Specialists    | Monthly website hosting – August 2022                           | 56.00              |
| 009                    | 31.07.22 | National Australia Bank       | Credit Card – June (Card Fee \$9.00 and MYOB monthly Fee \$120) | 129.00             |
|                        |          |                               | <b>TOTAL FOR JULY</b>   | <b>\$20,562.45</b> |

**14.2 Financial Report for the Period 1 June to 30 June 2022****MOVED DEWHURST/LEE**

Council **ADOPTS** the financial statements for 1 June 2022 to 30 June 2022 as follows:

**CARRIED 12/0**

**INCOME STATEMENT BY PROGRAM**

**YTD % is 100%**

| ACCOUNT DESCRIPTION   | BUDGET 2021/22 \$ | REVISED BUDGET 2021/22 \$ | BUDGET YTD \$    | ACTUAL YTD \$    | YTD ACTUAL VARIANCE % | ACTUAL TO BUDGET % |
|---|-------------------|---------------------------|------------------|------------------|-----------------------|--------------------|
| <b>Operating Revenue</b>  |                   |                           |                  |                  |                       |                    |
| General Purpose Funding   | 100               | 100                       | 100              | 70               | (30.09)%              | 69.9%              |
| Governance  | 134,200           | 231,900                   | 231,900          | 231,899          | (0.00)%               | 100.0%             |
| Community Amenities   | 62,700            | 106,300                   | 106,300          | 106,300          | (0.00)%               | 100.0%             |
| <b>Total Operating Revenue</b>  | <b>197,000</b>    | <b>338,300</b>            | <b>338,300</b>   | <b>338,269</b>   | <b>(0.01)%</b>        | <b>99.99%</b>      |
| <b>Operating Expenditure</b>  |                   |                           |                  |                  |                       |                    |
| Governance  | (134,200)         | (231,900)                 | (231,900)        | (212,772)        | (8.25)%               | 91.8%              |
| Community Amenities   | (62,700)          | (106,300)                 | (106,300)        | (106,561)        | 0.25%                 | 100.2%             |
| <b>Total Operating Expenditure</b>  | <b>(196,900)</b>  | <b>(338,200)</b>          | <b>(338,200)</b> | <b>(319,333)</b> | <b>(5.58)%</b>        | <b>94.4%</b>       |
| <b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)</b> | <b>100</b>        | <b>100</b>                | <b>100</b>       | <b>18,936</b>    | <b>18,835.70%</b>     | <b>18,935.7%</b>   |

**GENERAL PURPOSE INCOME****YTD % is 100%**

| <b>ACCOUNT DESCRIPTION</b>     | <b>BUDGET<br/>2021/22<br/>\$</b> | <b>REVISED<br/>BUDGET<br/>2021/22<br/>\$</b> | <b>ACTUAL<br/>\$</b> | <b>ACTUAL TO<br/>REVISED<br/>BUDGET<br/>%</b> |
|--------------------------------|----------------------------------|--|----------------------|---|
| <b>Operating Revenue</b>       |                                  |  |                      |   |
| Interest                       | 100                              | 100  | 70                   | 70%   |
| <b>Total Operating Revenue</b> | <b>100</b>                       | <b>100</b>                                   | <b>70</b>            | <b>70%</b>                                    |
|                                |                                  |  |                      |   |

**GOVERNANCE****YTD % is 100%**

| <b>ACCOUNT DESCRIPTION</b>         | <b>BUDGET<br/>2021/22<br/>\$</b> | <b>REVISED<br/>BUDGET<br/>2021/22<br/>\$</b> | <b>ACTUAL<br/>\$</b> | <b>ACTUAL TO<br/>REVISED<br/>BUDGET<br/>%</b> |
|------------------------------------|----------------------------------|--|----------------------|---|
| <b>Operating Revenue</b>           |                                  |  |                      |   |
| Contribution from Member Councils  | 134,200                          | 231,900                                      | 231,899              | 100%  |
| <b>Total Operating Revenue</b>     | <b>134,200</b>                   | <b>231,900</b>                               | <b>231,899</b>       | <b>100%</b>                                   |
| <b>Operating Expenditure</b>       |                                  |  |                      |   |
| Meetings                           | (500)                            | (500)  | (405)                | 81%   |
| Sitting Fees                       | (54,000)                         | (108,000)                                    | (106,171)            | 98%   |
| Conferences & Seminars             | (500)                            | (500)  | 0                    | 0%  |
| Subscriptions - WALGA              | (20,000)                         | (20,000)                                     | 0                    | 0%  |
| Transport & travel                 |                                  | (100)  | (40)                 | 40%   |
| Administration Allocation          | (59,200)                         | (102,800)                                    | (106,156)            | 103%  |
| <b>Total Operating Expenditure</b> | <b>(134,200)</b>                 | <b>(231,900)</b>                             | <b>(212,772)</b>     | <b>92%</b>                                    |
|                                    |                                  |  |                      |   |

