



# Trading in Public Places Licence Application Form

## FIRST SCHEDULE

Local Government Act 1995

Shire of Serpentine Jarrahdale

Local Laws Relating to Public Places and Local Government Property Local Law 2019  
Application for Licence

### Applicant Details

<b>Name of Applicant:</b>			
<b>Address:</b>			
<b>Postal Address:</b>			
<b>Work Telephone:</b>		<b>Mobile Telephone:</b>	

### Application Details

<b>Business Name:</b>			
<b>Location of proposed trading activity:</b> <i>(A plan should be submitted indicating the precise location)</i>			
<b>Nature of proposed trading activity:</b> <i>(Describe how the goods will be displayed, sold and/or services offered)</i>			
<b>Details of proposed stall:</b> <i>(e.g. trailer, cart, table, vehicle – enclose a sketch or photograph)</i>			
<b>Specifications of above:</b>	<b>Dimensions:</b>		
	<b>Colour/Material:</b>		
	<b>Vehicle Make &amp; Registration NO:</b>		



T: 9526 1111 F: 08 9525 5441 E: [info@sjshire.wa.gov.au](mailto:info@sjshire.wa.gov.au) W: [sjshire.wa.gov.au](http://sjshire.wa.gov.au)

A: 6 Paterson Street Mundijong Western Australia 6123

ABN: 98 924 720 841



# Trading in Public Places Licence Application Form

<b>Number and names of assistants to engage in trading:</b>	<b>1</b>				
	<b>2</b>				
	<b>3</b>				
	<b>4</b>				
<b>Proposed commencement date and, if applicable, other proposed date (s) of operation:</b>					
<b>Proposed hours of operation?</b>	<b>Monday</b>	am/pm	To		am/pm
	<b>Tuesday</b>	am/pm	To		am/pm
	<b>Wednesday</b>	am/pm	To		am/pm
	<b>Thursday</b>	am/pm	To		am/pm
	<b>Friday</b>	am/pm	To		am/pm
	<b>Saturday</b>	am/pm	To		am/pm
	<b>Sunday</b>	am/pm	To		am/pm
<b>Is Public Liability Insurance Attached?</b>	<input type="checkbox"/> Yes		<input type="checkbox"/> No		
<b>If registered to another Local Government, has your Certificate of Registration been attached?</b>	<input type="checkbox"/> Yes		<input type="checkbox"/> No		
<b>Name and address of owner of land on which the stall is to be set up: (If applicable)</b>	<b>Name:</b>				
	<b>Address:</b>				





# Trading in Public Places Licence Application Form

## Fee Information for Trading in Public Places

(Includes itinerant Food Vendors, does not apply to defined "Community Associations")

	Fee
Street traders - Application and administration fee	\$149.50
Street traders – Application for licence renewal	\$56.50
Street traders – Annual licence charge	\$150.00
Street traders – Operating on Shire Land, per Annum (For traders who require a licence every day of the year until expiration of licence)	\$1125.00
Street traders – Operating on Shire Land, per Day	\$11.40
Street traders – Operating on Shire Land, per Week	\$56.50
Street traders – Operating on Shire Land, per Month	\$112.50

## Payment options:

### Option 1

Payment may be made by either cash or cheque, made payable to Shire of Serpentine Jarrahdale and quote cost centre HIA213.

### Option 2

Payment made by credit card, telephone 9526 1111 with your credit card details and quote cost centre HIA213, or

Complete the details below and send in with application

Name on card:	
Card number:	
CCV – credit card verification (3 digit number on back of credit card):	Expiry date:
Amount:	Signature:





# Trading in Public Places Licence Application Form

## Has the supporting documents been attached? (please tick):

Site plan of location of proposed trading activity	
Sketch or photograph of proposed stall	
Up to date Public Liability Insurance	
Copy of current Certificate of Registration of Food Business (if applicable)	
Permission and signature of landowner to utilise the space (if applicable)	

## Signature of Applicant

Signature:.....

Date:.....

The above mentioned owner of the land on which the stall is to be set up hereby consents to this application.

## Signature of Land Owner

Signature:.....

Date:.....

