

Enrolment Eligibility Claim Form

Local Government Act 1995, s. 4.32(2)

Please return to:
Chief Executive Officer
Shire of Serpentine Jarrahdale
6 Paterson Street
MUNDIJONG WA 6123
Email: info@sjshire.wa.gov.au

Please refer to the corresponding Accompanying Note on page 3 when completing the sections on this form (as indicated by the relevant superscript number).

All sections must be completed for the Shire of Serpentine Jarrahdale to consider the claim.
For assistance, please contact us on (08) 9526 1111.

1. Person making the claim ²	Title: <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other:		
	Family name:		
	First given name:		
	Second given name/s:		
	Date of birth:		
	Business Name (<i>If Applicable</i>):		
2. Postal Address (Voting papers will be sent to this address)	No. & Street Name:		
	Suburb:	Postcode:	
3. Contact numbers	Home:	Work:	Mobile:
	Email:		
4. Rateable property on which claim is based ^{4,5}	No. & Street Name:		
	Suburb:	Postcode:	
5. Ward ⁶	<input type="checkbox"/> North West	<input type="checkbox"/> North	<input type="checkbox"/> South

Contact Us

Enquiries

Call: (08) 9526 1111
Fax: (08) 9525 5441
Email: info@sjshire.wa.gov.au

In Person

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6 Paterson Street, Mundijong WA 6123
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<p>6. Entitlement to be enrolled</p> <p><i>[Tick one box]</i></p>	<p><input type="checkbox"/> I am on the State or Commonwealth electoral roll in respect of a residence outside the electorate. My address shown on that roll is</p> <p>Or</p> <p><input type="checkbox"/> I am not on the State or Commonwealth electoral roll but I am qualified as an elector under clause 12 of Schedule 9.3 of the <i>Local Government Act 1995</i> ⁷.</p>				
<p>7. Details of ownership or occupation ³</p> <p><i>[Tick one box – selections followed by a * require written nomination ⁸ to be obtained – see section 10]</i></p>	<p>In relation to the rateable property on which the enrolment eligibility claim is based, I am:</p> <p><input type="checkbox"/> the sole owner of that property <input type="checkbox"/> the sole occupier of that property</p> <p><input type="checkbox"/> one of 2 co-owners of that property <input type="checkbox"/> one of 2 co-occupiers of that property</p> <p><input type="checkbox"/> one of 3 or more co-owners of that property* <input type="checkbox"/> one of 3 or more co-occupiers of that property*</p>				
<p>8. For occupiers only ³</p> <p><i>[Tick one box]</i></p>	<p><input type="checkbox"/> I do <input type="checkbox"/> I do not</p> <p>have a right, under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next 3 months.</p>				
<p>9. Claim and Declaration</p> <p><i>[Making a false declaration is an offence]</i></p>	<p><i>I claim eligibility to have my name included on the Shire of Serpentine Jarrahdale Owners and Occupiers Roll.</i></p> <p><i>I declare that all of the details set out above are true and correct.</i></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Signature</td> <td style="width: 50%;">Date</td> </tr> <tr> <td>.....</td> <td>.....</td> </tr> </table>	Signature	Date
Signature	Date				
.....				

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10. NOTICE OF NOMINATION OF CO-OWNERS OR CO-OCCUPIERS

Local Government Act 1995, s. 4.31(2)

If under regulation 11(1a) of the *Local Government (Elections) Regulations 1997* the CEO requires the written notice of a nomination under section 4.31(1E), (1F) or (1G) of the Act to be incorporated into Form 2, the notice is to be inserted at this part of Form 2 in such form as the CEO requires and signed in accordance with regulation 11(2) of those regulations.

Signature:

Date:

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Accompanying Notes to the Enrolment Eligibility Claim Form

Please Detach Accompanying Notes and Retain For Your Own Information

<p>1. When to use this form</p>	<p>You may make a claim for eligibility using this form at any time. However if you want to be on the roll for a particular election you must give your claim form to the Shire of Serpentine Jarrahdale more than 50 days before the election date.</p>
<p>2. Who should use this form</p>	<p>You should fill in this form if you:</p> <ul style="list-style-type: none"> • own or occupy³ rateable property in the Shire of Serpentine Jarrahdale but are not on the residents roll in the Shire of Serpentine Jarrahdale; or • qualify under clause 12 of Schedule 9.3 to the Local Government Act 1995⁷, <p><i>and want to be able to vote at local government elections for the Shire of Serpentine Jarrahdale.</i></p>
<p>3. Who is an occupier</p>	<p>To qualify as an occupier you must have a right, under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next 3 months.</p> <p>When the Shire of Serpentine Jarrahdale is considering your claim, we may ask you for a copy of your lease or tenancy agreement to support your claim. You do not need to provide a copy unless asked.</p>
<p>4. Silent address</p>	<p>If having your address on the register or on the roll would put your safety, or that of your family, at risk you may ask the Shire of Serpentine Jarrahdale not to show your address on the register or on the roll. To do this you must accompany this form with a statutory declaration setting out the reasons why you do not want your address shown on the register or on the roll.</p>
<p>5. Rateable property</p>	<p>If you own or occupy more than one property in the electorate, give details of them all. Add additional pages if necessary.</p>
<p>6. Which ward</p>	<p>If the property in respect of which this claim is made is partly in one ward and partly in another you may choose which of those wards you want your claim to apply to. If you leave this box blank the Shire of Serpentine Jarrahdale will decide</p>

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	<p>which ward the claim is to apply to.</p> <p>For information on the Shire of Serpentine Jarrahdale's ward boundaries, please see our website here: http://www.sjshire.wa.gov.au/who-we-are/council/ward-information/</p>
<p>7. Qualification under clause 12</p>	<p>To qualify under clause 12 of Schedule 9.3 to the <i>Local Government Act 1995</i> you must:</p> <ul style="list-style-type: none"> • own or occupy rateable property in the electorate; and • have been on the last electoral roll prepared under the <i>Local Government Act 1960</i> for that electorate; and • have owned or occupied rateable property in the electorate continuously since that roll was prepared.
<p>8. Nominations</p>	<p>A nomination must be made in writing and be signed by all or a majority of the owners or occupiers of the property (or if the owner or occupier is a body corporate, be signed by an officer of the body corporate) in accordance with the <i>Local Government (Elections) Regulations 1997</i>.</p> <p>If you are a nominee you must give the nomination to the local government with this form unless the CEO requires the written notice of the nomination to be incorporated into this form.</p> <p>If a body corporate or group of people owns or occupies more than one property in a district, a nomination applies to all of those properties.</p>
<p>Duration of enrolment of occupiers</p>	<p>If you are an occupier and your enrolment eligibility claim is accepted it will expire in accordance with section 4.33 of the <i>Local Government Act 1995</i> (this will usually be 6 months after the holding of the second ordinary election after your claim was accepted). If you wish to continue to qualify as an elector after that, you will need to make another enrolment eligibility claim.</p>
<p>Confidentiality</p>	<p>Your date of birth, phone and email address supplied in this form will be kept confidential and will be used only by the Shire of Serpentine Jarrahdale and the Western Australian Electoral Commission for the purpose of preparing local government electoral rolls.</p>

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**Where to send
your form**

When you have completed and signed this form, send it to the Chief Executive Officer of the Shire of Serpentine Jarrahdale, 6 Paterson Street, Mundijong WA 6123.

You may send it by post or by other electronic means so long as it is capable of being printed in its entirety, including a signature. If you send it by email you should confirm that it has been received. Email: info@sjshire.wa.gov.au

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