

LIST OF RECOMMENDATIONS AND ACTIONS FOR WASTE - GFG CONSULTING

No.	Focus Area	Recommendation	Why?	Timeframe	Resourcing	Legislative Compliance	Responsible Officer(s)	Actions	Submission 23/24 Budget	Budget Est. Required
WT1	The Waste Transfer Station	Carry out a safety audit while the Transfer Station is at peak operating time	The previous safety audit reviewed by GFG was carried out while the facility was not open to the public. GFG have concerns about a number of practices while the facility is in operation and open to the public	Immediately	Consultant budget required	H&S Act 2020/ Regulations	CWS	An independent consultant should be engaged to undertake the safety audit		\$10,000
WT2	The Waste Transfer Station	Stop the use of the loader for loading private trailers	Safety risk using machinery with people in the area and the unknown load capacity or condition of trailers presents a risk. People should fill their own trailers manually	Immediately	Existing staff resources		CWS	New process to be implemented internally		\$0
WT3	The Waste Transfer Station	After the removal of drainage waste stockpiles review ability to receive and process drainage waste material at this site	There is already material on site which is in excess of the licence requirements. Space at the WTS is limited. It is unclear if there is adequate space to process drainage material and green waste	Immediately	Existing staff resources	H&S Act 2020 EPA 1999 – Federal EP act 1986 – State / Biodiversity act – 2016 -State mandatory to ensure meet Legislative standards	DIS CEO	To be assessed by W&F and Operations Staff		\$0
WT4	The Waste Transfer Station	Establish utilities - water, power, internet communications	Allow appropriate use of technology onsite and amenities for staff	Immediately	Consultant budget required		MW&F	An assessment should be undertaken first to determine the most appropriate and cost effective solutions		\$30,000
WT5	The Waste Transfer Station	Reduce double handling of material	Redesign the layout and placement of bins so that waste being discarded from the drop off wall is deposited directly into appropriate bins, dedicated to specific materials for removal offsite (including setup of a bin for mattresses)	< 3 months	Consultant budget required		MW&F	An assessment should be undertaken first to determine the most appropriate and cost effective solution		\$10,000
WT6	The Waste Transfer Station	Implement access control system at point of entry (in conjunction with developing a site master plan WT12)	The current gate house is a makeshift frame with shade cloth. Access control should be managed from a proper gatehouse with a registration system and ability to turnback non-compliant disposals	< 12 months	OpEx budget required	H&S Act 2020/ Regulations	MW&F	An investigation by a consultant will need to be undertaken initially before a budget can be determined		\$10,000
WT7	The Waste Transfer Station	Align the opening hours of the Reuse Shop with the WTS opening hours	The different operating hours results in members of the public wandering around the facility when it is un-staffed. Ideally the facility should be located outside the WTS boundary	< 3 months	Existing staff resources		MW&F	Review the opening hours of the Reuse Shop to ensure better alignment with the opening hours of Waste Transfer Station		\$0
WT8	The Waste Transfer Station	Remove legacy dumped material from the WTS	Currently there is material that is no longer accepted at the transfer station. The fact that this material is still visible makes it harder to reinforce that it is not accepted	< 3 months	OpEx budget required	H&S Act 2020 EPA 1999 – Federal EP act 1986 – State / Biodiversity act – 2016 -State mandatory to ensure meet Legislative standards	CWS	Prepare a business case and seek funding to remove the old stockpile of unwanted material		\$300,000
WT9	The Waste Transfer Station	Develop a map of the layout and operation of the WTS that can be handed to visitors and posted on the web site	Traffic flow is poorly managed by the placement of cones. Vehicles are separated but stop at virtually the same place. Once a flow plan is developed it should be mapped and handed out	< 3 months	Existing staff resources	H&S Act 2020/ Regulations	CWS	Prepare a map of the facility		\$0
WT10	The Waste Transfer Station	Investigate systems to restrict who can access the WTS, what material they can dispose of and the frequency in conjunction with an analysis of verge side collections	Improve controls around who is using the facility, the frequency and type of material being disposed. This will assist to control disposal costs. For example it might include a barcode pass permitting two green waste and one general waster per annum plus one each verge collection	< 6 months	Consultant budget required	H&S Act 2020 EPA 1999 – Federal EP act 1986 – State / Biodiversity act – 2016 -State mandatory to ensure meet Legislative standards	MW&F	Seek funding to undertake a comprehensive review of waste management services provided at the Waste Transfer Station to determine the most cost effective and safe methodology to collect and process general and green waste currently received. The review should include consideration of the suitability of the WTS for delivery of services and identify any changes, improvements and upgrades to ensure the site is operating in safe and cost efficient way. Develop a plan and seek funding to implement the recommendations of the review.		\$45,000

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WT11	The Waste Transfer Station	Develop a management plan and an annual budget and appropriate financial planning for the facility	A management (or operations) plan that is adopted by Council will provide the guide for managers and senior staff to adhere to as well as providing certainty for all operational staff. It will also provide a safe and secure environment for staff to work in and the public to access	< 12 months	Existing staff resources		MW&F	New process to be implemented internally		\$0
WT12	The Waste Transfer Station	Develop then implement a site Master Plan including emergency escape plan in the event of fire or some other emergency	In conjunction with a management plan the site plan should optimise the logical placement of drop off points, traffic flow and placement of infrastructure	< 12 months	Consultant budget required	H&S Act 2020/ Regulations	MW&F	Refer actions for WT10		\$10,000