



# Council Policy 1.1.13 - Policy for temporary employment or appointment of Chief Executive Officer

<b>Responsible Directorate</b>	Executive Services
<b>Responsible Business Unit/s</b>	Chief Executive Officer
<b>Responsible Officer</b>	Manager Governance
<b>Affected Business Units</b>	All

## Objective

The objective of this Policy is to give effect to the requirement in section 5.39C of the *Local Government Act 1995* that a local government must prepare and adopt a policy that sets out the process to be followed by the local government in relation to the following —

- the employment of a person in the position of CEO for a term not exceeding 1 year;
- the appointment of an employee to act in the position of CEO for a term not exceeding 1 year.

## Policy

Delegation 1.1.7 Appointment of Acting CEO empowers the CEO to appoint a Director to the position of Acting Chief Executive Officer for periods of absence by the Chief Executive Officer of no longer than thirty (30) days.

In other circumstances, Council is to determine:

- the employment of a person in the position of CEO for a term not exceeding one (1) year;
- the appointment of an employee to act in the position of CEO for a term exceeding thirty (30) days but not exceeding one (1) year; or
- the appointment of an employee to act in the position of CEO for a term less than thirty (30) days where the CEO is unable to exercise the delegation.

The employment of a person in the position of CEO for a term exceeding one (1) year must be in accordance with legislation and the model standards for CEO recruitment, performance and termination specified in section 5.39A of the *Local Government Act 1995*.

## Relevant Policies/Council Documents

- Delegation 1.1.7 – Appointment of Acting CEO

## Legislation/Local Law Requirements

- *Local Government Act 1995*
- *Local Government Administration Regulations 1996*



Continued

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<b>Office Use Only</b>				
<b>Relevant Delegations</b>	1.1.7 - Appointment of Acting CEO			
<b>Council Adoption</b>	<b>Date</b>		<b>Resolution #</b>	
<b>Reviewed/Modified</b>	<b>Date</b>		<b>Resolution #</b>	
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