



MINUTES

**ORDINARY COUNCIL MEETING HELD ON
THURSDAY 15 JUNE 2023 AT THE
CITY OF GOSNELLS**

INDEX

1.	DECLARATION AND OPENING/ANNOUNCEMENT OF VISITORS	1
2.	ATTENDANCE AND APOLOGIES.....	1
3.	DISCLOSURE OF INTEREST	1
4.	ANNOUNCEMENTS BY THE CHAIR WITHOUT DISCUSSION	1
5.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	1
6.	PUBLIC QUESTION TIME	1
7.	APPLICATIONS FOR LEAVE OF ABSENCE	1
8.	PETITIONS, DEPUTATIONS AND PRESENTATIONS.....	2
9.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	2
	9.1 Confirmation of the Minutes of the Ordinary Council Meeting 20 April 2023	2
10.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	2
11.	QUESTIONS WITHOUT NOTICE.....	2
12.	ANNOUNCEMENTS OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC.....	2
13.	BUSINESS NOT DEALT WITH FROM PREVIOUS MEETING	2
14.	REPORTS OF OFFICERS.....	2
	14.1 Payments for the Period 1 April 2023 to 31 May 2023	2
	14.2 Financial Report for the Period 1 April 2023 to 31 May 2023	3
	14.3 Draft Budget for the Financial Year ending 30 June 2024	13
	14.4 CEO Report.....	32
15.	REPORTS OF COMMITTEES.....	32
16.	REPORTS OF DELEGATES.....	32
17.	ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	32
18.	NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR BY DECISION OF THE MEETING	32
19.	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC. 32	
	19.1 – Waste to Energy Plant – Project Completion	32
20.	ADVICE OF NEXT MEETING.....	33
21.	CLOSURE.....	33

1. DECLARATION AND OPENING/ANNOUNCEMENT OF VISITORS

The Chairman declared the meeting open at 6.45pm noting that he had approved the attendance of Cr Dewhurst electronically.

2. ATTENDANCE AND APOLOGIES**Councillors**

Cr David Bolt	Shire of Murray (Chairman)
Cr Kerry Busby	City of Armadale
Cr Emma Flynn	City of Armadale
Cr Glenn Dewhurst	City of Gosnells
Cr Sarah Patterson	City of Gosnells (Deputy)
Cr Peter Rogers	City of Mandurah
Cr Jenny Green	City of Mandurah
Cr Morgan Byas	Shire of Serpentine Jarrahdale
Cr Dean Strautins	Shire of Serpentine Jarrahdale
Cr Ken Manolas	City of South Perth
Cr Blake D'Souza	City of South Perth (Deputy)

Apologies

Cr Peter Abetz	City of Gosnells
Cr Steve Lee	Shire of Murray
Mayor Greg Milner	City of South Perth

RRC Officers

John McNally	Chief Executive Officer
--------------	-------------------------

Member Council Officers

Mike Andrews	Executive Director Technical Services	City of Armadale
Kyle Boardman	Coordinator Waste Management	City of Mandurah
Martyn Glover	Director Infrastructure	City of Gosnells
Alan Smith	Director Technical Services	Shire of Murray
Anita Amprimo	Director Infrastructure Services	City of South Perth
Darrell Monteiro	Manager Waste and Fleet	Shire of Serpentine Jarrahdale

Apologies - Member Council Officers

Matthew Hall	Director Works and Services	City of Mandurah
Reza Najafzadeh	Director Infrastructure Services	Shire of Serpentine Jarrahdale

3. DISCLOSURE OF INTEREST

Nil

4. ANNOUNCEMENTS BY THE CHAIR WITHOUT DISCUSSION

- Chaired Ordinary Council Meeting 20 April 2023 via Video Conferencing;
- A number of discussions with the CEO.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Nil

7. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8. PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**9.1 Confirmation of the Minutes of the Ordinary Council Meeting 20 April 2023****MOVED STRAUTINS/GREEN**

That the Minutes of the meetings held on the 20 April 2023 be **CONFIRMED** as true and correct record.

CARRIED 11/0**10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

11. QUESTIONS WITHOUT NOTICE

Nil

12. ANNOUNCEMENTS OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

19.1 – Waste to Energy Plant – Project Completion.

13. BUSINESS NOT DEALT WITH FROM PREVIOUS MEETING

Nil

14. REPORTS OF OFFICERS**14.1 Payments for the Period 1 April 2023 to 31 May 2023****MOVED ROGERS/PATTERSON**

Council **ENDORSE** the following list of payments covering the period 1 April 2023 to 31 May 2023.

CARRIED 11/0**PAYMENT SUMMARY – April 2023**

Voucher Remittance No.	DATE	CREDITOR NAME	DETAILS	AMOUNT \$
083	03.04.23	Rivers Regional Council	Councillors Sitting Fees – January to March 2023	27,437.50
084	04.04.23	ATO Super Clearing House	Super Guarantee and Salary Sacrifice – March 2023	2,189.64
085	05.04.23	Rivers Regional Council	Salaries	3,257.53
086	05.04.23	NextPhaze Business Solutions	Cloud File Storage – April 2023	422.90
087	19.04.23	Rivers Regional Council	Salaries	3,257.53
088	14.04.23	Herbert Smith Freehills	Legal Fees – Waste to Energy project	11,867.90
089	19.04.23	Itomic Web/App Specialists	Website Hosting – May 2023	56.00
090	19.04.23	Marketforce	Advertising – The West Australian – Special Council Meeting	249.60

