

# Complaint About Alleged Breach Form - Code of Conduct for Council Members, Committee Members and Candidates

Schedule 1, Division 3 of the *Local Government (Model Code of Conduct) Regulations 2021*

**NOTE:** A complaint about an alleged breach must be made —

- (a) in writing in the form approved by the local government; and
- (b) to an authorised person; and
- (c) within one month after the occurrence of the alleged breach.

Name of person who is making the complaint	
Given Name(s):	
Family Name:	
Contact details of person making the complaint	
Address:	
Email address:	
Contact number:	
Name of the local government (City, Town, Shire) concerned:	
Name of the Council Member, Committee Member, Candidate alleged to have committed the breach:	
Code of Conduct section within Part 1 alleged to have been breached:	
State the full details of the alleged breach. Attach any supporting evidence to your complaint form	
Date of alleged breach:	
Declaration	
Signature of complainant:	
Date of signing:	

**NOTE TO PERSON MAKING THE COMPLAINT:**

This form should be completed, dated and signed by the person making a complaint of an alleged breach of the Code of Conduct. The complaint is to be specific about the alleged breach and include the relevant section/subsection of the alleged breach.

The complaint must be made to the authorised person within one month after the occurrence of the alleged breach.



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**Signed complaint form is to be forwarded to:**

Attention: Manager Governance

Email: info@sjshire.wa.gov.au

Postal address: Shire of Serpentine Jarrahdale

6 Paterson Street Mundijong WA 6123

Authorised Person Use Only	
Authorised person's name:	
Authorised person's signature:	
Date received:	

Council Adoption	Date	15 February 2021	Resolution #	OCM033/02/21
Reviewed/Modified	Date	19 April 2021	Resolution #	OCM092/04/21
Reviewed/Modified	Date		Resolution #	