

Subdivision, Amalgamation or Survey Strata Condition Clearance Submission Form

Freehold (Green Title) application

Survey Strata

The property

Lot number(s)		Location number(s)	
Street name		Locality	
Landowners			

The applicant

Name/company		Contact person	
Address			
Contact phone number		Contact email	

The application

WAPC reference number		Decision date		
Number of lots approved		Number of lots to be cleared	Residential	Other
Deposited plan number		Practical Completion Date *		

Fees

The following fees are required to obtain clearance.

Not more than 5 lots	\$73 per lot
More than 5 lots but not more than 195 lots	\$73 per lot for first 5 lots and then \$35 per lot (no GST)
More than 195 lots	\$7,393

Notes

- Fees applicable to the 2020/21 financial year only and are subject to change.
- These are planning fees only. Other fees may be applicable during the clearance process as per the Shire's Schedule of Fees and Charges.
- The application for Clearance is considered invalid unless the fields marked with an asterisk * are completed with a date.
- The attached table or separate written report is to be submitted showing the actions taken to comply with the conditions of approval.
- Certification of actions undertaken to enable clearance must be provided by the subdivider or person with legal authority to act on behalf of the subdivider (Signed Certificate of Practical Completion).
- Incomplete forms will be returned.

Contact Us

Enquiries

Call: (08) 9526 1111

Fax: (08) 9525 5441

Email: info@sjshire.wa.gov.au

In Person

Shire of Serpentine Jarrahdale

6 Paterson Street, Mundijong WA 6123

Open Monday to Friday 8.30am-5pm (closed public holidays)



www.sjshire.wa.gov.au



Continued

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Conditions requested for clearance

Condition number	Key Condition Wording	Action undertaken to fulfil condition / date (Signed Certificate of Practical Completion attached). *	Liaising Shire Officer

I CERTIFY THAT THE CONDITIONS LISTED ABOVE HAVE BEEN FULLY COMPLETED

Name		Position of authority	
Company		Signature	

Subdivision Clearance Application Checklist

* Has the Supervision Fee been paid?	
* <i>Supervision fees must be paid prior to lodgement of the subdivision clearance application.</i>	
Yes, Supervision Fee is: \$	Supervision Fee Payment Date:
No, not applicable.	

* Has the Defect Liability Bond been paid?	
* <i>Defect Liability Bond must be submitted prior to lodgement of the subdivision clearance application.</i>	
Yes, Bond is: \$	Bond Payment Date:
No, not applicable.	

* Has a Practical Completion Inspection (PCI) been undertaken?	
* <i>If PCI not achieved, then Outstanding Works Bond must be submitted prior to the lodgement of subdivision clearance application.</i>	
Yes, PCI Date:	
No, but the Shire has approved a bond application for the outstanding works.	
Bond Amount: \$	Bond Payment Date:
No, not applicable.	

* Has a Street Tree Bond been submitted?	
* <i>Street Tree Bond must be submitted prior to lodgement of the subdivision clearance application.</i>	
Yes, Bond Amount: \$	Bond Payment Date:
No, not applicable.	

* Has a Street Tree Maintenance Bond been submitted?	
* <i>Street Tree Maintenance Bond must be submitted prior to the lodgement of the subdivision clearance application.</i>	
Yes, Bond Amount: \$	Bond Payment Date:
No, not applicable.	

Has a Quality Assurance (QA) package been provided?	
Yes.	
No.	<i>(If a Bond has been provided it will not be refunded until the QA package is received.)</i>

Is the Deposited/ Strata Plan consistent with the plan of subdivision approved by WAPC?	
	Yes.
	No, only minor changes have been made and a letter of explanation is attached. <i>(If there is a significant variation to the approved plan, the Subdivision Clearance Application should not be lodged. You will be required to gain WAPC Approval)</i>

Have all of the applicable conditions in the WAPC's approval letter requiring Local Government (LG) clearance been complied with, and is the evidence of compliance with conditions attached?	
	Yes, Subdivision Clearance Application Form and Checklist completed.
	Yes, except for where the following Bond Receipt Number applies:
	The following condition numbers are not applicable to this stage:

Please provide all relevant information as listed in this checklist to expedite the subdivision clearance process.

Yes	No	N/A	Information Required
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Payment of Application Fees
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Deposited Plan
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Payment of Development Contribution invoice
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Plan to demonstrate relevant clearance / setback requirements
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Local Development Plan
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Demolition Application Approval
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Notification Documentation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Restrictive Covenant Documentation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Certification from a licensed plumber or a statutory declaration from the landowner or applicant that the septic system has been decommissioned
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Statutory declaration or letter to prospective purchasers
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Engineering Drawings Approval
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Practical Completion Inspection Report
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Quality Control Documentation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Certification of Compliance
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Urban Water Management Plan (UWMP) Approval
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pre-geotechnical Report
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Post-geotechnical Report



<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Site and Soil Evaluation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bushfire Management Plan
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A Foreshore / Environmental / Bushland / Tree / Wetland / Wildlife Protection [AS APPLICABLE] Management Plan
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Flora / Tree Survey Report
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Landscape and Vegetation Management Plan / Irrigation Plan / Street Tree Plan