Voucher Remittance No.	DATE	CREDITOR NAME	DETAILS	AMOUNT \$
091	19.04.23	ATO Super Clearing House	Super Guarantee and Salary Sacrifice – April 2023	2,189.64
092	26.04.23	PriceWaterhouseCooper	Waste to Energy – review of cost escalation	16,500.00
093	30.04.23	National Australia Bank	Credit Card – April (Digital River, Webex \$250.14, MYOB sub April \$136.00, card fee \$9.00)	395.14
			TOTAL FOR APRIL	\$67,823.38

PAYMENT SUMMARY – May 2023

Voucher Remittance No.	DATE	CREDITOR NAME	DETAILS	AMOUNT \$
094	03.05.23	Rivers Regional Council	Salaries	3,257.53
095	03.05.23	NextPhaze Business Solutions	Cloud File Storage – May 2023	422.90
096	04.05.23	Herbert Smith Freehills	Legal Fee – Waste to Energy project	27,176.33
097	17.05.23	Rivers Regional Council	Salaries	3,257.53
098	17.05.23	Heather Fletcher	Reimbursement – personal mobile phone and home internet use – March 2022 to March 2023	600.00
099	17.05.23	MYOB	Subscription – May 2023	136.00
100	18.05.23	Australian Taxation Office	Payroll Tax – April 2023	1,944.00
101	31.05.23	Itomic Web/App Specialists	Website Hosting – June 2023	56.00
102	31.05.23	Rivers Regional Council	Salaries	3,257.53
103	31.05.23	National Australia Bank	Card fee – May 2023	9.00
			TOTAL FOR MAY	\$40,116.82

14.2 Financial Report for the Period 1 April 2023 to 31 May 2023

MOVED ROGERS/GREEN

Council adopts the financial statements for 1 April 2023 to 31 May 2023 as follows.

CARRIED 11/0

APRIL

INCOME STATEMENT BY PROGRAM

YTD % is	83%
-----------------	------------

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	BUDGET YTD \$	ACTUAL YTD \$	YTD ACTUAL VARIANCE	ACTUAL TO BUDGET %
Operating Revenue						
General Purpose Funding	50	2,000	1,667	2,345	40.72%	117.3%
Governance	312,100	312,100	312,100	312,100	0.00%	100.0%
Total Operating Revenue	312,150	314,100	313,767	314,445	0.22%	100.2%
Operating Expenditure						
Governance	(312,100)	(310,500)	(231,333)	(235,046)	1.60%	76.6%
Total Operating Expenditure	(312,100)	(310,500)	(231,333)	(235,046)	1.60%	76.6%
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	50	3,600	82,433	79,400	(3.68)%	96.3%

GENERAL PURPOSE INCOME**YTD % is 83%**

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Interest	50	2,000	2,345	117%
Total Operating Revenue	50	2,000	2,345	117%

GOVERNANCE**YTD % is 83%**

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Contribution from Member Councils	312,100	312,100	312,100	100%
Total Operating Revenue	312,100	312,100	312,100	100%
Operating Expenditure				
Meetings	(500)	(500)	0	0%
Sitting Fees	(108,000)	(108,000)	(81,513)	75%
Conferences & Seminars	(500)	(500)	0	0%
Travel	(100)	(100)	0	
Administration Allocation	(203,000)	(201,400)	(153,533)	76%
Total Operating Expenditure	(312,100)	(310,500)	(235,046)	76%

ADMINISTRATION**YTD % is 83%**

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Other Income	0	23,200	33,987	
Total Operating Revenue	0	23,200	33,987	
Operating Expenditure				
Salaries & Wages	(120,000)	(120,000)	(95,666)	80%
Superannuation	(18,000)	(18,000)	(15,118)	84%
Leave Accruals	(4,000)	(4,000)	0	0%
Insurance - Workers Compensation	(1,800)	(2,700)	(2,633)	98%
Accounting and Audit Services	(36,000)	(36,000)	(7,310)	20%
Bank Fees	(300)	(300)	(191)	64%
Advertising	(300)	(300)	(791)	264%
Information Technology	(6,500)	(6,500)	(6,587)	101%
Insurance - Other	(9,700)	(11,200)	(11,152)	100%
Legal Services	(4,000)	(23,200)	(33,987)	146%
Other Office Expenses	(400)	(400)	(339)	85%
Consultants	(2,000)	(2,000)	(16,579)	829%
Total Operating Expenditure	(203,000)	(224,600)	(190,353)	85%

FINANCIAL ACTIVITY

ACCOUNT DESCRIPTION	ACTUAL YTD \$
Closing Funds represented by:	
Current Assets	
Cash	121,813
Reserve	0
Cash Management a/c Reserve Funds	268,994
Cash Management a/c Municipal Funds	75,085
Term Deposit Reserve Investment**	0
Debtors/Accrued Income	14,574
Total Current Assets	480,466
Current Liabilities	
Creditors & Accounts payable	3,023
Leave Provisions	29,006
Total Current Liabilities	32,029
Net Current Assets	448,437
Less:	
Accumulated Surplus	102,876
Restricted assets	268,994
Total Equity	371,870
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	76,567
CURRENT RATIO	
Current Assets less Restricted Assets	211,472
Current Liabilities less Liabilities Associated with Restricted Current Assets	3,023
Current Ratio =	69.96
DEBT RATIO	
Total Liabilities	37,262
Total Assets	477,760
Debt Ratio =	0.0780
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	76,567

