



**SERPENTINE JARRAHDAL SHIRE
RESERVES WORKING GROUP
MINUTES OF MEETING**

Date: 6 February 2014
Time: 10.02am – 11.27am
Location: Landcare Centre
Serpentine Jarrahdale Shire

1 Attendance and Apologies

Attendance:

Vanessa Slater	(VS)	SJ Shire
Teale	(T)	Volunteer- Landcare SJ
Courtney Owston	(CO)	SJ Shire
Chris Portlock	(CP)	SJ Shire
Ted Love	(TL)	SJ Land Conservation District Committee
Kristy Gregory	(KG)	Landcare SJ

Apologies:

Penny Hollick	(PH)	SJ Shire
Francis Smit	(FS)	Landcare SJ
Jim Johnson	(JJ)	SJ Shire
Mark Angeloni	(MA)	SJ Shire
Nancy Scade	(NS)	Community member

2 Previous Minutes

That the minutes of the meeting held on 5th December 2013 were true and correct.

Moved- Kristy Gregory

Seconded- Chris Portlock

3 Carry-over Action Items from Previous Meetings

3.1 Carryover action items arising from 5th December 2013

4 Discussion on action items and minutes

4.1 Make contact with C-Wise

4.1.1 C-Wise made contact last week asking whether we needed any bagged products.

4.1.2 Will need to contact Operations to further discuss the Shires requirements.

4.2 Reserve on Jarrahdale Road

4.2.1 This is an ongoing matter.

4.3 Initiate discussions with the Baptist Church regarding the Shire taking over management of a portion of their land.

4.3.1 The Manger for Environment has spoken to a contact in the Baptist Church and it is suggested that before the Shire takes over the management of the parcel of land that we should get them to do as much as possible.

- 4.3.2 This parcel of land was identified in the Management Plan for Brickwood to come over the Shire in the future.
 - 4.3.3 They should also put in a fire gate to restrict access to the reserve through their car park. This should be their expense; however this would be a negotiated outcome. An email negotiating requested outcomes should be sent to the Baptist Church.
 - 4.3.4 They seem to be doing well with the weed control around their facility.
 - 4.3.5 It is assumed that the transfer of vesting of the land would be similar to when residents were interested in buying a reserve vested with the Shire. The exact process still needs to be identified.
- 4.4 Funding for fencing reserves
- 4.4.1 This has been completed and was given to the Manager for Operations.
- 4.5 Tree Valuations
- 4.5.1 It was recommended by the group that this is left on the agenda in the actions.
 - 4.5.2 The plan for the tree valuations was to select an area to value the trees and to teach people in the area including developers the value of trees.
 - 4.5.3 Some of the areas recommended by the group included; the Serpentine River, Darling Range, Serpentine Falls Jarrahdale area, and Whitby Falls. The project would cover several areas and will need to be areas that are easily spotted from the road and safe for vehicles to pull over or in locations for residents to walk to. The exact locations will require further discussions.
 - 4.5.4 When the tree valuations begin it was suggested by the group that signs on or near each of the trees be placed and the communications department be included so that the project could be publicised in the appropriate local papers and media sites.
 - 4.5.5 It was suggested that this project could be handed to Penny to work through when she returns from leave at the end of February.
 - 4.5.6 It was suggested by the group that when the tree valuations begin there will be three (3x) different techniques that will be done to test which is most suitable.
 - 4.5.7 One of the locations for the tree valuation to start with is the large Jarrah Tree across the road from the Landcare Centre (Paterson Street) to value.
 - 4.5.8 Every tree will have different reasons for being valuable which could be included on the signage. It was suggested that a "tree drive" could be created where people are taken to each tree or area to find out why they are valuable.
- 4.6 Serpentine Sports Reserve – GPS or Surveying onsite
- 4.6.1 A site visit was conducted with Ebony from the Department of Sports and Recreation to Serpentine Sports Reserve to discuss the possibility of funding for differential GPS or surveying the tracks.
 - 4.6.2 She passed the information through to her manager and he did not feel that there was enough information presented for him to make a decision. It may fall under auditing of tracks for funding as it does not fit neatly into their other categories.
 - 4.6.3 The aim of this project is to delineate an area that the Pony Club can use without the Shire needing to continually follow up the management of the area.
 - 4.6.4 More signage is going to help the multiple users of the area.
 - 4.6.5 It was suggested by the group to contact Phil Corby, the surveyor that the Shire uses for their road projects to discuss his opinion on whether the best method for this project is a surveyor or differential GPS.

