Major Grants Guidelines

The Shire of Serpentine Jarrahdale is committed to provide financial assistance to community groups that will build capacity within the community, encourage volunteering and youth development, and deliver sustainable, accessible and demonstrated social, environmental and economic benefits.

Community Grants Programme Objective

Funding will assist incorporated associations to deliver measurable benefits and outcomes in the following target areas:

- Community Development
- Sport and Recreation
- Economic Development
- Environment and Heritage
- Culture and the Arts
- Emergency Services

Major Grants are available to incorporated associations for infrastructure and programmes on land owned by, or vested to the Shire or other Government agency. Examples of projects considered for funding include, but are not limited to:

- Upgrades to sporting and community facilities.
- New Infrastructure at sporting or community facilities.
- Development of Programmes e.g. Culturally and Linguistically Diverse (CALD), Disability, Intergenerational etc.
- Entry Statements.
- Public Art.

Major Grants are limited to a maximum of $50,000 for up to 50% of the total project cost.

Requests for funding over $50,000 will be presented to Council as part of the annual budget process.

Funding Period and Process

Applications are open year round and assessed twice a year in August and February by the Community Grants Assessment panel.

Step One: All proposed projects to be discussed with the Community Team via 9526 1111 at any time during the year

Step Two: Appointment made to meet to discuss project eligibility and an overview of the major grants scheme and Development on Shire Land approval process.

Step Three: If applicable, a site meeting can be arranged with relevant Shire Officers for further details to be provided on the project proposal.

Contact Us

Enquiries
Call: (08) 9526 1111
Fax: (08) 9525 5441
Email: info@sjshire.wa.gov.au

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Updated: August 2017
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Step Four: If the proposed project is deemed suitable, prospective applicant will be provided with an application form for Major Grants and Approval for Development on Shire Land.

Step Five: Applicant commences preparing application with all necessary supporting documentation.

Eligibility Criteria

In order to be eligible for funding an organisation must:

- Be an incorporated not for profit association (or provide confirmation and details of an auspicing organisation).
- Be based in the Shire of Serpentine Jarrahdale.
- Demonstrate current public liability insurance.
- Be able to supply financial accounts and annual reports.
- Undertake to give due recognition to the Shire of Serpentine Jarrahdale for its contribution.
- Submit their organisation's current Strategic Plan for projects over $10,000.00.
- Agree to sign an Acceptance of Funding Form and raise a tax invoice prior to funds being distributed.
- Have first discussed their project with a Community Development Officer and have fully acquitted any previous grants from the Shire of Serpentine Jarrahdale.
- Agree to complete an Acquittal Report.

Selection Criteria

Eligible submissions will be assessed and prioritised by examining the following:

- Benefits and outcomes for the Shire of Serpentine Jarrahdale community.
- Alignment to the Shire of Serpentine Jarrahdale's Strategic Community Plan and for projects over $10,000 in total, the Strategic Plan for their organisation.
- Engagement of volunteers.
- Evidence of partnerships and sourcing of additional funds and support.
- Demonstrated community support for the organisation and the project.
- Demonstrated financial contribution to the project by the applying organisation.
- Demonstrated capacity of the organisation to deliver the project.

Grants will not be considered if:

- The applicant has failed to acquit any previous Shire of Serpentine Jarrahdale grants.
- The applicant is requesting funding for the same project more than once.
- The applicant is requesting funding for retrospective projects or programmes.
- The applicant does not supply all supporting documentation or the application is incomplete.
- The funding is for overhead labour costs including wages/salaries or administration fees.

If your organisation is interested in applying for a major grant from the Shire of Serpentine Jarrahdale, please contact a member of the Community Team via email - info@sjshire.wa.gov.au or phone 08 9526 1111 for an initial discussion.