CONTRIBUTION SETTING STATEMENT

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$
Operating Revenue			
General Purpose Funding	50	2,000	2,345
Total Operating Revenue	50	2,000	2,345
<u>Less:</u>			
Operating Expenditure			
Governance	(312,100)	(310,500)	(235,046)
Total Operating Expenditure	(312,100)	(310,500)	(235,046)
NET OPERATING SURPLUS / (DEFICIT) BEFORE CONTRIBUTIONS	(312,050)	(308,500)	(232,700)
<u>Less:</u>			
Transfer funds to Member Councils	(356,185)	(357,659)	0
<u>Plus:</u>			
Transfers from Reserves	268,993	268,993	0
<u>Plus:</u>			
Surplus Carry Fwd from Previous Yr	125,542	123,466	123,466
Write Back:			
Leave Entitlements Paid Out	(38,400)	(38,400)	
Contributions from Member Councils	312,100	312,100	312,100
SURPLUS / (DEFICIT)	0	0	202,866
Net Change in Assets Resulting From Operations	50	3,600	79,400
Transfer (to)/from Reserves (net)	(87,192)	(88,666)	0
Leave Entitlements Paid Out	(38,400)	(38,400)	
Surplus Brought Forward	125,542	123,466	123,466
SURPLUS	0	0	202,866

MAY 2023

INCOME STATEMENT BY PROGRAM

YTD % is 92%

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	BUDGET YTD \$	ACTUAL YTD \$	YTD ACTUAL VARIANCE	ACTUAL TO BUDGET %
Operating Revenue						
General Purpose Funding	50	2,000	1,833	2,750	49.99%	137.5%
Governance	312,100	312,100	312,100	312,100	0.00%	100.0%
Total Operating Revenue	312,150	314,100	313,933	314,850	0.29%	100.3%
Operating Expenditure						
Governance	(312,100)	(310,500)	(251,367)	(255,797)	1.76%	82.4%
Total Operating Expenditure	(312,100)	(310,500)	(251,367)	(255,797)	1.76%	82.4%
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	50	3,600	62,567	59,053	(5.62)%	94.4%

GENERAL PURPOSE INCOME**YTD % is 92%**

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Interest	50	2,000	2,750	137%
Total Operating Revenue	50	2,000	2,750	137%

GOVERNANCE**YTD % is 92%**

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Contribution from Member Councils	312,100	312,100	312,100	100%
Total Operating Revenue	312,100	312,100	312,100	100%
Operating Expenditure				
Meetings	(500)	(500)	0	0%
Sitting Fees	(108,000)	(108,000)	(81,513)	75%
Conferences & Seminars	(500)	(500)	0	0%
Travel	(100)	(100)	0	
Administration Allocation	(203,000)	(201,400)	(174,284)	87%
Total Operating Expenditure	(312,100)	(310,500)	(255,797)	82%

ADMINISTRATION**YTD % is 92%**

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$	ACTUAL TO REVISED BUDGET %
Operating Revenue				
Other Income	0	23,200	61,525	
Total Operating Revenue	0	23,200	61,525	
Operating Expenditure				
Salaries & Wages	(120,000)	(120,000)	(109,459)	91%
Superannuation	(18,000)	(18,000)	(17,299)	96%
Leave Accruals	(4,000)	(4,000)	0	0%
Insurance - Workers Compensation	(1,800)	(2,700)	(2,633)	98%
Accounting and Audit Services	(36,000)	(36,000)	(10,910)	30%
Bank Fees	(300)	(300)	(210)	70%
Advertising	(300)	(300)	(791)	264%
Information Technology	(6,500)	(6,500)	(7,746)	119%
Insurance - Other	(9,700)	(11,200)	(11,152)	100%
Legal Services	(4,000)	(23,200)	(58,693)	253%
Other Office Expenses	(400)	(400)	(339)	85%
Consultants	(2,000)	(2,000)	(16,579)	829%
Total Operating Expenditure	(203,000)	(224,600)	(235,809)	105%

FINANCIAL ACTIVITY

ACCOUNT DESCRIPTION	ACTUAL YTD \$
Closing Funds represented by:	
Current Assets	
Cash	96,669
Reserve	0
Cash Management a/c Reserve Funds	268,994
Cash Management a/c Municipal Funds	75,489
Debtors/Accrued Income	32,409
Total Current Assets	473,561
Current Liabilities	
Creditors & Accounts payable	13,632
Leave Provisions	29,006
Total Current Liabilities	42,638
Net Current Assets	430,923
Less:	
Accumulated Surplus	102,876
Restricted assets	268,994
Total Equity	371,870
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	59,053
CURRENT RATIO	
Current Assets less Restricted Assets	204,567
Current Liabilities less Liabilities Associated with Restricted Current Assets	13,632
Current Ratio =	15.01
DEBT RATIO	
Total Liabilities	45,345
Total Assets	468,329
Debt Ratio =	0.0968
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS SURPLUS / (DEFICIT)	59,053

CONTRIBUTION SETTING STATEMENT

ACCOUNT DESCRIPTION	BUDGET 2022/23 \$	REVISED BUDGET 2022/23 \$	ACTUAL \$
Operating Revenue			
General Purpose Funding	50	2,000	2,750
Total Operating Revenue	50	2,000	2,750
<u>Less:</u>			
Operating Expenditure			
Governance	(312,100)	(310,500)	(255,797)
Total Operating Expenditure	(312,100)	(310,500)	(255,797)
NET OPERATING SURPLUS / (DEFICIT) BEFORE CONTRIBUTIONS	(312,050)	(308,500)	(253,047)
<u>Less:</u>			
Transfer funds to member Councils	(356,185)	(357,659)	0
<u>Plus:</u>			
Transfers from Reserves	268,993	268,993	0
<u>Plus:</u>			
Surplus Carry Fwd from Previous Yr	125,542	123,466	123,466
Write Back:			
Leave Entitlements Paid Out	(38,400)	(38,400)	
Contributions from Member Councils	312,100	312,100	312,100
SURPLUS / (DEFICIT)	0	0	182,519
Net Change in Assets Resulting From Operations	50	3,600	59,053
Transfer (to)/from Reserves (net)	(87,192)	(88,666)	0
Leave Entitlements Paid Out	(38,400)	(38,400)	
Surplus Brought Forward	125,542	123,466	123,466
SURPLUS	0	0	182,519

