

BPAY Payment Arrangement for Shire Rates and Services



Payment Arrangement Request Service Agreement

Enquiries

Any enquiries (altering the schedule, or cancelling the arrangement) can be made by contact the Rates Department in writing and/ or via email to info@sjshire.wa.gov.au

Privacy of Information

The Shire takes all reasonable steps to keep all personal information held by the Shire confidential except for information we provide to our financial institution to initiate the drawing from your nominated account.

Your Responsibilities

- Ensure that your payments are set up through your banking app with your financial institution.
- Ensure that payments are made as per your signed agreement.
- Advise the Shire accordingly should you not be able to make a payment prior to the payment due date.
- Provide information of any alterations to your existing arrangement to the Shire in writing.
- Missed payments will need to be paid or the Shire may cancel the payment arrangement.
- Ensure contact is made with the Rate Department each financial year to continue the payment arrangement.

Interest

Interest, in accordance with section 6.51 of the *Local Government Act 1995*, will continue to accrue daily until the rates balance is settled in full.

Payment Arrangement Expiry

Payment arrangements not paid by direct debit will automatically expire each financial year. It is the property owner's responsibility to contact the Rates Department if they wish to continue the payment arrangement into a new financial year.

Disputes

If you believe that an error has been made, contact the Shire's rates department on 9526 1134, the dispute must then be followed up in writing and/or via email to info@sjshire.wa.gov.au. On receipt of any dispute the Shire will address the issue and advise of the outcome within five (5) working days.

Debt Recovery

The Shire may cancel payment arrangements if there are any missed payments, the Shire may then commence immediate debt recovery procedures. In addition to outstanding arrears, legal costs will be recoverable from you, pursuant to section 6.56 of the *Local Government Act 1995* (WA).

To the Shire of Serpentine Jarrahdale,

Please accept this application to make official arrangements to pay the Rates and Service charges for the below listed property.

Assessment Number

Property Address

Contact Number

Email Address

Postal Address (if different from property address)

I/we request that we pay our Shire Rates and Service charges by the amount and interval below.



Payments made through your financial institution's online, mobile or telephone banking facility. **Once approved, the Biller Code and Reference Number will be provided to you.**

Commencement Date

Amount \$
*Minimum \$70 per week
Subject to the outstanding balance amount.

Weekly

\$
Fortnightly

\$
Monthly

By signing below, I acknowledge that this payment arrangement will not be affected until the Shire accepts the payment proposal in writing and that this agreement is governed by the terms of the payment agreement service agreement.

BPAY payment arrangements expire June 30 each financial year.

Signature

Date



T: 9526 1111 F: 08 9525 5441 E: info@sjshire.wa.gov.au W: sjshire.wa.gov.au

A: 6 Paterson Street Mundijong Western Australia 6123 ABN: 98 924 720 841