

Application for Development Approval

PROPERTY DETAILS OF PROPOSED DEVELOPMENT		
Lot No:	House/Street No:	Location No:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Title encumbrances (e.g easements, restrictive covenants):		
Street Name:		Suburb:
Nearest Street Intersection:		

PROPOSED DEVELOPMENT
Nature of Development: <input type="checkbox"/> Works <input type="checkbox"/> Use <input type="checkbox"/> Works and Use
Is an exemption from development claimed for part of the development? <input type="checkbox"/> YES <input type="checkbox"/> NO
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use
Description of proposed works and/or land use:
Description of exemption claimed (if relevant):
Nature of any existing buildings and/or land use:
Approximate cost of proposed development (Excluding GST): \$
Estimated time of completion:

Office Use Only	
Fees Paid:	Date Received:
Receipt No:	Payment Method:
Application Number:	Acceptance Officers Initials:

Contact Us

Enquiries

Call: (08) 9526 1111
Fax: (08) 9525 5441
Email: info@sjshire.wa.gov.au

In Person

Shire of Serpentine Jarrahdale
6 Paterson Street, Mundijong WA 6123
Open Monday to Friday 8.30am-5pm (closed public holidays)



www.sjshire.wa.gov.au



OWNER DETAILS	
Name:	
ABN (if applicable):	
Address:	
Post Code:	
Phone:	Email:
Mobile:	
Contact Person for Correspondence:	
Signature:	Date:
Signature:	Date:
<i>The signature of ALL owner(s) is required on all applications. This planning application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i>	

APPLICANT DETAILS (if different from owner)	
Name:	
Address:	
Post Code:	
Phone:	Email:
Mobile:	
Contact Person for Correspondence:	
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. YES <input type="checkbox"/> NO <input type="checkbox"/>	
Signature:	Date:

Note: Decision letter will be sent to applicant.

**PLANNING APPLICATION CHECKLIST**

Table 1 lists the mandatory information required for all development applications. Table 2 sets out other information required depending on the development type. Please Note the listed information is guidance only and the Shire reserves the right to request and additional information it deems necessary to make an informed decision in accordance with Clause 63 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

TABLE 1 MANDATORY INFORMATION REQUIREMENTS	Applicant	Office
Completed Application for Development Approval signed by property owner(s) and applicant (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
Appropriate Fee	<input type="checkbox"/>	<input type="checkbox"/>
Copy of Current Certificate of Title with Diagram and Strata Plan where applicable – These can be obtained from www.landgate.wa.gov.au	<input type="checkbox"/>	<input type="checkbox"/>
Covering Letter explaining : <ul style="list-style-type: none"> • Full details of the use/development including stormwater management (water tank/soakwells) • Justification for any variations to Scheme/ R-Codes/Policies/Design Guidelines/ Local Development Plans. <u>Home Business/Home Occupation</u> <ul style="list-style-type: none"> • Details of business • area to be used for the proposed home business/occupation (m²) • Number of Employees • Hours/days of operation • Number of customers per day/week • Number of customers at any given time 	<input type="checkbox"/>	<input type="checkbox"/>
A Bushfire Attack Level Assessment where the site is located in a bushfire prone area and the development includes the construction of or change of use to: <ul style="list-style-type: none"> • A Single Dwelling or Ancillary Dwelling on a lot greater than 1,100m² • Any other habitable building (including those used for the purposes of working, studying or being entertained); or 	<input type="checkbox"/>	<input type="checkbox"/>
Existing and Proposed Site Plans to the scale of not less than 1:100 that includes the following: <ul style="list-style-type: none"> a) The property in context of its surroundings; b) Lot number(s), area, boundaries, north point; c) Location of existing buildings/features to be retained; 	<input type="checkbox"/>	<input type="checkbox"/>



<p>d) Location of proposed buildings and features including setbacks to boundaries and other buildings;</p> <p>e) Details of roads, access, crossovers, car parking and boundary treatment(s);</p> <p>f) Existing and proposed vegetation, any vegetation to be removed; and</p> <p>g) Site levels and floor levels.</p>		
Full Floor Plan to a scale of not less than 1:100	<input type="checkbox"/>	<input type="checkbox"/>
<p>Elevation Plans to a scale of not less than 1:100 including:</p> <p>a) Ground levels, wall heights and roof heights; and</p> <p>b) All proposed buildings and signage (when applicable) showing building style, materials, colours and finishes.</p>	<input type="checkbox"/>	<input type="checkbox"/>

TABLE 1 MANDATORY INFORMATION REQUIREMENTS		Applicant	Office
Additional Information	When Required		
Bushfire Management Plan/Emergency Evacuation Plan	<p>Development proposals resulting in any of the following:-</p> <ul style="list-style-type: none"> • Vulnerable Land Use (with a BAL of 12 – 29) • High Risk Land Use (with a BAL of 12 – 29) • Development within BAL-40 or BAL – Flame Zone 	<input type="checkbox"/>	<input type="checkbox"/>
Signage Strategy	Where any signage is proposed	<input type="checkbox"/>	<input type="checkbox"/>
Landscaping/Revegetation Plan	<ul style="list-style-type: none"> • To reduce amenity impacts • Where vegetation has been or is proposed to be removed • Where Landscaping is required by the Scheme or a Local Planning Policy 		
Environmental Management Plan	<ul style="list-style-type: none"> • Specific to the environmental features of the property or development proposal. • Could include themes such as wetland or foreshore management, bushland management, or fauna management. 	<input type="checkbox"/>	<input type="checkbox"/>
Traffic Impact Statement	Non-residential development generating between 10 – 100 vehicle trips in the developments peak hours	<input type="checkbox"/>	<input type="checkbox"/>
Traffic Impact Assessment	Non-residential development generating greater than 100 vehicle trips in the developments peak hours	<input type="checkbox"/>	<input type="checkbox"/>



Traffic Management Plan	Proposals generating significant traffic volumes, or resulting in complex traffic arrangements.	<input type="checkbox"/>	<input type="checkbox"/>
Stormwater and Drainage Management plans	Commercial and Industrial development	<input type="checkbox"/>	<input type="checkbox"/>
Flora and Fauna Survey	Where there are identified habitats for native fauna or areas identified as significant vegetation e.g Threatened Ecological Community (TEC)	<input type="checkbox"/>	<input type="checkbox"/>
Nutrient and Irrigation Management Plan	Horticultural/rural pursuits resulting in the application or discharge of nutrients.	<input type="checkbox"/>	<input type="checkbox"/>
Acoustic Assessment/Noise Management Plan	Development within buffer distances as listed in Guidance for the Assessment of Environmental Factors, Separation Distances between industrial and sensitive land uses (WAPC 2005) Other noise generating developments within close proximity to sensitive receptors (dwellings), including construction phase	<input type="checkbox"/>	<input type="checkbox"/>
Odour Assessment/Odour Management Plan	Development within buffer distances as listed in Guidance for the Assessment of Environmental Factors, Separation Distances between industrial and sensitive land uses (WAPC 2005) Other odour generating developments within close proximity to sensitive receptors (dwellings)	<input type="checkbox"/>	<input type="checkbox"/>
Dust Management Plan	Any dust generating development including construction phase	<input type="checkbox"/>	<input type="checkbox"/>
Equine Management Plan	Where a proposal involves the keeping of horses	<input type="checkbox"/>	<input type="checkbox"/>
Air Emission Assessment/Air Quality Management Plan	Industrial development having potential air quality impacts	<input type="checkbox"/>	<input type="checkbox"/>
Waste Management Plan	Industrial and Commercial Development	<input type="checkbox"/>	<input type="checkbox"/>