14.3 Draft Budget for the Financial Year ending 30 June 2024

MOVED MANOLAS/GREEN

That Council ADOPT:

1. A material variance threshold of plus/minus 10% at program level for 2023/2024.
2. The revised 2022/2023 budget included in the draft 2023/2024 budget as comparatives for the preparation of the 2022/2023 annual financial report.
3. A transfer of all remaining reserve funds to operations at the cessation of the Rivers Regional Council for distribution to the new Regional Subsidiary.
4. A transfer by Member Councils of any surplus funds to the new Regional Subsidiary as per the relevant transfer deeds.
5. The Budget for the 2023/2024 financial year, as follows.

CARRIED 11/0**(ABSOLUTE MAJORITY ACHIEVED)**



Helping create a zero waste environment

BUDGET

2023 - 2024



TABLE OF CONTENTS

1.0	OPERATIONS	1
2.0	RESERVE FUNDS	1
3.0	FEES AND CHARGES	2
4.0	CONTRIBUTION SETTING STATEMENT FOR PERIOD ENDING 30 JUNE 2024	3
5.0	STATEMENT OF CASH FLOWS FOR THE PERIOD ENDING 30 JUNE 2024	4
7.0	STATEMENT OF FINANCIAL POSITION FOR THE PERIOD ENDING 30 JUNE 2024	6
8.0	STATEMENT OF CHANGES IN EQUITY FOR THE PERIOD ENDING 30 JUNE 2024	7
9.0	SIGNIFICANT ACCOUNTING POLICIES	7
10.0	COMPONENT FUNCTIONS/ACTIVITIES	11
11.0	STATEMENT OF COMPREHENSIVE INCOME BY NATURE AND TYPE	12
12.0	MEMBER COUNCILS DELEGATE ALLOWANCES	13
13.0	INVESTMENT INFORMATION [Reg. 27e & 28]	13
14.0	STRATEGIC COMMUNITY PLAN	13
15.0	POSITION AT COMMENCEMENT OF THE FINANCIAL YEAR [Reg. 31]	13
16.0	TRADING UNDERTAKINGS [Reg. 27(j)]	14
17.0	OPERATING STATEMENT BY SCHEDULE	14

BUDGET CERTIFICATION FOR THE PERIOD ENDING 30 JUNE 2024

This is to certify that the Annual Budget of the Rivers Regional Council for the year ending 30 June 2024 was adopted at the Council Meeting held on Thursday 15 June 2023.

This is a true copy of the Annual Budget and associated schedules and notes adopted by the Council.

Signed:

(Chairman)

Signed:

(Chief Executive Officer)

Dated:

1.0 OPERATIONS

The Rivers Regional Council's Annual Budget for the period ending 30 June 2024 has been calculated on a balanced budget basis that utilises the surplus brought forward from the 2022/2023 financial year.

This draft budget is based on the assumption that contributions will be made by Member Councils towards operations as per the Establishment Agreement and based on tonnages supplied of "Household Waste" for the 2022 financial year. It is expected that the staff structure and operational expenditure will be similar to the 2022/2023 financial year operations.

The budget has been prepared for the 2023/2024 financial year based on the assumption that current operations will be ongoing but are expected to cease prior to or at 30 June 2024 with the existing Regional Council structure transitioning to a Regional Subsidiary. The budget assumes that as at 30 June 2024 all receivables will have been collected, creditors will have been paid and existing staff will be made redundant with current employee entitlements funded from the Leave Reserve. The Chief Executive Officer, will be continuing with the new Entity, with the non-current long service leave liability for 30 June 2024 transferred and paid out to the new Entity. Any remaining surplus funds at 30 June 2024 to be distributed back to the Member Councils or transferred to the new entity for funding of its operations.

The April 2023 financial statements have been used together as a basis with monthly movements estimated for the two months of the year, to forecast a year end surplus position, which at this time is estimated to be \$102k, after taking into account, net current assets less restricted cash plus liabilities supported by Reserves as at 30 June 2023.

2.0 RESERVE FUNDS

Council has two reserve funds that are cashed backed. These are as follows: -

Reserve 1 Resource Recovery and Waste Minimisation Research and Development

"Resource Recovery and Operations Reserve" – this fund may be used for funding research into resource recovery and waste minimisation options and opportunities. This fund may also be used to fund the ongoing day to day operations of the Regional Council".

Operations for the 2023/2024 financial year will be funded by contributions from Member Councils. Funds in this reserve of \$248,403 will be transferred to operations at the date of cessation of the River Regional Council with surplus funds to be transferred to the Member Councils or the new entity for funding of its operations.

Reserve 2 Staff Annual and Long Service Leave

The purpose of this reserve is to provide for future Long Service Leave entitlements as accrued by staff in the employment of the Regional Council. This also includes annual leave entitlement accruals. The balance of \$20,590 remaining in this reserve as at 30 June 2023 will be applied to staff leave entitlements payable upon cessation of Council operations during the 2023/2024 financial year. Any remaining balance will be transferred to operations and transferred to the new entity at date of cessation of the River Regional Council.

Reserve Allocations

All funds remaining in the reserves at cessation of River Regional Council will be transferred to operations, with surplus funds to be distributed to the new entity.

The allocations are:

RESERVE	1/7/2023 Opening balance \$	Transfer from Accumulated Surplus \$	Transferring to Operations \$	30/06/2024 Closing balance \$
Resource Recovery and Operations	248,403	0	248,403	0
Annual Leave and Long Service Leave	20,590	0	20,590	0
	268,993	0	268,993	0

3.0 FEES AND CHARGES

The following schedule of fees and charges for 2022/23 are proposed to continue for 2023/2024.

