



## SERPENTINE JARRAHDAL SHIRE RESERVES WORKING GROUP MINUTES OF MEETING

**Date:** 15 May 2014  
**Time:** 10.06am – 11.45am  
**Location:** Training Room  
 Serpentine Jarrahdale Shire

### 1 Attendance and Apologies

Attendance:

Vanessa Slater	(VS)	SJ Shire
Mark Angeloni	(MA)	SJ Shire
Courtney Owston	(CO)	SJ Shire
Ted Love	(TL)	SJ Land Conservation District Committee
Kristy Gregory	(KG)	Landcare SJ
Jim Johnson	(JJ)	SJ Shire

Apologies:

Chris Portlock	(CP)	SJ Shire
Francis Smit	(FS)	Landcare SJ
Penny Hollick	(PH)	SJ Shire
Nancy Scade	(NS)	Community member

### 2 Previous Minutes

That the minutes of the meeting held on 20<sup>th</sup> March 2014 were true and correct.

Moved- Kristy Gregory

Seconded- Jim Johnson

### 3 Carry-over Action Items from Previous Meetings

3.1 Carryover action items arising from 20<sup>th</sup> March 2014

### 4 Discussion on action items and minutes

#### 4.1 Greenwaste awareness

- 4.1.1 It was recommended by the group that the residents be educated on how to use their own green waste within their properties.
- 4.1.2 The question was asked as to whether there is already an information note on green waste.
- 4.1.3 It was suggested that the topic could be put in the Landcare Newsletter.
- 4.1.4 In last Saturday's paper, there was an article about how Norway is importing rubbish as they are so successful in recycling.

#### 4.2 Reserve on Jarrahdale Road

- 4.2.1 This is an ongoing matter.

#### 4.3 Initiate discussions with the Baptist Church regarding the Shire taking over management of a portion of their land.

- 4.3.1 Chris is on long service leave.

- 4.4 Tree Valuations
  - 4.4.1 This is an ongoing matter that requires further discussions and investigating.
  - 4.4.2 Landcare will be taking this matter further in the long term through the creation of a volunteer skills database.
  - 4.4.3 The actions of selection of trees to be valued and signposted in each location can also be included as part of a project for volunteers to become involved.
  - 4.4.4 Landcare will be hosting a Native Tree Decline field day where the values of trees will be included.
- 4.5 Serpentine Sports Reserve – GPS or Surveying onsite
  - 4.5.1 This is an ongoing matter.
- 4.6 Identify areas of concerns regarding maintenance of trails
  - 4.6.1 It has been suggested in the meeting that the funds for the trails in the next financial year's budget has been decreased.
  - 4.6.2 Will need to wait until the official budget is released to discuss this further.
- 4.7 Split the fire rated plants list into what is available
  - 4.7.1 Nancy is not in to discuss this further; however the fire rated plants list needs to be resent to Nancy to see what is available at the Nursery.
- 4.8 Jarrahdale Heritage Parks – Unused Chairs
  - 4.8.1 This has been completed.
  - 4.8.2 It has been placed on the verge for hard waste collection.
- 4.9 Add Beenyup Group to “Friends of” list
  - 4.9.1 There is information required to complete this action.
  - 4.9.2 The kind of information that should be collected before adding the group onto the friends list includes; the name, contact details, main contacts details, if they are insured, number of volunteers and main area of interest.
- 4.10 Site visit to Serpentine River near old school to assess requirements for future festival.
  - 4.10.1 This is currently on-hold.
- 4.11 Dieback locations
  - 4.11.1 There have been no suggestions for what areas the leftover dieback funds could go towards.
- 4.12 Discuss the RWG attendance at the next Managers meeting.
  - 4.12.1 Have recently spoken to the Manager of Operations in regards to the attendance from Operations staff at the RWG meeting. It was suggested that it would be easier to have a small get together after the RWG Meetings to discuss any urgent queries or actions. Operations staff members are unable to attend the RWG meetings as they have a large workload.
- 4.13 Bridle Trails Require Maintenance – Oakford
  - 4.13.1 It was recommended by the group that an Action request is no longer required as there is no bridle trail that requires immediate pruning.
  - 4.13.2 Oakford and Darling downs are the main areas of concern regarding treatments required for trails.
  - 4.13.3 Suggestion was made of having a system of actions such as red requiring urgent action, yellow requiring intermediate action and green requiring no action.