- 4.6.6 The survey would be a 3 dimensional survey that gives a height and width which could be used as a baseline data starting point. The president of the Pony Club suggested mapping a jump area rather than GPS a jump, which would allow them to change the style of the jump. Discussion regarding having separate management zones which would also help to manage the Club and the bushland areas.
- 4.7 Jim to Email troops to find any trouble areas that need targeting
 - 4.7.1 It was recommended to discuss with Jim if this action is still required.
- 4.8 Conduct site visit once these areas have been identified
 - 4.8.1 This is to be removed from the actions list, it is no longer required.
- 4.9 Send list to Operations to have sprayed
 - 4.9.1 This to be removed from the actions list it is no longer required.
- 4.10 Split the fire rated plants list into what is available
 - 4.10.1 This is an ongoing matter.
- 4.11 Jarrahdale Heritage Parks – Unused Chairs
 - 4.11.1 This has not been completed it is still ongoing.
- 4.12 Add Beenyup Group to “Friends of” list
 - 4.12.1 This is yet to be completed.
- 4.13 Organize spray of Deadly nightshade located behind Turner Road Cottage
 - 4.13.1 This has been completed and sprayed by Tim Heckler.
- 4.14 Organize operations to pick up waste/ wood behind Turner Road Cottage
 - 4.14.1 An Action request was sent to Operations for them to complete.
- 4.15 Landcare to compile “wish list” of planting sites for 2014
 - 4.15.1 This has been completed.
 - 4.15.2 Kristy gave a list of funding and sites for this next season.
 - 4.15.3 The Shire offered to supply some plants for the Korribinjal site as funding for this site was uncertain.
- 4.16 Site visit for proposed hanger extension to assess the development application.
 - 4.16.1 A site visit was conducted and feedback was given to the appropriate planner.
- 4.17 Feedback to the planner
 - 4.17.1 This was completed.
- 4.18 Site visit to Serpentine Sports Reserve to assess the entrance concerns and proposed new location.
 - 4.18.1 This was discussed, but a site visit was not conducted.
 - 4.18.2 The concerns included safety for horse users and an opening closer to those riding up from the south of the reserve.
 - 4.18.3 The question was whether the existing access would be closed or changed or replaced with one further down.
 - 4.18.4 The entrance isn’t working too bad at the moment, the question was asked whether the status quo was better.
 - 4.18.5 This may be a director level decision as this is a very political issue.

- 4.19 Site visit to Serpentine Sports Reserve to assess the netball court proposal to be used as a car park.
 - 4.19.1 This idea does not address the users coming from the south of the reserve.
 - 4.19.2 The Polocrosse Club is okay with the idea however the Pony Club is concerned with any potential impacts on parking for their events.
 - 4.19.3 This would need to be a grant as there is no budget for this project.
 - 4.19.4 This was an initial idea from Councillor Wilson.
 - 4.19.5 Suggestion that the SJ Trails could put together a detailed plan to follow through.
 - 4.19.6 The Director would have the final say rather than this group.
- 4.20 Feedback comments to the SJ Trails Inc. members for both projects.
 - 4.20.1 Comments returned from SJ Trails were read out.
 - 4.20.2 The idea was raised to create a car park where someone has to pay for a key. This would stop random people using the car park area. The key would have to be one that can't be copied, these are expensive. Suggestion to make people sign a contract to give them a key.
 - 4.20.3 Sounds like the netball court and the maze idea are the preferred options.
 - 4.20.4 Discussion about how to design the car park area so that the Pony Club can still have their parking.
 - 4.20.5 Possibly use the area as a trial and if it gets abused then close the parking off to the general public.
- 4.21 Find out whose permission is needed for the project to go ahead.
 - 4.21.1 The second project was in the Jarrahdale Heritage Park and it is the National Trust whose permission is required. A formal letter will be required from the National Trust to support the application.
 - 4.21.2 The trail will consist of a boardwalk and a joining trail, with funding being sought for the boardwalk.
- 4.22 Site visit to Serpentine River near old school to assess requirements for future festival.
 - 4.22.1 Not yet completed.
 - 4.22.2 Landcare is currently organizing a low key river gathering. It was registered with the National Trust which requires many different issues such as insurance, traffic management and product insurance. This has highlighted the potential issues that could occur. Landcare needs to work out what they can physically do for the gathering.
 - 4.22.3 Suggestion to use the Turner Cottage as this may suit the location as it is targets to locals rather than the wider community.
- 4.23 Discuss the RWG attendance at the next Managers meeting.
 - 4.23.1 Suggestion that someone else may be interested in attending these meetings or that they do a rotation of people to attend the meeting.