BUDGET FEES AND CHARGE ITEM	2022/2023			2023/2024		
	CHARGE	GST	TOTAL	CHARGE	GST	TOTAL
Provision of emailed electronic documents (pdf)	No charge	No charge	No charge	No charge	No charge	No charge
Provision of electronic copies of documents on CD	\$10.00 per disk	\$1.00	\$11.00	\$10.00 per disk	\$1.00	\$11.00
Postage of disks	At cost	At cost	At cost	At cost	At cost	At cost
Provision of hard copies						
• <i>Black & white per page</i>	20c	2c	22c	20c	2c	22c
• <i>Colour per page</i>	\$2.50	25c	\$2.75	\$2.50	25c	\$2.75
• <i>Postage of hard copies</i>	At cost	At cost	At cost	At cost	At cost	At cost
Staff time to collect and copy information per hour pro rata (time includes research, travel, and travel costs, reviewing archives and photocopying documents)	\$75.00	N/a	\$75.00	\$75.00	N/a	\$75.00
Agendas & Minutes subscription						
• <i>Electronic emailed</i>	\$60.00 pa	\$6.00	\$66.00	\$60.00 pa	\$6.00	\$66.00
• <i>Electronic Posted</i>	\$100.00 pa	\$10.00	\$110.00	\$100.00 pa	\$10.00	\$110.00
• <i>Hard copy posted</i>	\$160.00 pa	\$16.00	\$176.00	\$160.00 pa	\$16.00	\$176.00
• <i>Postage</i>	at cost	At cost	At cost	at cost	At cost	At cost

BUDGET FEES AND CHARGE	2022/2023			2023/2024		
Freedom of Information Applications						
• <i>Personal Information of Applicant</i>	No charge	Nil	Nil	No charge	Nil	Nil
• <i>Application fee</i>	\$30.00	N/A	\$30.00	\$30.00	N/A	\$30.00
• <i>Dealing with application (per hour pro rata) - copying, research, supervision etc.)</i>	\$75.00	N/A	\$75.00	\$75.00	N/A	\$75.00

4.0 CONTRIBUTION SETTING STATEMENT FOR PERIOD ENDING 30 JUNE 2024

ACCOUNT DESCRIPTION	REVISED BUDGET 2022/23 \$	FORECAST 2022/23 \$	BUDGET 2023/24 \$
Operating Revenue			
General Purpose Funding	3,000	3,025	3,500
Total Operating Revenue	3,000	3,025	3,500
<u>Less:</u>			
Operating Expenditure			
Governance	(335,250)	(336,109)	(326,800)
Total Operating Expenditure	(335,250)	(336,109)	(326,800)
NET OPERATING SURPLUS / (DEFICIT) BEFORE CONTRIBUTIONS	(332,250)	(333,084)	(323,300)
<u>Less:</u>			
Transfer funds to New Entity	(333,909)	(0)	(341,976)
<u>Plus:</u>			
Transfers from Reserves	268,993	0	268,993
<u>Plus:</u>			
Surplus Carry Fwd from Previous Year	123,466	123,466	102,483
<u>Less:</u>			
Leave Entitlements etc. paid out	(38,400)	0	(33,000)
Contributions from Member Councils	312,100	312,100	326,800
SURPLUS / (DEFICIT)	0	102,483	0

5.0 STATEMENT OF CASH FLOWS FOR THE PERIOD ENDING 30 JUNE 2024

ACCOUNT DESCRIPTION	REVISED BUDGET 2022/23 \$	FORECAST 2022/23 \$	BUDGET 2023/24 \$
Receipts			
Interest	3,000	3,025	3,500
Contributions	312,100	312,100	326,800
Goods and Services Tax	13,455	13,441	6,710
Other Income	58,500	58,487	0
Total Receipts	387,055	387,053	337,010
Payments			
Employee Costs	(185,720)	(138,886)	(201,190)
Materials & Contracts	(122,225)	(99,008)	(59,324)
Insurance	(13,900)	(11,152)	(11,100)
Goods and Services Tax	(37,060)	(37,059)	(32,680)
Other Expenditure	(108,500)	(108,550)	(108,000)
Total Payments	(467,405)	(394,655)	(412,294)
NET CASH PROVIDED BY OPERATING ACTIVITIES	(80,350)	(7,602)	(75,284)
Net Increase/ (Decrease) in Cash Held	(80,350)	(7,602)	(75,284)
Cash at the Beginning of the Year	428,558	429,334	421,732
CASH AT THE END OF THE YEAR	348,208	421,732	346,448

6.0 NOTES TO THE STATEMENT OF CASHFLOWS

(A) Reconciliation of Net Cash used in operating activities to Operating Result

	REVISED BUDGET 2022/23 \$	FORECAST 2022/23 \$	BUDGET 2023/24 \$
Operating Result	(20,150)	(20,983)	3,500
Provision for Leave Increase / (Decrease)	(35,020)	12,545	(49,490)
Sundry Creditors Increase / (Decrease)	(25,180)	631	(29,294)
Trade Debtors (Increase) / Decrease	0	205	0
Net Cash provided by Operating Activities	(80,350)	(7,602)	(75,284)

(B) Reconciliation of Cash

	REVISED BUDGET 2022/23 \$	FORECAST 2022/23 \$	BUDGET 2023/24 \$
Cash at Bank	348,208	152,738	346,448
Cash at Bank - Restricted Reserves	0	268,994	0
Cash Assets	348,208	421,732	346,448