- 4.13.4 It was also suggested that action #6, #13a & #13 are combined as they are all related.
- 4.14 Tagging of Tree's and Bushes in Jarrahdale to be Removed
- 4.14.1 The trees and bushes have been tagged.
- 4.14.2 Charles Kerfoot has completed the work onsite.
- 4.14.3 There is a meeting scheduled next Wednesday with Kelvin from Tree Care to discuss mulching the area near the General Store and the Men's Shed areas. The question is what to do with the large amount of Mulch that will be created?
- 4.15 Feedback to Planners
- 4.15.1 This was completed.
- 4.16 Feedback to Planners
- 4.16.1 This was completed.
- 4.17 Walk through Yangedi Reserve
- 4.17.1 It was decided to wait before taking action on this as more information is required. The Shire will need see what commitments were made regarding the relocation of the equipment. There have already been discussions about moving and expanding from the original location.
- 4.17.2 The Shire needs to know exactly what they are going to do and what the footprint is going to be.
- 4.17.3 Apparently there is a large amount of federal government funding available for infrastructure expansion.
- 4.18 Send letter to homeowner to relocate boundary fence at Myara Brook Reserve
- 4.18.1 As there is no adverse possession in Western Australia, the landowners can't legally claim the land within their boundary fence line.
- 4.18.2 The letter will would a nice request with a map showing the actual property boundary and an explanation about the fire break around Myara Brook.
- 4.18.3 The suggestion was made to also offer for the owners to come in and have a chat to Shire Officers.

## 5 Community Meeting Reports

- 5.1 Serpentine Sports Reserve Management Committee
- 5.1.1 The last meeting was held on the 10<sup>th</sup> April 2014.
- 5.1.2 That meeting was more on brainstorming ideas for potential upgrades on the reserve and the group assessed the pros and cons for the different options presented. The group were successful in agreeing on a few options;
- 5.1.2.1 The options that the groups were most positive and satisfied with were option 3 which was incorporating signage throughout the reserve. Option 5 which was upgrading the old netball courts and turning this area into a car park for a safe spot for weekend use and for additional room on event days. Option 5, 7 and 4a had the most pros and the most selected out of all the options.
- 5.1.2.2 The group has asked the Shire to go ahead with getting quotes for the above options.
- 5.1.3 Polo Crosse have completed their license agreement.
- 5.1.4 Pony Club is still in discussions with their license agreement.
- 5.1.5 The Pony Club has their next ODE on the upcoming long weekend.
- 5.1.6 The Club has requested that water jump be filled for the event on Sunday 31<sup>st</sup> May.

- 5.1.7 A site visit with DER officer (Malcolm Wright) occurred on the 17<sup>th</sup> April 2014, to discuss the ongoing investigation with the use of the bush land reserve, he did not find any signs of illegal clearing and concluded that the issues raised were from a management point of view and he is recommending that the issues be referred to DPaW.
- 5.1.8 The habitual complainer for this reserve has contacted the Shire CEO about the removal of limestone bricks from the reserve.

## 5.2 Serpentine Bushland Group

- 5.2.1 No new information.

## 5.3 Byford Envirolink

- 5.3.1 This group have begun weeding at Percy's Place (Byford Scarp) and then will be planting this year. The seedlings that were planted in the past that have not survived will be removed.
- 5.3.2 It was recommended by the group that an inspection is required prior to weeding and planting just to ensure it is suitable for the site and that the planting is away from the firebreak area.
- 5.3.3 Landcare will be organising a small ripper for the site to assist the volunteers when doing weed control.
- 5.3.4 It was discussed that the entrance on South Western Highway will be easier to access instead of the existing firebreak as it is already cleared for easy access when planting.
- 5.3.5 Envirolink and Scarp Group will be doing follow up watering for the newly planted sites.
- 5.3.6 The Envirolink group are still waiting for the Shire's Community Grants Program grant to be approved before they can begin planting at the Byford entry statement.