5 Community Meeting Reports

- 5.1 Serpentine Sports Reserve Management Committee
 - 5.1.1 The last meeting was held 12th December 2013.
 - 5.1.1.1 Concerns were raised about the liability of having other unaffiliated club people using the grounds.
 - 5.1.1.2 The Pony Club were keen to progress their Licence agreement.
 - 5.1.1.3 A meeting was held with the Director of Corporate Services and Pony Club members on the 18th December 2013 to discuss the progression their licence agreement.
 - 5.1.1.4 The issue of liability was raised in this forum also.

- 5.1.2 Site visit with new Pony Club Committee members 29th January 2014 to discuss maintenance for their first ODE. The process that occurs includes a Reserves Improvement Form being lodged from the Pony Club, which is followed by a site visit by Shire Officers and Pony Club members. This site visit is documented and a formal approval letter is sent out to the Pony Club by the Shire.
- 5.1.3 Next Serpentine Sports Reserve Management Meeting to be held on the 10th April 2014.
- 5.1.4 There was a recent complaint from a reserve user that there were too many vehicles using the tracks for pruning and that only one vehicle is necessary (not five) for the job.
- 5.1.5 Discussion regarding the reporting of the Shire to the Department of Regulation.

5.2 Serpentine Bushland Group

- 5.2.1 This group is waiting for the planting season.

5.3 Byford Envirolink

- 5.3.1 There is a new contact for the Byford Envirolink.
- 5.3.2 The group Byford Envirolink have asked if a Reserves Improvement Form is necessary for their proposed planting day at the Byford Entry Statement near the Information Bay on South Western Highway. It was advised that they would not require a Reserves Improvement Form but Anna or Pat from Environmental Team will create a simple design for the group to follow when planting in the area.
- 5.3.3 It was suggested that this group views Anna's design.

5.4 Roadside Care Volunteers

- 5.4.1 The Roadside Care Volunteers will be having their next meeting on Thursday 6th February 2014 at 1.30pm.

6 Natural Area Reserves

6.1 Spraying

- 6.1.1 The reserves that will be treated for Dieback are Yangedi Road Reserve, Brickwood Reserve and the Byford Rifle Range (eastern side).
- 6.1.2 Landcare will send a letter to Vanessa of any reserves that require dieback treatment (if any).
- 6.1.3 The reserves that have been sprayed are Manjadel Brook and Oscar Bruns (Arundo Donax Weed Control).
- 6.1.4 Landcare is sourcing a quote for Mundijong Road for weed control for the State NRM grant.
- 6.1.5 The bamboo along Mundijong Road has just been sprayed yesterday.
- 6.1.6 There are 2x areas near the railway line along Wright Road the first patch near Randell Road and the other patch near Karnup Road which Landcare are currently getting quotes to be sprayed for weed control.
- 6.1.7 The woody weeds have been basal barked in Brickwood Reserve and a quote is being sought for the control of veldt grass.

7 Parkland and Sporting Ovals

- 7.1 Serpentine Sports Reserve has recently been mowed and the boys have had some positive feedback regarding their works.
- 7.2 The Polocrosse group have requested that holes be filled in which was created by the Operations when previously doing works on the reserve which has been completed.

8 Revegetation

- 8.1 Landcare Plantings
 - 8.1.1 The Landcare plantings have been completed.
 - 8.1.2 The planting list is attached.

