

Schedule 1, Division 3 of the *Local Government (Model Code of Conduct) Regulations 2021*

**NOTE:** A complaint about an alleged breach must be made —

- (a) in writing in the form approved by the local government; and
- (b) to an authorised person; and
- (c) within one month after the occurrence of the alleged breach.

Name of person who is making the complaint	
Given Name(s):	
Family Name:	
Contact details of person making the complaint	
Address:	
Email address:	
Contact number:	
Name of the local government (City, Town, Shire) concerned	
Name of the Council Member, Committee Member, Candidate alleged to have committed the breach	
State the full details of the alleged breach. Attach any supporting evidence to your complaint form	
Date of alleged breach:	
Declaration	
Signature of complainant:	
Date of signing:	

**NOTE TO PERSON MAKING THE COMPLAINT:**

This form should be completed, dated and signed by the person making a complaint of an alleged breach of the Code of Conduct. The complaint is to be specific about the alleged breach and include the relevant section/subsection of the alleged breach.

The complaint must be made to the authorised person within one month after the occurrence of the alleged breach.



Continued

10.3.8 - attachment 2  
**Complaint About Alleged Breach Form -  
Code of Conduct for Council Members, Committee  
Members and Candidates**

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**Signed complaint form is to be forwarded to:**

Attention: Manager Governance

Email: info@sjshire.wa.gov.au

Postal address: Shire of Serpentine Jarrahdale

6 Paterson Street Mundijong WA 6123

<b>Authorised Person Use Only</b>	
<b>Authorised person's name:</b>	
<b>Authorised person's signature:</b>	
<b>Date received:</b>	