**ADMINISTRATION****YTD % is 100%**

| <b>ACCOUNT DESCRIPTION</b>         | <b>BUDGET<br/>2021/22<br/>\$</b> | <b>REVISED<br/>BUDGET<br/>2021/22<br/>\$</b> | <b>ACTUAL<br/>\$</b> | <b>ACTUAL TO<br/>REVISED<br/>BUDGET<br/>%</b> |
|------------------------------------|----------------------------------|--|----------------------|---|
| <b>Operating Revenue</b>           |                                  |  |                      |   |
| Other Income                       | 0                                | 0  | 40                   |   |
| <b>Total Operating Revenue</b>     | <b>0</b>                         | <b>0</b>                                     | <b>40</b>            |   |
| <b>Operating Expenditure</b>       |                                  |  |                      |   |
| Salaries & Wages                   | (60,000)                         | (120,000)                                    | (119,977)            | 100%  |
| Superannuation                     | (10,000)                         | (18,000)                                     | (18,923)             | 105%  |
| Leave Accruals                     | (2,000)                          | (4,000)                                      | (13,965)             | 349%  |
| Insurance - Workers Compensation   | (500)                            | (1,800)                                      | (1,800)              | 100%  |
| Training & Conferences             | (300)                            | (300)  | 0                    | 0%  |
| Accounting and Audit Services      | (30,000)                         | (36,000)                                     | (35,540)             | 99%   |
| Bank Fees                          | (100)                            | (500)  | (298)                | 60%   |
| Advertising                        | (300)                            | (600)  | (1,034)              | 172%  |
| Information Technology             | (3,000)                          | (6,500)                                      | (6,333)              | 97%   |
| Insurance - Other                  | (4,000)                          | (9,700)                                      | (9,678)              | 100%  |
| Legal Services                     | (6,000)                          | (6,000)                                      | (4,500)              | 75%   |
| Other Office Expenses              | (100)                            | (100)  | (305)                | 305%  |
| Travel Expenses                    | (100)                            | (100)  | 0                    | 0%  |
| Consultants                        | (2,000)                          | (2,000)                                      | 0                    | 0%  |
| <b>Total Operating Expenditure</b> | <b>(118,400)</b>                 | <b>(205,600)</b>                             | <b>(212,352)</b>     | <b>103%</b>                                   |

**COMMUNITY AMENITIES****YTD % is 100%**

| <b>ACCOUNT DESCRIPTION</b>         | <b>BUDGET<br/>2021/22<br/>\$</b> | <b>REVISED<br/>BUDGET<br/>2021/22<br/>\$</b> | <b>ACTUAL<br/>\$</b> | <b>ACTUAL TO<br/>REVISED<br/>BUDGET<br/>%</b> |
|------------------------------------|----------------------------------|--|----------------------|---|
| <b>Operating Revenue</b>           |                                  |  |                      |   |
| Contribution from Member Councils  | 62,700                           | 106,300                                      | 106,300              | 100%  |
| <b>Total Operating Revenue</b>     | <b>62,700</b>                    | <b>106,300</b>                               | <b>106,300</b>       | <b>100%</b>                                   |
| <b>Operating Expenditure</b>       |                                  |  |                      |   |
| Meetings                           | (1,000)                          | (1,000)                                      | (405)                | 41%   |
| Legal Services                     | (2,000)                          | (2,000)                                      | 0                    | 0%  |
| Other Office Expenses              | (500)                            | (500)  | 0                    | 0%  |
| Administration Allocation          | (59,200)                         | (102,800)                                    | (106,156)            | 103%  |
| <b>Total Operating Expenditure</b> | <b>(62,700)</b>                  | <b>(106,300)</b>                             | <b>(106,561)</b>     | <b>100%</b>                                   |
|                                    |                                  |  |                      |   |

