APPLICATION FOR RATES EXEMPTION

Local Government Act 1995 – Section 6.26

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This application form is to be used by organisations seeking exemption from rates, pursuant to the provisions of Section 6.26 of the Local Government Act 1995. The application for exemption will be checked based on the information you have provided, and you will be advised of the outcome in due course.

Please attach any additional documents requested, as failure to do so may result in the application being refused.

Please note that where exemption from rates is approved, the property will still be subject to the Emergency Services Levy and any other charges, if applicable, such as rubbish collection charges. All properties which are granted exemption from rates are subject to periodic reviews to ensure continued approval.

Instructions: Please print clearly in the spaces provided.

1. PROPERTY ADDRESS DETAILS

Street address	
Suburb	
Rates Assessment Number (if known)	

2. WHAT IS THE CURRENT USE OF THE PROPERTY? Please provide full details:

3. PROPERTY OWNER DETAILS

Organisation:			
Property Owner: **if different to above**			
Postal Address:			
Telephone:		**Postcode:**	
Mobile:		**Facsimile:**	
E-mail:			

4. APPLICANT DETAILS

Contact Person:			
Position Title:			
Postal Address:			
Telephone:		**Postcode:**	
Mobile:		**Facsimile:**	
E-mail:			

5. ORGANISATION INFORMATION

Is/does the organisation:

An incorporated body as per the Associations Incorporated Act 1987? Yes ☐ No ☐
If yes, provide a Certificate of Incorporation

Considered "not for profit"? Yes ☐ No ☐

Have a tax exemption from the Australian Tax Office (ATO)? Yes ☐ No ☐
If yes, provide a certificate of tax exemption from the ATO

Leasing the property? Yes ☐ No ☐
If yes, provide a copy of the lease and confirm if the lessee is responsible for payment of the rates

Have planning approval for the land use of the property? Yes ☐ No ☐
A site inspection may be required before the application is processed

6. DOCUMENTATION REQUIREMENTS

Please provide a copy of (in addition to those specified in Section 4):

☐ Organisation's Constitution

☐ Written statement outlining the nature of the Organisation's operations.

It should include the following details:

- Use and occupancy of the property
- Type of service provided (e.g. food, accommodation etc)
- Frequency of service provision (e.g. full-time, daily, weekly etc)
- Whether payment is received for the service

☐ A plan of the property, showing all buildings and outbuildings

OR

☐ A Floor plan of the leased property area, if only part of the property is the subject of this application

☐ A Copy of the current years audited financial statements for the Organisation
(If this exemption applies to only a portion of land owned by this Organisation, provide the relevant statements for the land this application applies to.)

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7. AUTHORISATION

By signing this application, I hereby certify that the information provided is true and correct to the best of my knowledge.

Name:			
Position:			
Organisation:			
Signature: of CEO / Trustee		**Date:**	

Please Note: This form is available in alternative languages and formats on request.

OFFICE USE ONLY

1. CONSIDERATIONS

Approval with the Council's Town Planning Scheme?	YES	☐	NO	☐
Has the property been inspected?	YES	☐	NO	☐
Recommend for non-rateable status?	YES	☐	NO	☐

Section of the Local Government Act 1995 6.26(2)____

Classification: _____

Person/s or Classes of Persons Affected by this decision:

_____

Reason for non-rateable status:

New Application ☐ Review of Exemption ☐

If yes, amount of rates to be exempted and dates to be applicable from (application date). The approval will be for a period of 3 years, unless circumstances change.

Amount: _____ Date (from): _____

Rubbish bin changes to be levied and dates to be applicable from:

Amount: _____ Date (from): _____

This application has been:

☐ DENIED for non-rateable status ☐ APPROVED for partial non-rateable status ☐ APPROVED for non-rateable status

Name:			
Signature:		**Date:**	

WESTERN AUSTRALIA

OATHS, AFFIDAVITS AND STATUTORY DECLARATIONS ACT 2005

STATUTORY DECLARATION

APPLICATION FOR RATES EXEMPTION UNDER SECTION 6.26 OF THE LOCAL GOVERNMENT ACT 1995.

STATEMENT OF PROPERTY USE FOR THE YEAR ENDING 30 JUNE 20

(1) Christian name or names and surname of declarant in full (1) **I**

(2) Address (2) **of**

In the State of Western Australia

3) Occupation (3)

Sincerely declare as follows:-

The property located at

is used by

for the purposes of

Description of the activities the property is used for

for the period << ___ to ___ >> or from to .

The applicant agrees to advise the Local Government's Rating Services Section as soon as there is **ANY** change to the purpose/s as stated above.

This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005*

Declared at

this day of 20

In the presence of

(Signature of authorised witness)

(Name of authorised witness and qualification as such a witness)

(4) Signature of person making the declaration

(4)

***Important** This Declaration must be made before any of the following persons:-

Academic {post-secondary institution}
Accountant
Architect
Australian Consular Officer
Australian Diplomatic Officer
Bailiff
Bank Manager
Chartered secretary
Chemist
Chiropractor
Company auditor or liquidator
Court officer {Judge, magistrate, registrar or clerk}
Defence Force officer {Commissioned, Warrant or NCO {with 5 years continuous service}}
Dentist
Doctor
Electorate Officer {State – WA only}
Engineer
Industrial organisation secretary
Insurance broker
Justice of the Peace {any State}
Lawyer
Local government CEO or deputy CEO
Local government councillor
Loss adjuster
Marriage Celebrant
Member of Parliament {State or Commonwealth}
Minister of religion
Nurse
Optometrist
Patent Attorney
Physiotherapist
Podiatrist
Police officer
Post Officer manager
Psychologist
Public Notary,
Public Servant {State or Commonwealth}
Real Estate agent
Settlement agent
Sheriff or deputy Sheriff
Surveyor
Teacher
Tribunal officer
Veterinary surgeon

Or,

Any person before whom, under the *Statutory Declarations Act 1959* of the Commonwealth, a Statutory Declaration may be made.

FOR INFORMATION: Any authorised witness for the State of Western Australia may also witness a Commonwealth Statutory Declaration, as long as they are in Western Australia at the time of witnessing {Schedule 2, item 231 of the Commonwealth Statutory Declarations Regulations 1993}.

IMPORTANT INFORMATION:

AS OF 1 JANUARY 2006 THERE IS NO PROVISION FOR COMMISSIONERS FOR DECLARATIONS IN THE STATE OF WESTERN AUSTRALIA