

# 2019/20 Major Grant – August Round One

## Minutes

### Assessment Panel Meeting

Monday 23 September 2019; 4.30pm – 5.30pm

#### Attendees:

Cr Bill Denholm ..... Councillor Representative  
 Cr Morgan Byas ..... Councillor Representative  
 Tracey Johnson..... Manager Community Development  
 Sarah Farrance.....Coordinator Community Development  
 Jason Parker..... Coordinator Sport and Recreation  
 Samantha Stewart.....Coordinator Community Projects and Facilities

#### Apologies:

Cr Kiera McConkey ..... Councillor Representative

#### Applications

Round closed 31 August 2019. Two (2) applications were received for the 2019/20 Major Grants Round One (1)

Application, Requested \$ and Score	Comments and Recommendation
<p>1. <b><u>Byford Tennis Club</u></b></p> <p><i>Resurface Byford Tennis Courts (IN19/14331).</i></p> <p>Requested total value of project \$29,500.00 (inc GST)</p> <p>16 out of 30</p> <p>Clarification required on some elements of project required, however overall the initiative is considered a beneficial repair for a Shire asset.</p>	<p><b>COMMENTS:</b> The courts were originally constructed in 1981. Resurfacing work was completed in 2002 and some court repairs, trenching of sides and tree barriers put in place in 2017.</p> <p>Shire officers have conducted investigation and geo testing of the sub-base and this confirms that the courts were constructed correctly at the time of install. The testing of the subsoil indicates that the cracking of the courts may be a result of the paint used at the time.</p> <p><b>RECOMMENDATION:</b> Advise Byford Tennis Club that their grant application to resurface the Byford Tennis Courts has been put on hold, subject to investigating the best method of remediating the damaged Byford Tennis Courts.</p> <ul style="list-style-type: none"> <li>• Shire officers to get additional quotes that includes replacing the asphalt layer as part of the resurfacing works so the work is of a higher standard and therefore have greater longevity. This quote will include new line marking.</li> <li>• Courts to be unlocked and therefore accessible to the whole community</li> <li>• The courts to be considered a community asset.</li> <li>• Consider Multi-court line marking to create more options for community use</li> <li>• Update Tennis Courts Lifecycle Cost Analysis based on actual expenditure and officer time.</li> <li>• Shire officers to discuss a future model of community usage with Byford Tennis Club that may include fees and charges of Byford</li> </ul>

**2019/20 Major Grant – August Round One**

	Tennis Courts as like any other sporting club within the Shire to meet maintenance and resurfacing requirements and needs.
<b>Application, Requested \$ and Score</b>	<b>Comments and Recommendation</b>
<p><b>2. <u>Hugh Manning Tractor Museum</u></b></p> <p><i>Infrastructure for Hugh Manning Tractor Museum (IN19/18585)</i></p> <p>Refurbish and upgrade facility</p> <ul style="list-style-type: none"> <li>○ Builder</li> <li>○ Plumbing and Electrical</li> <li>○ Kitchen – unit, sink and drainer</li> <li>○ Flooring</li> <li>○ White Goods and Security system</li> </ul> <p>Requested total value of project: \$35,538.00 (inc GST)</p> <p>21 out of 30</p> <p>Strong alignment with the Shire's Tourism and Aging Well Strategy.</p>	<p><b>COMMENTS:</b> An infrastructure application has also submitted and the Coordinator of Community Project and Facilities confirms the infrastructure application has been reviewed and assessed as ok to proceed subject to Building and Regulatory requirements. Councillor assessment supports the application for funding as it fits in well with the Shire's Tourism and Aging Well Strategy.</p> <p><b>RECOMMENDATION:</b> Advise Hugh Manning Tractor Museum that in-principle support to the project and requested amount of \$35,538.00 (inc GST) has been provided. Release of funds is conditional upon an agreed schedule of works, design and placement of infrastructure for ongoing maintenance purposes.</p>

**Next Meeting Date:**

Post 2019/20 Major Grant Round Two (2) – February 2020