## 5.4 Roadside Care Volunteers

- 5.4.1 The Roadside Care Volunteers had their meeting on 27<sup>th</sup> March 2014.
- 5.4.2 The free verge plants are being promoted and Landcare are expecting the usual amount of 50 applicants. It is being promoted on the facebook page and in the newsletter till mid-July.
- 5.4.3 Currently there are about 35-40 people who have applied for the program this year.
- 5.4.4 Colleen Rankin is continuing to lead the roadside rubbish pick up.

## 6 Natural Area Reserves

### 6.1 Spraying and Dieback

- 6.1.1 The community have recently been clearing the Black wattles on the Shire property at the back of the Jarrahdale General Store car park.
- 6.1.2 The weed contractor has been contacted to provide a quote to remove the bamboo on Mundijong Road, the cottonbush on the McKay Drive reserve and the various creepers behind the Jarrahdale General Store. The progress of the dieback treatments need to be followed up on.

- 6.2 The fauna cameras have arrived which will need to be set up. The first two locations that have been chosen are Tonkin Street reserve and Bella Cumming Reserve in Mundijong.

## 7 Parkland and Sporting Ovals

- 7.1 No new information

## 8 Revegetation

### 8.1 Landcare Plantings

- 8.1.1 Landcare submitted the full site list at the previous working group meeting.
- 8.1.2 The Serpentine Pony Club group are requesting to do another planting day in the reserve which requires further discussions with Nancy.
  - 8.1.2.1 A large pine tree has fallen across the fence into the sand pit area and will need to be removed.
- 8.1.3 The TEC areas and Wetland areas will be targeted for planting season by Landcare.
- 8.1.4 Myara Brook has 5000 seedlings set aside for future plantings, it has been decided that the 5000 will be spread over 2 planting seasons.
  - 8.1.4.1 Landcare will be conducting a site visit next Thursday and it is anticipated that the Fairbridge trainees will help with the planting.
- 8.1.5 Landcare will need to get in contact with residents Paul and Alan in regards to what areas they have sprayed. Then will set a planting day with the possibility of using Fairbridge volunteers.
- 8.1.6 Landcare has emailed the Manager of Operations requesting for mulch for the Beenyup Group to use which he has agreed to.
- 8.1.7 The community group that work on the Coffey Road reserve have been spot spraying lovegrass. Their plantings have had a 60-70 % success rate as they were watered over the summer period. No additional information is required to give to the group for working on the Coffey Road reserve.
- 8.1.8 A site visit will be occurring on Monday with Landcare to the Gooralong Brook to discuss the progress of the weed control over the summer.
  - 8.1.8.1 There will be planting occurring in this location this season and the Fairbridge trainees will be assisting with the planting.
  - 8.1.8.2 DPaW have a burn scheduled for the area for this year.
  - 8.1.8.3 The area that had the black wattle removed will also have a burn put through it to encourage regrowth.
  - 8.1.8.4 A spray contractor has been engaged to control weeds along the brook.

## 9 Reserve Improvement or Development Applications

- 9.1 Reserves Improvement Form – Darling Downs Residents Association- the Green Army project
  - 9.1.1 The Darling Downs Residents Association has submitted a Reserves Improvement Form to do a variety of works in the Darling Downs area.
  - 9.1.2 They want to clear the drains on Birrega Drains, clear the table drains that lead into the wetlands, to lower the wetlands and to relocate the windmill.
  - 9.1.3 Landcare mentioned that they were approached in the beginning to act as a service provider. They declined as there was a lot of extra work involved with no fee for service included.
  - 9.1.4 This project raised many questions from the group. These questions and concerns were as follows;
    - 9.1.4.1 Clarification required regarding direction of flow from table drains- Operations and WSUD would need to be involved with this portion.
    - 9.1.4.2 When is it anticipated that the proposed works will begin?
    - 9.1.4.3 Where will the re-directed water go?