**FINANCIAL ACTIVITY**

| <b>ACCOUNT DESCRIPTION</b>   | <b>ACTUAL<br/>YTD<br/>\$</b> |
|--|------------------------------|
| <b>Closing Funds represented by:</b>   |                              |
| <b>Current Assets</b>  |                              |
| Cash   | 87,600                       |
| Reserve  | 0                            |
| Cash Management a/c Reserve Funds  | 268,994                      |
| Cash Management a/c Municipal Funds  | 72,740                       |
| Term Deposit Reserve Investment**  | 0                            |
| Debtors/Accrued Income   | 205                          |
| <b>Total Current Assets</b>  | <b>429,539</b>               |
| <b>Current Liabilities</b>   |                              |
| Creditors & Accounts payable   | 28,663                       |
| Leave Provisions   | 29,006                       |
| <b>Total Current Liabilities</b>   | <b>57,669</b>                |
| <b>Net Current Assets</b>  | <b>371,870</b>               |
| <b>Less:</b>   |                              |
| Accumulated Surplus  | 83,940                       |
| Restricted assets  | 268,994                      |
| <b>Total Equity</b>  | <b>352,934</b>               |
| <b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)</b>      | <b>18,936</b>                |
| <b>CURRENT RATIO</b>   |                              |
| Current Assets less Restricted Assets  | 160,545                      |
| Current Liabilities less Liabilities Associated with Restricted Current Assets | 28,663                       |
| Current Ratio =  | 5.60                         |
| <b>DEBT RATIO</b>  |                              |
| Total Liabilities  | 65,403                       |
| Total Assets   | 429,334                      |
| Debt Ratio =   | 0.1523                       |
| <b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)</b>      | <b>18,936</b>                |

**CONTRIBUTION SETTING STATEMENT**

| <b>ACCOUNT DESCRIPTION</b>  | <b>BUDGET<br/>2021/22<br/>\$</b> | <b>REVISED<br/>BUDGET<br/>2021/22<br/>\$</b> | <b>ACTUAL<br/>\$</b> |
|---|----------------------------------|--|----------------------|
| <b>Operating Revenue</b>  |                                  |  |                      |
| General Purpose Funding   | 100                              | 100  | 70                   |
| <b>Total Operating Revenue</b>                                    | 100                              | 100  | 70                   |
| <b>Less:</b>  |                                  |  |                      |
| <b>Operating Expenditure</b>                                      |                                  |  |                      |
| Governance  | (134,200)                        | (231,900)                                    | (212,772)            |
| Community Amenities   | (62,700)                         | (106,300)                                    | (106,561)            |
| <b>Total Operating Expenditure</b>                                | (196,900)                        | (338,200)                                    | (319,333)            |
| <b>NET OPERATING SURPLUS / (DEFICIT)<br/>BEFORE CONTRIBUTIONS</b> | (196,800)                        | (338,100)                                    | (319,263)            |
| <b>Less:</b>  |                                  |  |                      |
| Transfer funds to member councils                                 | (347,581)                        | (78,588)                                     | 0                    |
| <b>Plus:</b>  |                                  |  |                      |
| Transfers from Reserves   | 268,993                          | 0  | 0                    |
| <b>Plus:</b>  |                                  |  |                      |
| Surplus Carry Fwd from Previous Yr                                | 104,911                          | 102,181                                      | 102,181              |
| <b>Write Back:</b>  |                                  |  |                      |
| Leave Accruals  | 0                                | 0  | 2,349                |
| Leave Entitlements Paid Out                                       | (26,423)                         | (23,693)                                     |                      |
| <b>Contributions from Member Councils</b>                         | 196,900                          | 196,900                                      | 338,199              |
| <b>SURPLUS / (DEFICIT)</b>  | <b>0</b>                         | <b>(141,300)</b>                             | <b>123,466</b>       |
| <b>Net Change in Assets Resulting From<br/>Operations</b>         | 100                              | 100  | 18,936               |
| Amounts Set Aside To Leave Provisions                             | 0                                | 0  | 2,349                |
| <b>Transfer (to)/from Reserves (net)</b>                          | (78,588)                         | (78,588)                                     | 0                    |
| <b>Leave Entitlements Paid Out</b>                                | (26,423)                         | (23,693)                                     |                      |
| <b>Surplus Brought Forward</b>                                    | 104,911                          | 102,181                                      | 102,181              |
| <b>SURPLUS</b>  | <b>0</b>                         | <b>0</b>                                     | <b>123,466</b>       |