9 Reserve Improvement or Development Applications

- 9.1 Reserves Improvement Form – Serpentine Horse and Pony Club – ODE preparations
 - 9.1.1 This has been completed.
- 9.2 Reserve Improvement Form – Foothills Pony Club – Ground Improvements
 - 9.2.1 The Pony Club have requested to install new yards against the tree line on Hall Road and Karnup Road which will increase the horse yards and will add in 4x watering points at Karnup Road and 4x new watering points at Hall Road.
 - 9.2.2 Each bay (3x) has 20 yards which are 40x metres long and 6x metres wide.
 - 9.2.3 This was also mentioned to the Pony Club which they had no concerns with this proposal.
 - 9.2.4 They have proposed also to upgrade the existing yards which they will need assistance to apply for additional funding which Vanessa has volunteered to assist them with.
 - 9.2.5 The Polocrosse will lay the pipe and the Shire has suggested providing an open purchase order at the SJ Rural Supplies to purchase requirements for the project.
 - 9.2.6 The only concern raised by the group was the possible impact on tree's and tree roots. The further away from the roots and drip line, the better.
 - 9.2.7 It was recommended by the group the relocate the watering points that follow the tree line on Hall Road move to the other side of the proposed yards to prevent damage to the trees and tree roots.

9 Roads Maintenance

- 9.1 The Operations team are currently working on Kingsbury Drive in Serpentine.

10 Trails/Emergency Access

- 10.1 Kim from Fire and Emergency Services advised that the bridle trails in Oakford require attention as the trees and bushes need pruning back so an emergency vehicle can safely access.
- 10.2 The SJ Trails have got several large projects coming up; they are having their scheduled meetings and working well.
- 10.3 There have been some concerns raised by nearby residents of the bridle trail off Larsen Road that vehicles are using this bridle trail instead of using the road.
 - 10.3.2 Gates and bollards will be installed on the bridle trails for Larsen Road and Thatcher Road to prevent vehicles using this bridle trail.

11 Fire and Emergency

- 11.1 Firebreak inspections are still underway.

12 Funding

- 12.1 Landcare is working with existing funding projects.
- 12.2 SJ Trails will be seeking funding for the Jarrahdale Heritage Park walk trails to be constructed, which the Natural Reserves Coordinator will be assisting with. The Serpentine project is not at the stage where funding is required, with some work to be done in this area first.
- 12.3 The Polocrosse will be also seeking funding for the upgrading of yards and new watering holes which the Natural Reserves Coordinator will be assisting with when the project is ready to begin.

13 General Business

- 13.1 A recent onsite inspection at the Glades with Tim Heckler in regards to *Typha* which is found in water streams and ponds. It was discussed that the introduced species interbreeds with the native species and produces a hybrid. Over time this hybrid will always end up being the introduced species and will infest the area.
- 13.2 At the Beenyup Brook there is the weed *Typha orientalis* which is located there which requires removal. Concerns raised by the Environmental team with removing the *Typha orientalis* is it would be removing habitat and the costs for replanting native plants in its place would be high.
 - 13.2.1 It was recommended by the group that the Byford Envirolink and Friend of Beenyup Brook Group could be utilised in removing the weeds and plant the natives.
 - 13.2.2 It was discussed that it would be best time to remove the *Typha orientalis* is now. It was suggested that Vanessa has receive a quote for removal.
 - 13.2.3 Discussion regarding how to spray and replant. It was decided that the removal of the Typha in one hit and slow replanting of the area over time would be the best plan.
- 13.3 It was discussed by the group that a volunteer from Jarrahdale getting started in removing the weeds off Jarrahdale Road.
 - 13.5.1 Concerns were raised that too much habitat removing may be being removed in the one hit. Even though the Black wattle is a weed, it still provides habitat for wild life and the widespread removal of these trees will affect the small birds and animals.
 - 13.5.2 Suggestion to do it in a staged approach with plantings to replace what has been taken out.
 - 13.5.3 It was recommended that the members of this group meet with the resident to go onsite and tag what could be removed and ensuring that too much habitat is not removed and damaging the local area.
 - 13.5.4 It was asked whether the Shire has a mulcher that they could use. The Natural Reserves Coordinator will find out whether it is possible to be used.

16 Next Meeting

To be held at Landcare at 10.00 am on the Thursday 20th March 2014

17 Meeting Closed

The meeting was closed at 11.27am