7.0 STATEMENT OF FINANCIAL POSITION FOR THE PERIOD ENDING 30 JUNE 2024

	REVISED BUDGET 2022/23 \$	FORECAST 2022/23 \$	BUDGET 2023/24 \$
CURRENT ASSETS			
Cash	348,208	421,732	346,448
Accounts Receivable	0	0	0
Total Current Assets	348,208	421,732	346,448
CURRENT LIABILITIES			
Payables	0	29,294	0
Employee Entitlements	0	40,135	0
Total Current Liabilities	0	69,429	0
NET CURRENT ASSETS	348,208	352,303	346,448
NON CURRENT LIABILITIES			
Employee Entitlements	0	9,355	0
Total Non Current Liabilities	0	9,355	0
NET ASSETS	348,208	342,948	346,448
EQUITY			
Accumulated Surplus	348,208	73,954	346,448
Reserves	0	268,994	0
TOTAL EQUITY	348,208	342,948	346,448

8.0 STATEMENT OF CHANGES IN EQUITY FOR THE PERIOD ENDING 30 JUNE 2024

	REVISED BUDGET 2022/23 \$	FORECAST 2022/23 \$	BUDGET 2023/24 \$
ACCUMULATED SURPLUS			
Balance at the Beginning of the Year	99,364	94,937	73,954
Change in Net Assets Resulting from Operations	(20,150)	(20,983)	3,500
Transfer to Reserves	0	0	0
Transfer from Reserves	268,994	0	268,994
Balance at the End of the Period	348,208	73,954	346,448
RESERVES - CASH BACKED			
Balance at the Beginning of the Year	268,994	268,994	268,994
Transfer from Accumulated Surplus	0	0	0
Transfer to Accumulated Surplus	(268,994)	0	(268,994)
Balance at the End of the Period	0	268,994	0
TOTAL EQUITY	348,208	342,948	346,448

9.0 SIGNIFICANT ACCOUNTING POLICIES**9.1 *The RRC Reporting Entity***

The Budget statements have been prepared on the basis of two funds (Municipal Fund and Reserve Funds). For the purposes of reporting all transactions and balances, the Municipal and Reserve Funds have been consolidated.

9.2 *Basis of Accounting*

The Budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the Local Government Act 1995 and accompanying regulations. The Local Government (Financial Management) Regulations 1996 take precedence over Australian Accounting Standards.

Except for cash flow and contribution setting information, the Budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

9.3 Disclosure of Revenue and Expenses by Nature and Type

The Budget statements have been developed with regard to function and activity (i.e. Schedules). Where considered applicable, notes have been applied to the Budget statements to clarify detail and in accordance with the Local Government (Financial Management) Regulations.

9.4 Provision for Employees or Employee Entitlements

The provision for employee entitlements relates to amounts expected to be paid to employees for annual leave and long service leave and is based on legal and contractual entitlements and assessments having regard to experience of staff departures and leave utilisation. Current wage rates are used in the calculation of the provisions. Sick leave is non-vesting and therefore no liability is recognised for the current sick leave entitlements of employees.

Annual leave is accrued on a pro rata basis and the amount assessed as due to employees is classified in the accounts as a current liability.

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on National Government Bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond twelve months, the liability is recognised as a current liability.

9.5 Grants, Donations and Other Contributions

All grants, donations and contributions from the Participants are recognised as revenues during the current reporting period.

Other contributions include rebates through the Western Australian Local Government Association's joint advertising scheme in which the Regional Council participates.

9.6 Details of Functions

Governance

Expenditure items include payments of expenses to Members (Councillors) and estimates of the administrative costs involved in the conduct of the RRC.

9.7 Superannuation Fund

Employees currently participate in the Local Government Superannuation Scheme. Employees have been offered a choice of fund for superannuation contributions other than the Superannuation Guarantee payments, in accordance with the Australian Taxation Office requirements.

The Superannuation Guarantee for 2023/2024 will be 11%. Contributions are shown as an expense.

9.8 Comparative Figures

The actual revenue and expenditure figures as at 30 June 2023, as listed in this Budget, have been forecasted and not as yet finalised and confirmed by audit. As such, the figures quoted are estimates of revenues and expenditures. Where required, comparative figures have been adjusted to conform with changes in presentation for the current Budget year. Unless otherwise stated, the budget comparative figures shown in the budget relate to the revised budget estimate, as adopted at the February 2023 and April 2023 Council meetings, for the relevant item of disclosure.

9.9 Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the RRC prior to the end of the financial year that are unpaid and arise when the RRC becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and recognised as a current liability and normally paid within thirty days of recognition.

9.10 Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a Gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

9.11 Definition of Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank. No funds are held in investments with the anticipated cessation of the RRC during the forthcoming year.

9.12 Trade and other Receivables

Trade receivables and other receivables include contributions due from participating Councils and other amounts due from third parties for goods and services performed in the ordinary course of business. Receivables expected to be collected within twelve months of the end of the reporting period are classified as current assets. All other receivables are classified as non current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectable are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectable.

9.13 Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next twelve months, being RRC's operating cycle. In the case of liabilities where the RRC does not have the unconditional right to defer settlement beyond twelve months, such as vested long service leave, the liability is classified as current even if it is not expected to be realised in the next twelve months.

9.14 Materiality

This Budget has been framed in accordance with Australian Accounting Standards. Information is material if its omission, misstatement or non disclosure has the potential to adversely affect:

- Decisions about the allocation of scarce resources made by the users of this Budget, or
- The discharge of accountability by the management or governing body of the entity.