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| <b>14.3 Financial Report for the Period 1 July to 31 July 2022</b> |
|--|

**MOVED ROGERS/ABETZ**

Council ADOPTS the financial statements for 1 July 2022 to 31 July 2022 as follows:

CARRIED 12/0

**INCOME STATEMENT BY PROGRAM**

|          |    |
|----------|----|
| YTD % is | 8% |
|----------|----|

| ACCOUNT DESCRIPTION   | BUDGET<br>2022/23<br>\$ | REVISED<br>BUDGET<br>2022/23<br>\$ | BUDGET<br>YTD<br>\$ | ACTUAL<br>YTD<br>\$ | YTD<br>ACTUAL<br>VARIANCE<br>% | ACTUAL TO<br>BUDGET<br>% |
|---|-------------------------|------------------------------------|---------------------|---------------------|--------------------------------|--------------------------|
| <b>Operating Revenue</b>  |                         |                                    |                     |                     |                                |                          |
| General Purpose Funding   | 50                      | 50                                 | 4                   | 67                  | 1,517.84%                      | 134.8%                   |
| Governance  | 312,100                 | 312,100                            | 312,100             | 312,100             | 0.00%                          | 100.0%                   |
| <b>Total Operating Revenue</b>  | <b>312,150</b>          | <b>312,150</b>                     | <b>312,104</b>      | <b>312,167</b>      | <b>0.02%</b>                   | <b>100.0%</b>            |
| <b>Operating Expenditure</b>  |                         |                                    |                     |                     |                                |                          |
| Governance  | (312,100)               | (312,100)                          | (16,917)            | (16,533)            | (2.27)%                        | 5.3%                     |
| <b>Total Operating Expenditure</b>  | <b>(312,100)</b>        | <b>(312,100)</b>                   | <b>(16,917)</b>     | <b>(16,533)</b>     | <b>(2.27)%</b>                 | <b>5.3%</b>              |
| <b>CHANGE IN NET ASSETS<br/>RESULTING FROM<br/>OPERATIONS SURPLUS /<br/>(DEFICIT)</b> | <b>50</b>               | <b>50</b>                          | <b>295,188</b>      | <b>295,635</b>      | <b>0.15%</b>                   | <b>100.2%</b>            |
|   |                         |                                    |                     |                     |                                |                          |

**GENERAL PURPOSE INCOME****YTD % is 8%**

| <b>ACCOUNT DESCRIPTION</b>     | <b>BUDGET<br/>2022/23<br/>\$</b> | <b>REVISED<br/>BUDGET<br/>2022/23<br/>\$</b> | <b>ACTUAL<br/>\$</b> | <b>ACTUAL TO<br/>REVISED<br/>BUDGET<br/>%</b> |
|--------------------------------|----------------------------------|--|----------------------|---|
| <b>Operating Revenue</b>       |                                  |  |                      |   |
| Interest                       | 50                               | 50   | 67                   | 135%  |
| <b>Total Operating Revenue</b> | <b>50</b>                        | <b>50</b>                                    | <b>67</b>            | <b>135%</b>                                   |
|                                |                                  |  |                      |   |

