



Shire of
Serpentine
Jarrahdale

CEO Employment Committee Meeting

Confirmed Minutes

Monday, 5 February 2024

5:30pm

Contact Us

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In Person

Shire of Serpentine Jarrahdale

6 Paterson Street, Mundijong WA 6123

Open Monday to Friday 8.30am-5pm (closed public holidays)



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Minutes of the CEO Employment Committee Meeting held in the Council Chambers, Civic Centre, 6 Paterson Street, Mundijong, on Monday, 5 February 2024.

The Acting Director Corporate Services, Ms Claire Mortimer declared the meeting open at 5:40pm and welcomed Committee Members and Staff and acknowledged the Noongar people of the Boodja – the land – that we gather on today. For thousands of years their connection to Country has provided knowledge, guidance, spirituality and life. We pay our respects to this ongoing connection, as well as to their Elders past, present and emerging.

The Acting Director Corporate Services advised she would be presiding over the meeting until the appointment of the Presiding Member.

The Acting Director Corporate Services advised that the meeting is being audio recorded in accordance with Council Policy. No other visual or audio recording of this meeting by any other means is allowed.

In accordance with Schedule 2.3 of the *Local Government Act 1995* the Acting Director Corporate Services shall preside at the commencement of this CEO Employment Committee Meeting to enable the election of the Presiding Member.

Minutes

1. Attendances and apologies (including leave of absence):

Elected Members: S Mack.....Presiding Member (Presiding Member from 5:42pm)
N Bishop
R Coales
R Jerrett

Officers: Ms C Mortimer.....Acting Director Corporate Services
Ms S Benetti.....PA to Director Corporate Services (Minute Taker)
Ms M Gibson.....PA to Director Community Engagement

Leave of Absence: Nil.

Apologies: Councillor M Byas
Councillor T Duggin
Mr F Sullivan, Director Corporate Services

Observers: Nil.



1.1 Election of Presiding Member

The Acting Director Corporate Services, Ms Claire Mortimer advised one nomination for the position of Presiding Member for the period ending at the next Ordinary Local Government Election in October 2025 was received in writing prior to the meeting from Councillor Shaye Mack.

The Acting Director Corporate Services asked if there were any further nominations. No further nominations were received.

There being no further nominations, the Acting Director Corporate Services declared Councillor Mack as Presiding Member for the period ending at the next Ordinary Local Government Election in October 2025.

Councillor Mack assumed the Chair as Presiding Member of the CEO Employment Committee at 5:42pm.

1.2 Election of Deputy Presiding Member

The Presiding Member, Councillor Mack advised no nominations were received in writing prior to the meeting for the position of Deputy Presiding Member.

The Presiding Member called for nominations for the position of Deputy Presiding Member for the period ending at the next Ordinary Local Government Election in October 2025.

Councillor Nathan Bishop nominated himself from the floor.

The Presiding Member asked if there were any further nominations.

No further nominations were received.

There being no further nominations, the Presiding Member declared Councillor Bishop as Deputy Presiding Member of the CEO Employment Committee for the period ending at the next Ordinary Local Government Election in October 2025.

2. Public Questions:

Nil. There were no members of the public in the gallery and no questions were submitted in writing prior to the meeting.

3. Deputations:

Nil.

4. Declaration of Committee Members and Officers interest:

Nil.



5. Receipt of minutes or reports and consideration of adoption of recommendations from Committee meetings held since the previous Council meetings:

5.1 Minutes of previous CEO Employment Committee Meetings

5.1.1 - CEO Employment Committee Meeting – 7 August 2023

CEO001/02/24

CEO EMPLOYMENT COMMITTEE RESOLUTION

Moved President Coales, seconded Cr Bishop

That the minutes of the CEO Employment Committee Meeting held on 7 August 2023 be confirmed (E23/10342).

CARRIED UNANIMOUSLY 4/0

5.1.2 – Special CEO Employment Committee Meeting – 4 September 2023

CEO002/02/24

CEO EMPLOYMENT COMMITTEE RESOLUTION

Moved President Coales, seconded Cr Jerrett

That the minutes of the Special CEO Employment Committee Meeting held on 4 September 2023 be confirmed (E23/11622).

CARRIED UNANIMOUSLY 4/0



6. Reports for consideration:

Nil.



7. Motions of which notice has been given:

Nil.

8. Urgent business:

Nil.

9. Closure:

There being no further business, the Presiding Member declared the meeting closed at 5:45pm.

I certify that these minutes were confirmed at the CEO Employment Committee Meeting held on 5 August 2024

.....
Presiding Member – Councillor Mack

5/8/2024

.....Date