**Event Name – Event Date**

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| **Item** | **Comments** |
| [ ]  All sections of the form have been completed. |  |
| [ ]  Application has been discussed with Shire Officer. |  |
| 1. [ ]  Group / organisation is based in the Shire of Serpentine Jarrahdale LGA. *or*[ ]  Event will substantially benefit residents of the Serpentine Jarrahdale LGA. |  |
| 2. [ ]  Event will be delivered within the current financial year. |  |
| 6.1 [ ]  Previous grants received from Shire of Serpentine Jarrahdale have been acquitted. |  |
| **Attachments** | **Comments** |
| [ ]  1.1 - Certificate of Incorporation[ ]  1.1 - Auspice Information Form |  |
| [ ]  1.3 - Strategic Plan [ ]  1.3 - Other evidence showing how this event aligns to the long term objectives of the organisation. |  |
| [ ]  3.4 – Evidence from the community showing support for this application.  |  |
| [ ]  4.4 – Evidence from the organisation showing support for this application. |  |
| [ ]  6.5 - Current bank statement showing the organisation’s solvency. |  |
| [ ]  6.6 – Current budget showing breakdown of expenditure, income and any projected profit. |  |
| [ ]  7. – Quotes for each item that funding is being requested for.  |  |
| [ ]  8. – Strategic / Business Plan for the event. |  |