**GOVERNANCE****YTD % is 8%**

| <b>ACCOUNT DESCRIPTION</b>         | <b>BUDGET<br/>2022/23<br/>\$</b> | <b>REVISED<br/>BUDGET<br/>2022/23<br/>\$</b> | <b>ACTUAL<br/>\$</b> | <b>ACTUAL TO<br/>REVISED<br/>BUDGET<br/>%</b> |
|------------------------------------|----------------------------------|--|----------------------|---|
| <b>Operating Revenue</b>           |                                  |  |                      |   |
| Contribution from Member Councils  | 312,100                          | 312,100                                      | 312,100              | 100%  |
| <b>Total Operating Revenue</b>     | <b>312,100</b>                   | <b>312,100</b>                               | <b>312,100</b>       | <b>100%</b>                                   |
| <b>Operating Expenditure</b>       |                                  |  |                      |   |
| Meetings                           | (500)                            | (500)  | 0                    | 0%  |
| Sitting Fees                       | (108,000)                        | (108,000)                                    | 0                    | 0%  |
| Conferences & Seminars             | (500)                            | (500)  | 0                    | 0%  |
| Travel                             | (100)                            | (100)  |                      |   |
| Administration Allocation          | (203,000)                        | (203,000)                                    | (16,533)             | 8%  |
| <b>Total Operating Expenditure</b> | <b>(312,100)</b>                 | <b>(312,100)</b>                             | <b>(16,533)</b>      | <b>5%</b>                                     |
|                                    |                                  |  |                      |   |

**ADMINISTRATION****YTD % is 8%**

| <b>ACCOUNT DESCRIPTION</b>         | <b>BUDGET<br/>2022/23<br/>\$</b> | <b>REVISED<br/>BUDGET<br/>2022/23<br/>\$</b> | <b>ACTUAL<br/>\$</b> | <b>ACTUAL TO<br/>REVISED<br/>BUDGET<br/>%</b> |
|------------------------------------|----------------------------------|--|----------------------|---|
| <b>Operating Revenue</b>           |                                  |  |                      |   |
| <b>Total Operating Revenue</b>     | <b>0</b>                         | <b>0</b>                                     | <b>0</b>             |   |
| <b>Operating Expenditure</b>       |                                  |  |                      |   |
| Salaries & Wages                   | (120,000)                        | (120,000)                                    | (8,313)              | 7%  |
| Superannuation                     | (18,000)                         | (18,000)                                     | (1,309)              | 7%  |
| Leave Accruals                     | (4,000)                          | (4,000)                                      | 0                    | 0%  |
| Insurance - Workers Compensation   | (1,800)                          | (1,800)                                      | (720)                | 40%   |
| Accounting and Audit Services      | (36,000)                         | (36,000)                                     | 0                    | 0%  |
| Bank Fees                          | (300)                            | (300)  | (19)                 | 6%  |
| Advertising                        | (300)                            | (300)  | 0                    | 0%  |
| Information Technology             | (6,500)                          | (6,500)                                      | (595)                | 9%  |
| Insurance - Other                  | (9,700)                          | (9,700)                                      | (5,576)              | 57%   |
| Legal Services                     | (4,000)                          | (4,000)                                      | 0                    | 0%  |
| Other Office Expenses              | (400)                            | (400)  | 0                    | 0%  |
| Consultants                        | (2,000)                          | (2,000)                                      | 0                    | 0%  |
| <b>Total Operating Expenditure</b> | <b>(203,000)</b>                 | <b>(203,000)</b>                             | <b>(16,533)</b>      | <b>8%</b>                                     |

**FINANCIAL ACTIVITY**

| <b>ACCOUNT DESCRIPTION</b>   | <b>ACTUAL<br/>YTD<br/>\$</b> |
|--|------------------------------|
| <b>Closing Funds represented by:</b>   |                              |
| <b>Current Assets</b>  |                              |
| Cash   | 222,300                      |
| Reserve  | 0                            |
| Cash Management a/c Reserve Funds  | 268,994                      |
| Cash Management a/c Municipal Funds  | 72,807                       |
| Term Deposit Reserve Investment**  | 0                            |
| Debtors/Accrued Income   | 188,882                      |
| <b>Total Current Assets</b>  | <b>752,983</b>               |
| <b>Current Liabilities</b>   |                              |
| Creditors & Accounts payable   | 56,473                       |
| Leave Provisions   | 29,006                       |
| <b>Total Current Liabilities</b>   | <b>85,479</b>                |
| <b>Net Current Assets</b>  | <b>667,505</b>               |
| <b>Less:</b>   |                              |
| Accumulated Surplus  | 102,876                      |
| Restricted assets  | 268,994                      |
| <b>Total Equity</b>  | <b>371,870</b>               |
| <b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)</b>      | <b>295,635</b>               |
| <b>CURRENT RATIO</b>   |                              |
| Current Assets less Restricted Assets  | 483,989                      |
| Current Liabilities less Liabilities Associated with Restricted Current Assets | 56,473                       |
| Current Ratio =  | 8.57                         |
| <b>DEBT RATIO</b>  |                              |
| Total Liabilities  | 92,702                       |
| Total Assets   | 752,268                      |
| Debt Ratio =   | 0.1232                       |
| <b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)</b>      | <b>295,635</b>               |