9.15 Member Sitting Fees

This Budget makes provision for sitting fees as follows:

ITEM	NOTE	FEEES AND ALLOWANCES
Councillors Annual Meeting Attendance Fee	12	\$7,725 ea
Chairman's Annual Meeting Attendance Fee	12	\$10,300
Chairman's Allowance	12	\$10,300
Deputy Chairman's Allowance	12	\$2,575
Deputy Councillors Fee	12	\$200 per meeting

Other allowances include travel allowance at cost in accordance with Local Government (WA) Officers Award.

This Budget includes a total of \$108,000 for Councillor fees and allowances – refer Note 12.

10.0 COMPONENT FUNCTIONS/ACTIVITIES

10.1 *Statement of Objectives*

The South East Metropolitan Regional Council was formally constituted by the first Establishment Agreement in June 2001 to undertake waste management research on behalf of the Cities of Armadale, Gosnells and South Perth.

Subsequently, by a second Establishment Agreement the Participants agreed to amend the First Establishment Agreement by revoking it and substituted the Second Establishment Agreement. The name continued as the South East Metropolitan Regional Council.

The Participants agreed to amend the second Establishment Agreement by revoking it and substituting it with a third Establishment Agreement. By a Deed of Amendment the City of Mandurah, Shire of Murray and the Shire of Serpentine Jarrahdale became Participants. Under the third Establishment Agreement the name was changed to the Rivers Regional Council (RRC). This was formally approved by the Minister for Local Government on the 6 June 2008.

The RRC is established for the following regional purposes:

- a) To undertake the processing, recycling, treatment, sale and disposal of Household Waste delivered by the Participants;
- b) To investigate and assess the possibilities and methodology of carrying out and to identify funding opportunities for, any service or facility on a regional basis;
- c) Without limiting any of the other regional purposes set out in this clause:
 - i. To investigate and assess the possibilities and methodologies of undertaking the processing, recycling, treatment, sale and disposal of waste, other than Household Waste, which is delivered by the Participants (but not to carry out that undertaking); and
 - ii. To acquire any interest in land considered by the RRC to be necessary or desirable to accommodate facilities for the processing, recycling, treatment, sale and disposal of waste referred to in sub-paragraph (i);
- d) To influence and liaise with local, State and Federal Governments in the development of policies and legislation for the benefit of the Region;
- e) To provide advice, information and education to the Participants and the communities of the Participants in relation to the functions of the Participants; and
- f) To carry out and do all other acts and things which are reasonably necessary for the bringing into effect of the purposes referred to in the paragraphs (a) to (e).

10.2 *Cost Sharing*

The Rivers Regional Council's Establishment Agreement provides for Annual Contributions towards a Budget Deficiency be made as follows:

$$\text{Participants contribution} = BD \times \frac{UTP}{TTP}$$

Where:

- (a) *BD is Budget Deficiency;*
- (b) *TP is the number of tonnes of the Participant's Waste in the previous year;*
- (c) *TTP is the number of tonnes of all of the Participants' Waste in the previous year;*
- (d) *"previous year" means the financial year preceding the financial year in which the Budget deficiency is to occur.*

Using the tonnages data provided by Participants for the 2021/2022 financial year, application of the above resulted in the following percentages against each of the Participants with the estimated contributions required from Member Councils for a balanced budget of \$326,800: -

Council Contributions	Domestic Waste Tonnage	Allocation 2023/2024 %	Budget 2023/2024 \$
City of Armadale	27,411	22.51%	73,562
City of Gosnells	37,413	30.72%	100,393
City of Mandurah	30,960	25.42%	83,073
Shire of Murray	4,320	3.55%	11,601
Shire of Serpentine Jarrahdale	8,779	7.20%	23,530
City of South Perth	12,912	10.60%	34,641
TOTAL	121,795	100%	326,800

11.0 STATEMENT OF COMPREHENSIVE INCOME BY NATURE AND TYPE

ACCOUNT DESCRIPTION	REVISED BUDGET 2022/23 \$	FORECAST 2022/23 \$	BUDGET 2023/24 \$
Operating Revenue			
Interest	3,000	3,025	3,500
Contributions	312,100	312,100	326,800
Other Income	58,500	58,487	0
Total Operating Revenue	373,600	373,612	330,300
Operating Expenditure			
Employee Costs	(150,700)	(151,636)	(151,700)
Materials & Contracts	(123,850)	(123,257)	(56,000)
Insurance	(11,200)	(11,152)	(11,100)
Other Expenditure	(108,000)	(108,550)	(108,000)
Total Operating Expenditure	(393,750)	(394,595)	(326,800)
NET RESULT	(20,150)	(20,983)	3,500
Other Comprehensive Income	-	-	-
TOTAL COMPREHENSIVE INCOME	(20,150)	(20,983)	3,500

12.0 MEMBER COUNCILS DELEGATE ALLOWANCES

	NOTE	REVISED BUDGET 2022/23 \$	FORECAST 2022/23 \$	BUDGET 2023/24 \$
Members Sitting Fees	9.13	108,000	108,550	108,000
Other Allowances		0	0	0
TOTAL		108,000	108,550	108,000

13.0 INVESTMENT INFORMATION [Reg. 27e & 28]

All investments are valued at cost and interest on those investments is recognised when accrued:

INVESTMENT TYPE	REVISED BUDGET 2022/23 \$	FORECAST 2022/23 \$	BUDGET 2023/24 \$
Cash Management Accounts	3,000	3,025	3,500
TOTAL	3,000	3,025	3,500

14.0 STRATEGIC COMMUNITY PLAN

This Budget has been prepared having regard to the contents of the Strategic Community Plan and Corporate Business Plan 2013 – 2023 presented to Council at the June 2013 Ordinary Council meeting.

15.0 POSITION AT COMMENCEMENT OF THE FINANCIAL YEAR [Reg. 31]

The position at the commencement of the financial year has been calculated as per Local Government (Financial Management) Regulations 31 and 32 as follows. The final figures from the 30 June 2023 financial year are yet to be finalised.