- 9.1.4.4 What are the legal implications when working within the Birrega Drain? Would the Water Corporation need to be involved or notified, or do you need written permission from them?
- 9.1.4.5 If “cleaning out the drain” or removing trees and other vegetation in this area, will a clearing permit be required?
- 9.1.4.6 When dealing with the movement of water, the survey levels and falls will need to be correct. It was then suggested that detailed engineering/ Water Sensitive Urban Design plans may be required. This needs to be constructed properly as the Shire would not want to have to come back in once the project has been completed to fix any mistakes.

9.1.5 The Group were happy for the windmill to be relocated.

9.1.6 These questions will need to be raised with the applicant and more information sought before the application has been made and sent.

9.1.7 The second part of this application was to investigate the deaths of trees in the Rain Lovers Court entrance. It was suggested in the meeting that it might be possible to use the leftover dieback money to map the area (after investigation). This will require further discussions and a site inspection.

## 9.2 Serpentine Horse and Pony Club – Request to prune vegetation for next ODE

9.2.1 The Serpentine Pony Club has requested to prune the vegetation and bushes off the trails. It was discussed by the group that this won't require a site inspection as they have done this before and there were no problems as they only remove a small amount and no branches.

## 10 Roads Maintenance

10.1 No new information

## 11 Trails/Emergency Access

11.1 The next Peel Trails meeting will be held today at 1pm in Pinjarra. This group will be discussing trails on a regional scale and how best to promote the trails to tourists and the community.

11.2 The next SJ Trails meeting will be held on the 28<sup>th</sup> May.

## 12 Fire and Emergency

12.1 The Emergency Services Team has just undergone QGIS training. There are many potential applications including adding pictures as links and mapping certain areas.

12.2 After the recent Councillor meeting on business plans and the request for an increase in staff to 5 people which was denied, Emergency services will end up with 3x staff members. Therefore productivity will significantly decrease.

12.3 The leading hand of Construction from Operations called to discuss a tree on the firebreak at the back of McKay Drive and that there is a concerned resident who would like to meet officer's onsite to discuss the matter further. It was agreed that an onsite inspection would be best so the works can be explained to the resident. It would also need to be put in writing for record keeping purposes and to have a formal response.

12.4 The developer for Byford Central has built right up to the reserve boundary and has requested that the Shire clear 1200 sqm of vegetation to reduce their fire risk.

12.4.1 Shire officers have come to an agreement with the developers that no vegetation will be removed from the Shire reserve and that seedlings from the Guilford complex will be re-planted, having only low plants on the edge closest to the development. As the reserve is so large, it was suggested that this will be a good location for future yearly planting days. This will occur in partnership with Landcare later.

12.5 After a recent request from Councillors and site inspections, Emergency Services have sent a section 33 notice to PTA and Brookfield regarding the high fuel loading of the railway reserves.

12.5.1 This is now on Tony Simpson's desk to follow up on.

12.5.2 It is hoped that this will force them to have a maintenance program that will cover all of the issues, and it is hoped that it will result in the creation of a Management Plan.

### **13 Funding**

13.1 Peter Jacobs, Alan Elliott and the Thompsons (Alan Elliott's neighbour) recently received funding from the Banksia Woodland Grant

13.1 Shire officers have received State NRM funding for revegetating a drainage basin in the State Forest just above Harris Place in Jarrahdale, which will be completed this year.

### **14 General Business**

14.1 No new general business

### **15 Next Meeting**

To be held at Landcare at 10.00 am on the Thursday 26<sup>th</sup> June 2014.

### **16 Meeting Closed**

The meeting was closed at 11.45am.