**CONTRIBUTION SETTING STATEMENT**

| <b>ACCOUNT DESCRIPTION</b>  | <b>BUDGET<br/>2022/23<br/>\$</b> | <b>REVISED<br/>BUDGET<br/>2022/23<br/>\$</b> | <b>ACTUAL<br/>\$</b> |
|---|----------------------------------|--|----------------------|
| <b>Operating Revenue</b>  |                                  |  |                      |
| General Purpose Funding   | 50                               | 50   | 67                   |
| <b>Total Operating Revenue</b>                                    | <b>50</b>                        | <b>50</b>                                    | <b>67</b>            |
| <b>Less:</b>  |                                  |  |                      |
| <b>Operating Expenditure</b>                                      |                                  |  |                      |
| Governance  | (312,100)                        | (312,100)                                    | (16,533)             |
| <b>Total Operating Expenditure</b>                                | <b>(312,100)</b>                 | <b>(312,100)</b>                             | <b>(16,533)</b>      |
| <b>NET OPERATING SURPLUS / (DEFICIT)<br/>BEFORE CONTRIBUTIONS</b> | <b>(312,050)</b>                 | <b>(312,050)</b>                             | <b>(16,465)</b>      |
| <b>Less:</b>  |                                  |  |                      |
| Transfer funds to member Councils                                 | (356,185)                        | (356,185)                                    | 0                    |
| <b>Plus:</b>  |                                  |  |                      |
| Transfers from Reserves   | 268,993                          | 268,993                                      | 0                    |
| <b>Plus:</b>  |                                  |  |                      |
| Surplus Carry Fwd from Previous Yr                                | 125,542                          | 125,542                                      | 123,466              |
| <b>Write Back:</b>  |                                  |  |                      |
| Leave Entitlements Paid Out                                       | (38,400)                         | (38,400)                                     |                      |
| Contributions from Member Councils                                | 312,100                          | 312,100                                      | 312,100              |
| <b>SURPLUS / (DEFICIT)</b>  | <b>0</b>                         | <b>0</b>                                     | <b>419,101</b>       |
| <b>Net Change in Assets resulting from<br/>Operations</b>         | <b>50</b>                        | <b>50</b>                                    | <b>295,635</b>       |
| <b>Transfer (to)/from Reserves (net)</b>                          | <b>(87,192)</b>                  | <b>(87,192)</b>                              | <b>0</b>             |
| <b>Leave Entitlements Paid Out</b>                                | <b>(38,400)</b>                  | <b>(38,400)</b>                              |                      |
| <b>Surplus Brought Forward</b>                                    | <b>125,542</b>                   | <b>125,542</b>                               | <b>123,466</b>       |
| <b>SURPLUS</b>  | <b>0</b>                         | <b>0</b>                                     | <b>419,101</b>       |

**14.4 CEO Report****MOVED DEWHURST/GREEN****That:****The CEO'S report be RECEIVED.****CARRIED 12/0**

**15. REPORTS OF COMMITTEES**

Nil

**16. REPORTS OF DELEGATES**

Nil

**17. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**18. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR BY DECISION OF THE MEETING**

Nil

**19. CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

Nil

**20. ADVICE OF NEXT MEETING**

The next Ordinary Council Meeting will be on **20 October 2022** at the **Shire of Serpentine Jarrahdale or by Video Conferencing.**

**21. CLOSURE**

There being no further business the meeting closed at 7.25pm.