CURRENT ASSETS	ESTIMATED AS AT 30 JUNE 2023 \$	BUDGET AS AT 30 JUNE 2024 \$
Cash and Investments		
Municipal Fund	152,738	346,448
Reserve Funds	268,994	0
Sub-Total	421,732	346,448
Receivables		
Trade Debtors	0	0
Sub-Total	0	0
TOTAL CURRENT ASSETS	421,732	346,448

	ESTIMATED AS AT 30 JUNE 2023 \$	BUDGET AS AT 30 JUNE 2024 \$
CURRENT LIABILITIES		
Payables and Provisions	69,429	0
TOTAL CURRENT LIABILITIES	69,429	0
Net Current Assets	352,303	346,448
Less Cash Restricted/Non-current LSL movement	270,410	0
Plus Liabilities Supported by Reserves	20,590	0
ESTIMATED SURPLUS C/FWD	102,483	346,448

16.0 TRADING UNDERTAKINGS [Reg. 27(j)]

The Council does not consider any of its activities come under the definition of Trading Undertakings as per the Local Government Act 1995.

17.0 OPERATING STATEMENT BY SCHEDULE

17.1 *General Purpose Funding*

ACCOUNT DESCRIPTION	REVISED BUDGET 2022/23 \$	FORECAST 2022/23 \$	BUDGET 2023/24 \$
Operating Revenue			
Interest	3,000	3,025	3,500
Total Operating Revenue	3,000	3,025	3,500

17.2 *Governance*

ACCOUNT DESCRIPTION	REVISED BUDGET 2022/23 \$	FORECAST 2022/23 \$	BUDGET 2023/24 \$
Operating Revenue			
Contribution from Member Councils	312,100	312,100	326,800
Total Operating Revenue	312,100	312,100	326,800
Operating Expenditure			
Meetings	(500)	(0)	(0)
Sitting Fees	(108,000)	(108,550)	(108,000)
Conferences & Seminars	(500)	(0)	(0)
Travel	(100)	(0)	(0)
Administration Allocation	(226,150)	(227,559)	(218,800)
Total Operating Expenditure	(335,250)	(336,109)	(326,800)

17.3 Administration

ACCOUNT DESCRIPTION	REVISED BUDGET 2022/23 \$	FORECAST 2022/23 \$	BUDGET 2023/24 \$
Operating Revenue			
Other Income	58,500	58,487	0
Total Operating Revenue	58,500	58,487	0
Operating Expenditure			
Salaries & Wages	(120,000)	(120,033)	(120,000)
Superannuation	(18,000)	(18,970)	(19,000)
Leave Accruals	(10,000)	(10,000)	(10,000)
Insurance - Workers Compensation	(2,700)	(2,633)	(2,700)
Accounting Services	(38,750)	(38,750)	(39,000)
Bank Fees	(300)	(229)	(300)
Advertising	(300)	(1,000)	(500)
Information Technology	(8,000)	(7,813)	(7,800)
Insurance - Other	(11,200)	(11,152)	(11,100)
Legal Services	(58,500)	(58,487)	(4,000)
Other Office Expenses	(400)	(400)	(400)
Consultants	(16,500)	(16,579)	(4,000)
Total Operating Expenditure	(284,650)	(286,046)	(218,800)
Net Administration Costs to be allocated	(226,150)	(227,559)	(218,800)
Allocation of Administration Expenditure			
Governance	226,150	227,559	218,800
Total Allocations	226,150	227,559	218,800
Total After Allocation of Net Costs	0	0	0

14.4 CEO Report

MOVED PATTERSON/ROGERS

That:

The CEO'S report be RECEIVED

CARRIED 11/0**15. REPORTS OF COMMITTEES**

Nil

16. REPORTS OF DELEGATES

Nil

17. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR BY DECISION OF THE MEETING

Nil

19. CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

19.1 – Waste to Energy Plant – Project Completion
--

*Refer to Confidential Report e-mailed separately.***MOVED STRAUTINS/MANOLAS**

That the meeting move behind closed doors.

CARRIED 11/0

The Meeting proceeded in closed session.

MOVED PATTERSON/ROGERS

- 1. That the Waste Services Agreement Amendment No.2 and the Participants Agreement Amendment be adopted, recommended to Participants for adoption and executed by the CEO and Chairman.**
- 2. The Project Completion date be extended monthly as required to facilitate the consideration by Participants.**

Cr's Flynn and Busby foreshadowed an amendment and following discussion requested that the motion be split into three (3) parts. The Chairman declined.

MOVED BYAS/STRAUTINS

That the meeting reject the Chairmans ruling and split the resolution into three (3) parts.

CARRIED 6/5

The Mover and Seconder agreed to amend the motion.

MOVED PATTERSON/ROGERS

1. That the Waste Services Agreement Amendment No.2 be adopted, recommended to Participants for adoption and executed by the CEO and Chairman.

CARRIED 11/0

MOVED PATTERSON/D'SOUZA

2. That the Participants Agreement Amendment be adopted, recommended to Participants for adoption and executed by the CEO and Chairman.

CARRIED 7/4

(Cr's Strautins, Byas, Flynn and Busby AGAINST)

MOVED BYAS/GREEN

3. The Project Completion date be extended monthly as required to facilitate the consideration by Participants.

CARRIED 11/0

MOVED STRAUTINS/ROGERS

That the Council move back into open session.

CARRIED 11/0

20. ADVICE OF NEXT MEETING

The next Ordinary Council Meeting will be on **Thursday 17 August 2023 via Video Conferencing.**

21. CLOSURE

There being no further business the meeting closed at 7.48pm.